

**Minutes of Monthly Meeting of Llangunnor Community Council held Remotely at
6.30pm on Thursday 18th March 2021.**

PRESENT: Cllrs. R Griffiths (Chair), Elwyn Williams, G Bevan, J Porter, P Totterdale, S Thomas, H. Lewis, J Slate, P Price.

APOLOGIES Cllrs D Williams and S Richards

Two electors present, and Howard Davies (newly appointed clerk), Clive Thomas (retiring Clerk)

1. Declaration of Interest – none

2. Chair's Announcements – The chair wished to thank the outgoing clerk for his eleven years of dedicated service to the council, and the major part he had played in helping to grow the Council into the successful body that it is today. He was commended for his work on the notice boards, and his tremendous input into the development of the park, creating an amenity enjoyed by the whole community. These sentiments were echoed by his fellow Councillors. He was wished a happy and healthy retirement, and many enjoyable hours to be spent on the golf course.

3. Members of the Public Present – 12 minutes for questions – i) he asked if the walking trails could be better signposted, where the clerk was able to advise that this was already in hand with CCC via their Rangers, however he wished to point out that due to being short staffed, this might take a little more time to be completed. He also wished to draw to the attention of the Council the poor condition of the footbridge along one of these walks, where again the clerk was able to advise that repairs had been requested via CCC and was in hand.

On a positive note, he felt that the Notice Boards had been well received, however would have liked to see some more historical information about the parish of Llangunnor and the surrounding area, along with clearer marking of the paths. Cllr. Bevan advised that as the space available on the notice boards were limited, it was the intention of the Council to upload additional information as and when available, to the new Council web site, and to print pamphlets to provide additional background and signposting here.

Another asked if the Council policy (**MINUTE 09/18-16 (1)**) to publicise annually the attendance of counsellors at meetings was to be introduced. The Clerk informed the meeting that an attendance list for 19/20 & 20/21 would be published in April and apologised that this had not been done sooner.

4. Police Report: DPP have advised that they will no longer be providing a report but will contact the clerk should any issues arise. A police presence will of course remain in the community and should any member be aware or be made aware of any issues to pass these onto the clerk who would then pass them to the PCSO.

5. Minutes of meetings – i) it was unanimously agreed and **RESOLVED** to approve as a correct record the minutes of the monthly Council meeting held on the 18th of February 2021 (**minute 0321 – 5**)

6. Committees:

Finance committee – Meeting arranged for 8.4.21 to finalise Accounts.

Park & Environment – A meeting had taken place on 11th March and the minutes had been circulated.

Web & Media – A meeting had taken place on the 9th of March and the minutes had been circulated.

Christmas – no meeting had taken place.

7. Community Awards Ceremony – Given the ongoing Covid Pandemic it was unanimously agreed (**minute 0321 – 7**) to defer until such time as the “lockdown restrictions” had been eased allowing the public to again attend a presentation at Yr. Aelwyd / or possibly in the Park, decision to be made when appropriate.

8. Location and type of Covid Memorial Stone.

Following a lengthy discussion, it was agreed (**minute 0321 – 8**) following a vote that the memorial stone would be sited next to existing war memorial stone on Llangunnor road below the Police Station. The vote was 5 in favour of this site, and three in favour of the siting within the park.

In terms of type of memorial stone, it was further unanimously agreed that the clerk and Cllr S Thomas would approach G Williams St Clears for suggestions and an estimate of cost. The inscription has previously been agreed - (**minute 0221 – 8**)

9. Ratification of clerks outside employment, pension entitlement, and purchase of stationery.

The clerk explained that he ran a Consultancy business on a self-employed basis and had recently been successful in picking up 5 weeks work, working as a Census Officer.

He further wished to point out that the Consultancy business had been established for over four years, and the application for the Census work had been completed prior to the application for the clerk’s position and had been disclosed at the interview. Additionally, he was confident that the Council work could be easily undertaken around existing work commitments.

Additionally, he wished to continue with the existing pension arrangements agreed for the clerk, where the sum of £100 would be put aside annually as a pension payment, payable when he resigned from the position.

Provision of a separate mobile phone was discussed, where the clerk advised that he was more than happy for the Councillors to contact him on his mobile.

He merely sought Council approval to comply with the terms of his work’s contract.

It was also agreed that he could continue to purchase stationery as and when required, for reimbursement by the Council later.

It was unanimously agreed (**minute 0321 – 9**) that his existing employment commitments continue, and that he would benefit from the existing pension arrangements already in place for the clerk.

