

**Minutes of Web & Media Committee held in  
'Yr Aelwyd', Tregynnwr at 6.30p.m. on Tuesday 17<sup>th</sup> June 2019**

**PRESENT: Councillors: J. Slate, R. Griffiths, Elwyn Williams (arrived 6.40p.m.), Clerk.**

**APOLOGIES: J. Porter.**

1. Declaration of interest - none
2. As initially there was not a quorum there was a general discussion, concern was expressed that members were not attending, clerk to raise at next monthly meeting to see if there was further interest from other members. Cllr. Williams arrived and the meeting was formally started by the chair.
3. The minutes of the meeting held on 17<sup>th</sup> June 2019 were confirmed as a true record (**Minute 0919 – W/M3**).
4. **Newsletter** – Cllr. Slate informed the meeting that the next edition of the newsletter was starting to take shape, chairs of different committees had been asked for reports, Cllr. Griffiths to provide an update on the dedication of the memorial stone, hoping to get information from the school, any information / photographs from members would be appreciated. She also informed the committee that it was her intention, that at the moment to have two editions of the newsletter per year. Following further discussion, it was unanimously agreed i) (**minute 0919 – 4i**) that two issues be produced per year; ii) (**minute 0919 – W/M 4ii**) that the clerk contact the school for any relevant information, and that Cllr. Slate discuss items directly with them; iii) (**minute 0919- W/M 4iii**) that as the clerk was unavailable from 7<sup>th</sup> – 18<sup>th</sup> October inclusive Cllr. Slate be allowed to contact the Town Council direct for the translation of the newsletter; iv) (**minute 0919 – W/M 4iv**) The paper quality of the second issue was fine and that a similar number be ordered
5. **Website** – Cllr. Slate informed the meeting that she was hoping to meet with Cllr. Whatley (11<sup>th</sup> September) to go through the administration of the website. The Clerk also stated that he would be meeting with Cllr. Whatley to refresh how to put agendas/meetings etc on the website
6. **Council Policies** – the clerk informed the committee that he had met with 1VW and they would be providing a report of what the council needed to adopt.
7. **Other Items**
  - Cllr. Slate asked that the introduction of a facebook page for the Council be placed on the agenda of the next meeting.
8. **Next Meeting** – will be on the 30<sup>th</sup> September at 6.30p.m. in Yr Aelwyd.

Meeting closed at 7.15p.m.

**Confirmed as true record signed:**

**Date:**