

**Minutes of Web & Media Committee held ‘remotely’
at 6.30p.m. on Thursday 9th July 2020**

**PRESENT: Councillors: J. Slate (Chair), R. Griffiths, Elwyn Williams, J. Porter.
Clerk. APOLOGIES: Cllr. V. Davies.**

1. Declaration of interest – none.
2. The minutes of the meeting held on 3rd February 2020 were confirmed as a true record (**Minute 0720 – W/M2**).
3. **Social Media.**

The clerk had circulated two documents Community Council Use of Social Media and advice to Council Member Use. Following a detailed discussion, it was unanimously agreed to recommend to council i) (**minute 0720 – W/M3i**) that subject to minor amendments that the Community Council Use of Social Media be adopted; ii) (**minute 0720 – W/M3ii**) that the guidance on Council Member Use of Social Media be adopted; iii) that between now and the September monthly meeting the chair / clerk develop a mechanism for the introduction of a Council face-book page.

4. **New accessibility regulations for websites.**

The clerk had earlier circulated three options for the Committee to consider a) transfer all information from current to new website (English & Welsh) estimate cost £3000; b) transfer all information from current website but incorporate into a new bi-lingual website - estimate cost £3000; c) create new bilingual website to include all necessary information that is obligatory, also transfer some community information, estimate cost £1200. Third option includes training on how to add pages as council require (the current web content would be available to the clerk). Following a discussion, it was unanimously agreed (**minute 0720 – W4**) that option C be recommended to Council and that Vision ICT be given the go-ahead to carry out the work. Vision ICT to be informed that consideration be given to columnising the Welsh / English side of each webpage.

5. **Newsletter**

The chair explained that for obvious reasons the current issue of the newsletter had not been produced. Discussion took place whether the newsletter could be further delayed, whether a face-book page would fill the gap, whether the residents who were not familiar with social media would welcome some updates from the council. It was unanimously agreed (**minute 0720 – W5**) that the chair put together a reduced edition of the newsletter; the clerk contact all members for suggestions of what could be put in it. The draft would then be circulated to members of this committee for observations.

6. **Next Meeting** – next meeting to be agreed by Chair / Clerk.

Meeting closed at 7.10p.m.

Confirmed as true record signed:

Date: