

**Minutes of Finance Committee of Llangunnor Community Council held in
'remotely' at 6.30 p.m. on Tuesday 22nd September 2020.**

PRESENT: Councillors E. Williams, G. Bevan, R. Griffiths, J. Porter, S. Thomas, P. Ingram

APOLOGIES: None.

1. There were no declarations of interest
2. **Minutes:** Unanimously resolved to approve as a correct record the minutes of the finance committee held on 24th June 2020 - (**minute 0920 – F2**).
3. The clerk circulated the Financial Report as of September 1st 2020, he took the members through the statement and answered queries that were raised. Cllr Bevan queried why the carry-over balance was so different. The clerk would look at the report and provide members with an explanation, it was agreed that once clarification was circulated to members the report be accepted (**minute 0920 – F3**).
4. **To review Clerk's Salary and Allowances**
The clerk confirmed that the National Salary Reward for Clerks had been reported and accepted at the monthly meeting 17/09/20. He added that currently his working hours were adequate, and that allowances paid covered his 'expenses'. It was unanimously agreed (**minute 0920 – F4**) that the salary award be noted and that the allowances remain at the same rate viz: **Home office allowance - £100, IT Allowance – £40, Extra meetings – @ £50/meeting - salary only includes 11 meetings + AGM, all others treated as extra meetings, meetings over 4 hours will be paid at £100.**
5. **Any other Business**
 - a) Following some issues with the last monthly meeting when members had to sign out and re-join zoom which had caused some members to miss part of the meeting the Clerk had examined the possibility of upgrading to Zoom Pro which would allow meetings to be extended to 24 hours un-interrupted. Following a discussion, it was unanimously agreed (**minute 0920 – F5a**) that Following issues with having to sign out and back into zoom meetings, it is recommended that Council upgrade to Zoom Pro at a cost of £11.99 month. Also, all council members be contacted to see if there are any objections to this being introduced prior to October 15th 2020, so that it can be utilised at that meeting".
 - b) Valero Monies – as members were aware the Valero Monies were to be amalgamated into general funds as from March 31st 2021. The only remaining commitment was to the school for improvements to the changing rooms (currently agreed at 20% of the costs up to a maximum of £7,500 – minute 1218 – TF3iv, clarified in July 2019), it was unanimously agreed (**minute 0920 – F5b**) that an amount of £7,500 be noted as earmarked for the school and remain in the Valero Account.
 - c) The clerk reported that Blanchere Illuminations required payment before the units could be dispatched, the clerk had expressed his disappointment to them and that all other companies understood that Community Councils administered payments on a

monthly basis, following a discussion the opinion was expressed that the Council had been trying to get these illuminations introduced for a couple of years and it would be frustrating if another year went by, it was therefore unanimously approved (**minute 0920 – F5(c)**) that as this expenditure had been previously discussed and approved (0920 – CT3a) that the payment of (£1,486.50 + VAT) be paid to avoid any further delay.

6. Date of next meeting – to be agreed by Chair and Clerk.

Meeting Closed 7.00p.m.

Signed as a true record

Date

Finance Report for meeting 22nd September 2020

Balance at bank

Account statements as at 01/04/20

90632317	£21,163
90484024	£20,761
13157210	£28,761
	£70,686

Income	Precept 1 payments	£10,000
	Precept 2 payment	£10,000
	HMRC - VAT Repayment	£8,301
	S106 - Improvements to path at park	£8,650
	S106 - Installation of Sanitisers	£1,100

Further Payment	Precept 3 Payment	£10,000
	Total	£48,051

Total £118,737

This has increased from balance at June 2020 due to 2 x S106 Payments

Expenditure to date Spent (Apr - August) £26,285

Predicted spend for remainder of year

	Public Lighting	£6,000
	Park Maintenance - handyman / CCC	£2,500
Town Council - Xmas Trees & Assoc. Works Dec 2019 & 2020		£3,500
	Works to entrance	£3,000
	CCC Improvements at second entrance	£4,780
	Thinning out in planatation	£1,000

Clerk Costs incl HMRC		£8,000
Audit		£500
Reduced as unlikely to take place	Conf / Training	£0
Reduced as members unlikely to claim	Travelling	£100
Reduced as no meetings likely to take place	Hiring Aelwyd	£0
	IT	£100
	Re-numeration of Members	£1,500
	Renumeration to Chair	£350
	Misc	£2,500
		£33,830
Total Expenditure		£60,115
Balance Brought Forward £118,737 - £60,115)		£58,622