10 County Councillor Report – Cllr Williams was able to favourably report that the proposed Council Tax increase for 21/22 had been reduced to 3.45%, from the 4.32% recorded in last month’s Council minutes.

Additionally, he wished to advise Counsellors that issues had been identified with contractors working for Carmarthen CC on the “Ash tree die back project” where notices had been issued in error to landowners to remove healthy trees. Any issues please report back to Carmarthen CC.

11, To approve the schedule of accounts March 2021- unanimously approved. (minute 0312 – 11)

Expenditure / Income March 2021

Payee	Description	Amount £
1. Emrys Williams	Works at the Park - £97.00 Works to tree at Memorial Stone - £16.00	113.00
2. Clive Thomas	Clerical Duties – £655.70 Allowances - £140.00 Zoom Monthly Payment - £14.39 Extra Meetings (See Below) - £400.00 Travelling – 90.90	1300.99
3. Howard Davies	Clerical Duties – £596.11 Allowances - £140	736.11
4. Carmarthen Town Council	Provision of 3 Xmas Trees 2019 – £1,458.00 Provision of 2 Xmas Trees 2020 - £897.14	2,355.14
5. Proprint	6 A3 No Smoking Signs for the Park - £9.45	9.45
6. Clay Shaw Butler	Councillor Re-numeration £250 + VAT	300.00
7. HMRC	4 th Quarter Payment	1152.41
8. Wernvale	Flower Planters in Park Entrance £1,220 + VAT	1,464
Income	None	

Extra Meetings held October 1st, 2020 – March 31st 2021.

Finance Sub-Committee – 11/01/21.

Park’s Sub-Committee – 20/10/20; 04/11/20; 18/01/21.

Web and Social Media Committee – 12/01/21.

Christmas Lights Sub-Committee – 13/01/21.

New Clerk Shortlisting Committee – 01/02/21.

Extra-ordinary Meeting – 08/02/21.

Appointments Committee – 11/02/21, 15/02/21.

10 x £50 = £500.00. This equates to £400 after tax.

(Extra meetings – @ £50/meeting - salary only includes 11 meetings + AGM, all others treated as extra meetings, meetings over 4 hours will be paid at £100 (**Minute 0920 – F4**).

Clive Thomas (Clerk) – March 2021.

12. Schedule of Correspondence Received for Monthly meeting – 18/03/21

No	Nature of Correspondence	Agreed Action
1.	WLGA coronavirus email update 19.02.2021	Circulated.
2.	Letter from Chair of Carmarthenshire County Council – request for donation.	Circulated.
3.	Letter of resignation from Cllr. Robin Griffiths	Circulated.
4.	WG Electoral Newsletter - February	Circulated
5.	Summary of key provisions of the Local Government and Elections (Wales) Act 2021 for the Community and Town Council Sector	Circulated
6.	Keep Wales Safe - Supporting Families	Circulated
7.	Local Government and Elections (Wales) Act – commencement, implementation and guidance.	Circulated
8.	CYBER SECURITY GUIDE	Circulated.
9.	COVID19 WhatsApp Public Health Wales	Circulated
10.	Removal of Council owned CCTV cameras	Circulated
11.	Newsletter from Dafydd Llywelyn, Dyfed- Powys Police Commissioner	Circulated

13. Members Representing Council on other bodies

No reports received.

14. Local issues brought up Councillors:

Cllr S Thomas wished to advise of the litter problem evident around the P O Sorting Office, and Aldi's Pensarn. The clerk apologised for his oversight in that the letters had not been sent as per previous **minute 0221-13c**.

Action point. It was agreed that the clerk write to these respective business's asking for their assistance in addressing the litter issue.

Cllr E Williams wished to advise that residents of Nantycaws had raised concerns about recent increased dog fouling apparent within the village.

Action point. Clerk to report to Carmarthen CC.

Cllr P Price. Attendance of Councillors at meetings. Previously covered within minutes.

Cllr P Totterdale Rubbish bags left adjacent to Haulfryn, and litter next to KFC, Dunelm, Dominos Pensarn.

Action point Clerk to escalate and report to Carmarthen CC.

Cllr H Lewis Better use/tidy up of areas around the under pass.

Action point. Clerk to place on agenda for next meeting of Parks and Environment Committee.

Cllr R Griffiths. Two Gypsy Caravans had been seen on Stephens Way Pensarn.

Action point. Clerk to report to Carmarthen CC Contact Centre.

Dog fouling near school. Clerk has already reported, and a response circulated.

Next monthly meeting to be held (remotely) on Thursday April 15th, 2021 at 6.30pm.

Meeting closed 8.00pm

Signed:

Date: