

**Minutes of Monthly Meeting of Llangunnor Community Council held Remotely at 6.30p.m. on Thursday 17<sup>th</sup> September 2020**

**PRESENT: Cllrs. R. Griffiths (Chair), L. Whatley, Elwyn Williams, G. Bevan, J. Porter, J. Slate, P. Totterdale, S. Thomas, H. Lewis, P. Ingram.**

**APOLOGIES: Cllr. D. Williams.**

**1. Declaration of Interest –**

Cllr S. Thomas / Cllr Whatley declared an interest with regard Motion 1 from Cllr. E. Williams – both had relatives travelling on buses to Q.E. High

**2. Police Report:**

DPP had reported a) theft of milk bottles and money from the area; b) issue with ‘boy racers in the community – both of these are under investigation.

**3. Chair’s Announcements –**

Cllr Griffiths stated that Cllr. Bevan brother-in-law had sadly passed away over the summer, and he asked that a minute silence be kept in his memory. The Chair welcomed Cllr. Lewis & Ingram to their first meeting and hoped they would enjoy their time on the Council and was sure they would be positive additions. The Chair wished to record his thanks to the Clerk for all his work over the summer, due to the unusual circumstances it had been a particular busy time. Finally, he reminded members there appeared to be a lot of fake emails and face-book scams around at the moment, he asked that all members be particularly careful.

**4. Minutes of meetings -** It was unanimously agreed and **RESOLVED** to approve as a correct record the minutes of the monthly Council meeting held on 16<sup>th</sup> July 2020 (**minute 0920 – 4**).

**5. Committees:** The following were noted Finance Committee (meeting arranged 22/09/20); the Park / Environment Committee (meeting arranged 30/09/20), Web / Media Committee (meeting to be arranged – Cllr. Slate reminded members that she was awaiting receiving information for newsletter). Christmas Committee had taken place on 15/09/20 – minutes had been circulated. It was unanimously agreed that (**minute 0920 – 5**) that Cllr. Lewis join the Web and Media Committee and that Cllr. Ingram join the Finance and Park and Environment Committee.

**6.** The following motion was proposed by the Cllr Elwyn Williams and seconded by the Cllr. Griffiths “Following the temporary cancellation of the bus service from Llangunnor to QE High School in Johnstown, children will either have to walk or use taxis, if parents do not have transportation available. To assist families the Council will offer a grant of £50 to the families affected, a form to be drawn up by the clerk and it will be for each family to make an application”. The following amendments were proposed and accepted i) the grant be provided for each pupil affected; ii) the pupil’s main residence must be in Llangunnor. Following a discussion, where Cllr. Williams explained that four buses in total had been cancelled (3 from Carmarthen Town and 1 from Llangunnor), as far as Bro Myrddin is concerned there is no bus running from Llangunnor, it was unanimously agreed (**minute 0920 – 6**) that the motion as amended be carried.

**7. Motions proposed by Cllr Whatley**

**a) Motion 1 -** Llangunnor Community Council having recently installed a number of defibrillators in the community will, to show its commitment to the health and well-being

of residents of Llangunnor provide, when current social distancing regulations allow further training on how to safely use a defibrillator – seconded by Cllr. Totterdale. Following a discussion and the clerk explaining that Cariad would provide training once restrictions were lifted the motion was unanimously carried (**minute 0920 – 7a**)

b) **Motion 2** - Daily exercise is something that had been mentioned in the media over the last few months especially during the early stages of lockdown, with many local residents now taking to the streets and exploring their community. It has previously been brought to the attention of Llangunnor Community Council that there are areas within the community without a safe route to walk along. Llangunnor Community Council should investigate with the Local Authority the feasibility and costs of providing paths along these routes with a potential view of producing an improvement plan. Initially we should look at the following areas - Capel Dewi Road, Mount Pleasant/Heol Bolahaul and Heol Login – seconded by Cllr. Porter. Following a discussion, the motion was unanimously carried (**minute 0920 – 7b**)

c) **Motion 3**- Llangunnor Community Council with its commitment to be an open, transparent and effective council will put in place a means to monitor that all motions/items passed at meetings have been actioned by remaining on meeting agendas/minutes until action has been taken, at which time the item can be closed and removed. This will allow all to know that decisions have been carried out efficiently and enable questions to be asked regarding delays – seconded by Cllr. Totterdale. Following a discussion, and the clerk clarifying that he would provide a separate sheet each meeting with items that were still being actioned, the motion was unanimously carried (**minute 0920 – 7c**)

d) **Motion 4** - Llangunnor Community Council should take additional action to improve the appearance of the community. The council has over the years worked to improve the appearance of the community and the gateways to the community with the installation of flower baskets and planters at Pensarn and Nantycaws and a programme of daffodil planting within the community. The council can and should do more as below: i) Planters for Pibwrlwyd/Capel Dewi entrances to Llangunnor (to be arranged for next year); ii) Identify new areas and ramp up daffodil planting within the community, such as Pibwrlwyd; iii) Involvement of the wider community for planting to help instil a feeling of pride within the community (subject to social distancing regulations) – seconded by Cllr. Totterdale

Following a discussion, the motion was unanimously carried (**minute 0920 – 7b**), and that it be referred to the Park & Environment Committee.

e) **Motion 5** - Llangunnor Community Council should enquire with the Trunk Road Agency whether they would be prepared to periodically clean/pressure wash the two underpasses on the Sticle and Wetland footpath. Both these routes link Tregynwr/Penymorfa with Carmarthen town and are very well-used, both underpasses have unfortunately over time become grimy and full of cobwebs which in turn reduce the effectiveness of the lighting. Could they also be asked whether they would give permission to the community council to potentially create painted murals on the entrances of these underpasses – seconded by Cllr. Griffiths.

Following a discussion, where it was accepted that an amendment to include the underside of the bridge at the bottom of Babell Hill be included (no request for murals at this location) the motion was unanimously carried (**minute 0920 – 7b**),

8. **To receive reports from Members representing Council on other Bodies** - Governors meeting had been held on the 16<sup>th</sup> September 2020 – long discussions had taken place and the governors were satisfied that the headmaster had adequate contingency plans for dealing with the Covid 19 restrictions and any future changes to these restrictions.
9. **County Councillor's Report** – unlikely that Yr Aelwyd would be available before the new year.

**10. To approve the schedule of accounts for**  
**i) August 2020.**

<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
1. Emrys Williams	Works at the Park £97. Strimming / Blower – 1.5 hours - £30.00 Cleaning with shovel – ½ hour - £8.00 Preparing / Painting / Repairing – 8.5 hours - £128.00 Materials for fence - £22.00	285.00
2. Clive Thomas	Clerical Duties / Allowances – £778.16 Cut Keys for Park / Sanitisers / Fobs - £16.69 Dog Glove Unit - £112.95 + £22.59 (VAT). 3 Bottles of Sanitiser - £80.85 + £16.17 (VAT).	1,027.41
3. Bowen & Weaving	Pack of Assorted Inks - £64.50 + £12.90 (VAT)	77.40
4. Carmarthen Symphonic Wind Band	Community Fund - £100	100.00
5. Art & Craft Group	Community Fund - £100	100.00
6. Cariad.	Defibrillators – 3 x 900 = £2,700 + £540 (VAT) AED External Cabinets – 3 x £450 = £1350 + £270 (VAT)	4,860.
<b>Income</b>	S106 Monies – Improvements to Path in Park (Dec 18)	8,650
	S106 Monies – Installation of Sanitisers in the Park	1,100

It was unanimously agreed to approve payments made in August 2020 (**minute 0920 -10i**), Cllr. Whatley asked that in future any community fund payments be made at monthly meetings.

**ii) September 2020**

<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
1. Emrys Williams	Works at the Park - £97 Strimming / Cleaning / Clearing Tree - £20	117.00
2. Clive Thomas	Clerical Duties / Allowances – £900.97 – see below Stamps - £15.60	916.57
3. Ysgol Llangynnwr	Community Fund – Assist with new entrance into school.	100.00
4. Earth Anchors	Provision of missing brackets / bolts to put up Park Noticeboard - £19.00 + VAT	23.80
5. James Boucher	Erecting Noticeboard in Park - £140	140.00
6. Clive Thomas.	3 Bottles of Santiser - £80.85 + £16.17 (VAT)	97.02
<b>Income</b>	CCC – Precept 2 <sup>nd</sup> Installment.	10,000.00

**Clerk salary as at 2020/21**

New Pay Scales 2020/21 – (Scale 24) – Annual Salary £28,672

Pro rata 55 hours a month (gross pay) =  $\frac{£28,672}{37 \times 52} \times 55 = \mathbf{£819.63 /month.}$

Current gross pay (31<sup>st</sup> March 2019) - £797.70/month,

Back pay per month - £819.63 - £797.70 = £21.93/month

Back pay for Apr – Sept inclusive = 6 x £21.93 = £131.58 (less tax).

Nett Pay September - £819.63 + £131.58 = £951.21 - £190.24 (tax) = **£760.97**

Nett Pay remainder of 20/21 - £819.63 - £163.93 = **£655.70**

**Home office allowance - £100.**

**IT Allowance – £40**

**Extra meetings** – @ £50/meeting - salary only includes 11 meetings + AGM, all others treated as extra meetings, meetings over 4 hours will be paid at £100.

The expenditure was unanimously approved (**minute 0920 – 10ii**).

#### **11. To receive Correspondence - for September 2020**

No	Nature of Correspondence	Agreed Action
1.	CCC - Town Infrastructure planning	<b>Circulated.</b>
2.	DPP Commissioner Annual Report	<b>Circulated.</b>
3.	Age Cymru – Questionnaire	<b>Circulated.</b>
4.	CCC – Crossing at Tywi Garage	<b>Response Circulated</b>
5.	WLGA coronavirus email update 12.08.2020	<b>Response Circulated</b>
6.	Free Guided Learning (Online) Training to Women in Employment, with the Limitless Project, Threshold DAS	<b>Circulated</b>
7.	Hywel Dda - Winter Planning 2020 Survey	<b>Circulated</b>
8.	Carmarthen Round Table Litter Pick	<b>Circulated.</b>
9.	WLGA coronavirus email update 17.08.2020	<b>Circulated.</b>
10.	CCC - Monument consultation	<b>Noted.</b>
11.	CCC - Code of Conduct Training 2020	<b>Circulated</b>
12.	WLGA coronavirus email update 21.08.2020	<b>Circulated</b>

13.	WLGA coronavirus email update 24.08.2020	<b>Circulated</b>
14.	CCC – response to Buses in Tregynnwr, Carmarthen	<b>Circulated</b>
15.	WLGA coronavirus email update 26.08.2020	<b>Circulated</b>
16.	Dyfed Powys Police - Scam Warning - Microsoft Calls...	<b>Circulated</b>
17.	Phishing – Tell-tale signs that it’s a scam.	<b>Circulated</b>
18.	Guidance on holding physical meetings	<b>Circulated</b>
19.	WLGA coronavirus email update 28.08.2020	<b>Circulated</b>
20.	CCC – re Yr Aelwyd - For the moment the communal lounges are still closed. For them to open we need to go through a 4 step process to be approved by Chief Exec. We’ve currently started scoping out how we may be able to open them backout, however it is likely that in the first instance it will be restricted for residents use only. We will let you know as soon as they are open and able to be used by the general public.	<b>Circulated</b>
21.	WLGA coronavirus email update 02.09.2020	<b>Circulated</b>
22.	Carmarthenshire Nature Notes	<b>Circulated</b>
23.	Police and Crime Commissioner’s newsletter.	<b>Circulated</b>
24.	Remote Training Dates for One Voice Wales	<b>Circulated</b>
25.	WLGA coronavirus email update 09.09.2020	<b>Circulated</b>
26.	Prosiect Fory	<b>Circulated</b>
27.	Carmarthenshire Revised Local Development Plan 2018 – 2033	<b>Circulated</b>
28.	WLGA coronavirus email update 14.09.2020	<b>Circulated</b>
29.	Confirmation received that thinning of trees in plantation to start in week commencing 28 <sup>th</sup> Sept.	<b>Circulated</b>

## 12. Councillor’s Report.

- a) Clerk to find out what the delay is in getting issue in Gerynant with regard earth mound removed. Also ask CCC to check drains before weather changes.
- b) 4 trees overhanging at Brithdir, same location as hedge was recently cut.
- c) Could an agenda item be included at next meeting to wreath placing at the memorial stone.
- d) Could CCC have a look at the ‘old’ self-closing gate in the kiddy’s area.

- e) Large and unsightly wall constructed at the new site in Roman Road, pictures to be provided and forwarded to planning department.
- f) Unoccupied site at bottom of Penymorfa – rubbish being left there, also could CCC cut back the splay as it is becoming overgrown and affecting visibility.
- g) Could a bench be placed at this location (referred to P & E Committee).
- h) Ask CCC to inspect their bins, some getting quite rusty, a little bit of maintenance would increase their ‘life span’.

**13. Next monthly meeting to be held (remotely) on: Meeting closed 7.45 p.m.**

**Signed as a true record – Chair**

**Minutes of Planning Committee Meeting of Llangunnor Community Council held  
‘Remotely’ at 6.30p.m. on Thursday 17<sup>th</sup> September 2020**

**PRESENT: Cllrs. G. Bevan (Chair), R. Griffiths, L. Whatley, Elwyn Williams, J. Porter, J. Slate, P. Totterdale, S. Thomas, H. Lewis, P. Ingram**

**APOLOGIES: Cllrs. D. Williams.**

**14. Declaration of Interest** – Cllr. Thomas declared an interest in application PL/00231 and took no part in the discussion.

**15. Minutes of monthly meeting**

It was unanimously (**minute 0920 – P2**) and **RESOLVED** to approve as a correct record the minutes of the Planning Committee held on 16<sup>th</sup> July 2020

**16. Consider Planning Applications**

- **PL/00231 - First Floor Extension over Existing Garage - 8 Brithdir, Llangunnor, Carmarthen, SA31 2LN - no objections provided usual neighbour consultation takes place (minute 0920 – P3)**

**17. Correspondence / Other business**

- None

**18. Next meeting to be held on: 15<sup>th</sup> October 2020 at 6.30p.m.**

**Meeting closed 7.50 p.m.**

**Signed as a true record – Chair**

**15<sup>th</sup> October 2020**