

**Minutes of Web & Media Sub- Committee held in
'Yr Aelwyd', Tregynnwyr at 7.15 pm on Wednesday 6th June 2018.**

PRESENT: Councillors L. Whatley, R. Griffiths, S. Thomas, J. Slate, Clerk.

APOLOGIES: A. Trowbridge-Mathews

1. It was unanimously agreed that Cllr. L Whatley be elected chair for 18/19 (**minute 0618 – W/M 1**)
2. Declaration of interest - none
3. The minutes of the meeting held on 18th April 2018 were confirmed as a true record (**Minute 0618 – W/M3**).

4. Newsletter.

A lengthy discussion took place where it was clear that all members of the sub-committee were positive about its production. It was agreed that the first edition should include an information sheet in respect of the council / councillors, asking residents what they think and what they expect. The clerk to check whether it is allowed to give a prize to encourage responses.

It was agreed (**minute 0618 – W/M4**) that Cllr. Slate create a template for the newsletter; Cllrs to consider what should be included in the first edition; an effort be made to get the first edition published by September; at the next Council meeting all members be encouraged to provide 'news' for the newsletter.

5. Web Page.

The Chair reported that work was on-going, he was hoping to update the Community Page, he encouraged members to have a look at previously circulated information (copy to be sent to Cllr. Slate).

Council need to adopt a Privacy Policy.

Links need to be adopted so that users of facebook are directed to the website.

6. **Next Meeting** – to be arranged by Chair / Clerk.

Meeting closed at 8.45p.m.

Confirmed as true record signed:

Date: