

**Minutes of Web & Media Committee held in
'Yr Aelwyd', Tregynnwr at 6.30p.m. on Monday 30th September 2019**

PRESENT: Councillors: J. Slate, R. Griffiths, Elwyn Williams, J. Porter.
Clerk. APOLOGIES: None.

1. Declaration of interest - none
2. The minutes of the meeting held on 30th September 2019 were confirmed as a true record (**Minute 1119 – W/M2**).
3. **Newsletter** – the Chair confirmed newsletter had been circulated and members thanked her for her work and her husband for their delivery. It was agreed that the next edition should go out just after the 2020 AGM although the chair stressed that articles should be submitted by early April at the latest. The headmaster would provide an article on the school.
4. **Council Policies** – the clerk had circulated the email from 1 VW outlining the policies the Council should consider. It was agreed that members have a look at the Social Media Policy and the email Policy, also the Model Local Resolution Policy (although this has already been adopted by Council) and the clerk have a look at the policies to do with 'employees'. Members could also go through the list to see if anything else stands out.
5. **Website** – Cllr. Slate reported that the Government had issued new regulations with regard to Website Accessibility, currently the Council's does not meet the requirements, following a discussion it was unanimously agreed (**minute 1119 – W/M5**) that the committee recommend to Council that take up the offer to update our site – clerk to check with Vision ICT of the options and the costs to take to the December monthly meeting. Also, clerk to report different options for training, which is either over the telephone or they will come down to carry out a day's training (cost £650 + expenses). Vision also offering individual email addresses, clerk to make enquiries with CCC in regard to this service. Clerk to make enquiries with Vision / CCC in regard to the Domain Names, some confusion with regard to this.
6. **Social Media use by the Council**
Following a discussion when concerns were expressed by members regarding the use of social media and the Council's previous experience with it was agreed that it was the way forward and that the W.L.G.A encouraged all councils to use it, the Council aim would be to use it as a noticeboard type platform, it was then unanimously agreed (**minute 1119-06**) that the committee recommend to Council that consideration be given to create a facebook account for the Council to use mainly as a noticeboard.
7. **Next Meeting** – to be agreed by Chair / Clerk

Meeting closed at 7.50p.m.

Confirmed as true record signed:

Date: