

**Minutes of Web & Media Committee held in
'Yr Aelwyd', Tregynnwr at 6.30p.m. on Tuesday 12th February 2019**

PRESENT: Councillors L. Whatley, S. Thomas, J. Slate, R. Griffiths, Clerk.

APOLOGIES: A. Trowbridge-Mathews.

1. Declaration of interest - none
2. The minutes of the meeting held on 9th October 2018 were confirmed as a true record **(Minute 0219 – W/M2).**
3. As a new member Cllr. John Porter had shown an interest in attending the committee, but as he had not been elected onto it, he would be able to take part in the discussions but would not have a vote. Both the members of the committee and Cllr. Porter were happy with this arrangement.

As Cllr. Slate had to leave the meeting early the chair stated that the agenda would change slightly – there were no objections.

4. **Social Media – would the Council benefit from using social media / what were the pitfalls.**

Cllr. Slate stated that in her opinion social media was the modern and effective way of making contact with a wide range of the community. She did have reservations with regard to individual council members having face-book pages, because of their names it could be wrongly interpreted as expressing the views of the Community Council, other members supported this view. The previous use of face-book by the Council had not been successful for differing reasons and this was a concern for members. Cllr. Griffiths, supported by the other members, insisted that the only way he would support the re-introduction of such a page was if only the clerk would be administering it. The clerk stated that this was not part of his original job description and did not think it was something that could be done within his current hours of work – he did not have a private face-book page and he would be reluctant to start 'running' such a page. Following further discussions over the pro's / con's it was suggested that any new page should really be an 'electronic noticeboard' which of course could take comments but would not be used as a discussion platform. It was unanimously agreed **(minute 0219 – WM4)** that (i) the council explore the introduction of a face-book page that would purely be an electronic noticeboard (ii) that where members had their own private page(s) that they consider carefully whether there was any confusion that this was a Community Council page and if so, they be encouraged to either change the name of the page or place a clear disclaimer that this page was not "a Community Council page or reflected the views of the Community Council". Further discussions to take place at the next meeting.

5. Newsletter

The Chair, Cllr. Whatley wished to record his and the Council's thanks to Cllr. Slate for all her work in getting the first issue of the newsletter printed and distributed, it had received overwhelming support from the community, all members added their thanks. During the following discussion it was unanimously agreed (**minute 0219 – WM5**) (i) as the Council wished the first edition to be well received it was printed in colour and on high quality paper, it was suggested that the next edition could be similar quality for the front/rear cover and possibly something cheaper and in black / white for the inside, Clerk would see Lewis Argraffwyr to see what difference this would make to the cost. (ii) aim to get the next edition out following the AGM so information can be provided on the composition of the committees of the Council iii) the clerk write to the different societies in the community to see if they wish to contribute anything to the newsletter (information submitted by the beginning of April); iv) each committee (chair) be asked to contribute a summary of what they were currently working on; v) members be reminded that any photographs taken that were to do with the Council be passed to Cllr. Slate with a brief headline and 'story'.

Cllr Slate left the meeting.

6. Survey Response

Although the number of questionnaires returned was disappointing it was reflected that the vast majority were positive. It was agreed that serious consideration should be given whether this should be continued in the next edition (no prize be given), but if so the questions should be discussed in more detail. Some of suggestions included that it would be nice to have a report from the police (clerk to make enquiries).

7. Web Page.

The Chair explained that little progress had been made on the development of some of the pages on the website. Cllr. Thomas stated that there were some issues she was having, she was asked to pass them on to the clerk and they would be looked at / acted upon. Chair asked that the clerk forward approved minutes to him in case there were changes from the draft issued; he also asked that the clerk send him a summary of the accounts - clerk asked that he resend the email. Currently working on a council vacancy page so it would be there for future use.

8. Council policies

The clerk reported that he had received a list of policies that were applicable to large councils, many of these are not applicable to Llangunnor. It was unanimously agreed (**minute 0219 – 8**) that the clerk go through the list and bring back a highlighted list of the ones he thinks are applicable to Llangunnor

9. A.O.B

- Cllr. Griffiths asked whether the committee could consider getting roller/pull up banners to advertise the council, it was unanimously agreed (**minute 0219 - WM8**) that the clerk make some enquiries with regard to production and costs.

- Cllr. Whatley informed the committee that he had nominated the Council's Web-page forward to the 1 VW awards, he hoped that even if it did not win the Council would get some feedback on its current format/content.

10. Next Meeting – to be arranged by Chair / Clerk.

Meeting closed at 8.15p.m.

Confirmed as true record signed:

Date: