

**Minutes of Monthly Meeting of Llangunnor Community Council held Remotely at  
6.30pm on Thursday 17th June 2021.**

**PRESENT: Cllrs. Elwyn Williams (Chair), G Bevan, P Totterdale, S Thomas, S Richards, H Lewis**

**1.APOLOGIES Cllr J Slate, P Price, D Williams.**

**Four electors present, in addition Howard Davies Clerk**

**2. Declaration of Interest – None**

**3. The new proposal regarding the retention time for recorded meetings (Recordings of meetings are to be retained by the Clerk, until such time as the minutes of the meeting they relate to, have been approved by the appropriate Committee/Full Council, and thereafter be immediately destroyed) was read out by the Chair and it was unanimously agreed that they would be adopted with immediate effect. (Minute 0621 – 3)**

**4. Chair's Announcements – None**

**5. Members of the Public Present – 12 minutes for questions –**

Lee Whatley asked for what audience the agenda was being prepared for. Clerk responded stating that the agenda was prepared both for the information of the Councillors and members of the general public.

He also enquired if the new guidelines regarding public attendance at our virtual Zoom meetings, had been brought into use, either due to procedural changes or following a complaint from a Councillor or a member of the general public. Clerk responded stating that it had been brought into use following a complaint from a Councillor.

Robin Griffiths asked four questions.

1.For the Council to consider reducing the speed limit on Llangunnor Road, past the Decorating Centre at its approach to the roundabout, from 40mph to 30mph. Chair responded that there is a request currently being considered by the Traffic Management Group within the County Council and asked the clerk to chase up.

**Action point. Clerk to follow up.**

2. Trees growing on the right-hand side of the cutting as you come into Carmarthen past the Decorating Centre along its approach to Pen Y Morfa Lane junction, becoming a safety hazard, as now growing on the rock face, and are in danger of falling down onto the main road, thereby potentially causing a nasty accident. Apparently, Carmarthen C C in previous years have cut back the growth and lobbed the trees. Chair asked Clerk to report our concern to the Council.

**Action point. Clerk to report to the Council's Highways dept.**

3. Consideration be given to providing a Christmas Tree at the entrance to the park. Chair responded item to be placed on the agenda of the Christmas Committee for further discussions.

4. With the Queen's Platinum Jubilee coming up next year he wanted to know what Langunnor C C was planning to do, to celebrate this auspicious occasion. Chair responded that the item will be placed on the agenda of the Park and Environment Committee for further discussion on how best to mark this occasion.

There were no further questions.

**6. Minutes of meetings – i)** it was unanimously agreed and **RESOLVED** to approve as a correct record the minutes of the monthly Council meeting held on the 20<sup>th</sup> of May 2021 (**minute 0621 – 6**)

**7. Committees:**

**Finance committee –** No meeting had taken place.

**Park & Environment –** See point 8.

**Web & Media –** No meeting had taken place.

**Christmas –** No meeting had taken place.

8. A meeting of the Park and Environment Committee had taken place on the 10<sup>th</sup> June the minutes of which had been circulated and uploaded to our web page. In the unavoidable absence of Cllr J Slate the Clerk went through the key matters arising.

**9. Update on Election.** Clerk advised that as no request for an Election had been received, we would now proceed to “co-option” for the two vacant seats- one for both East and West Wards following the retirement/resignation of Cllrs Griffiths and Porter, in addition to the one existing vacancy for the East Ward which remains unfilled.

**10. Co option of Charlie Evans.** Members of the public were excluded from this discussion in line with procedural requirements. Following a short discussion, it was unanimously agreed that Mr Charlie Evans's application to become a Councillor for the West Ward be approved.

**Action point. Clerk to advise Mr Evans that his application to join the Council had been successful, and to attend to the necessary paperwork.**

**11. County Councillor Report –** Cllr Williams had nothing to report.

**12. To receive 7 proposals from Cllr Richards in respect of Sticle path and surrounding areas:**

These proposals had been previous circulated and placed on the agenda for everyone's information.

Cllr Richards did question why the proposals had gone to Parks Committee in the first instance as opposed to the full Council where the Clerk advised that as ultimately it would end up for discussion by this Committee, he had placed it on the agenda for last week's meeting, to gauge opinion in a timely fashion as the next Committee meeting would in all probability be some weeks away, where there was a full attendance of five Councillors, and the minutes had been circulated and further discussed under point 8 previously.

Clerk apologized if his actions had been incorrect, where the proposals were always going to be on this meeting's agenda. He further explained that his current weekly contracted hours, was being fully taken up and at times exceeded, with Council work, and as such felt he did not have the time (within his current contracted hours) to give to this project that it required.

The Park and Environment Committee had suggested due to the scope of the proposals, a discussion group comprising of Cllrs Bevan Lewis and Richards be formed to further appraise, gather information, and to report back to the full Council with their findings/recommendations as to the way forward subject to Cllr Richard's agreement, which was forthcoming. **(Minute 0621 – 12)**

**Action point. Group consisting of Cllrs Richards, Bevan, and Lewis to meet over coming weeks and to report back with their recommendations at a later Council meeting.**

**13. Members representing Council on other bodies – No reports received.**

As there were again no nominations to fill the vacancy on One Voice Wales, it was agreed to roll over onto next month's meeting.

**14. To approve the schedule of accounts June 2021 to include the late addition of the payment to HMRC. - unanimously approved. (Minute 0621 – 14)**

<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
1, Emrys Williams	Works at Park – £97	97.00
Zurich Municipal Insurance	Council's Insurance policy renewal	556.36
Howard Davies	Clerical Duties - £596.11 Allowances - £140 Zoom Monthly Payment £14.29 (Claimed £14.49 last month instead of £14.39 cost adj down by 10p this month to correct) Postage - £8.49 Extra Meetings (See below)- £160.00 Travelling- £139.50	1058.39
Bowen & Weaving	Compliment slips	87.00

One Voice Wales	Course Fee Clerk to attend Code of Conduct Module 12.5.21	30.00
Vision ICT Ltd	Upgrade costs re new web site.	1440.00
HMRC	1 <sup>st</sup> Quarter	713.64
<b>Income</b>		0.00

### Extra Meetings held 1<sup>st</sup> March – 30<sup>th</sup> June 2021.

Web Committee – 9/3/21

Park & Environment 11/3/21

Finance 12/4/21

Park & Environment 10/6/21

4 x £50 = £200 This equates to £160 after tax.

(Extra meetings - @ £50 meeting – salary only includes 11 meetings + AGM, all others treated as extra meetings, meetings over 4 hours will be paid at £100 (**Minute 0920 – F4**))

### 15. Schedule of Correspondence Received for monthly meeting 20/5/21.

No	Nature of Correspondence	Agreed Action
1.	Dyfed Powys Police and Crime Panel Report	<b>Circulated.</b>
2.	Haf O Hwyl-Children's Commissioner of Wales	<b>Circulated.</b>
3.	Babell Church – update on hire of park.	<b>Circulated.</b>
4.	Remote training sessions June – 1VW.	<b>Circulated</b>
5.	Wildlife on your ward - Biodiversity	<b>Circulated</b>
6.	DPP - Cuckooing	<b>Circulated</b>
7.	Response from Carl Atkins- Enforcement Officer Carmarthen CC re access onto Roman Rd	<b>Circulated</b>
8.	Hywel Dda Health Board – Building a healthier future after Covid 19.	<b>Circulated</b>
9.	One Voice Wales- A guide to their services.	<b>Circulated</b>
10.	Temporary road closure Nant Y Caws.	<b>Circulated</b>
11.	Proposal Cllr Steven Richards re Sticle path and surrounding area.	<b>Circulated</b>

12.	Hywel Dda CHC Newsletter June	<b>Circulated</b>
13.	Covid Memorial Stone suggestions from Stonemason – G Williams	<b>Circulated</b>
14.	1VW Training courses available for June	<b>Circulated</b>
15.	Police & Crime Commissioner Independent Consultation Package	<b>Circulated</b>
16.	Charlie Evans Application to become a Co-opted Councillor	<b>Circulated</b>

### **16. Local issues brought up by Councillors:**

**Cllr Sandra Thomas** reported that she had been made aware of wilful damage to several trees at the park, where the bark had been cut away, exposing the trunk in places. This was indeed disappointing news as it would suggest that sharp equipment possibly knives are being brought into the park by a small irresponsible minority, thereby creating a safety hazard.

**It was agreed that the clerk bring it up with the local PCSO at their meeting next week.**

### **17 Any other important business.**

#### **Urgent Tree issue at 7 Llygad Yr Haul**

Clerk advised that he had received a complaint from Richard Thomas the houseowner, that the sycamore tree on the park side of his property, had grown considerable both in terms of height and volume, and he was becoming increasingly concerned that the tree could potentially damage his property in bad weather through falling branches etc. He had previously reported this to the Council some three years ago.

Clerk further advised that he had spoken with Paul Clever at Tree Consultants Wales our specialist advisors, ahead of our meeting who advised that the Council should write to complainant advising that:

The management of the trees at the park was undertaken by specialist company Tree Services Wales on behalf of Llangunnor CC.

As part of this management programme the trees were fully inspected on a biannual basis, with the next report being due in January 2022.

Should any further issues arise following receipt of our letter, then these are to be referred onto our advisors Tree Services Wales.

Cllr Bevan was of the opinion that this particular tree had been covered off in previous inspection reports and to confirm this.

It was agreed that the clerk write to the complainant as suggested by our Advisors. **(Minute 06/21 – 17)**

**Next monthly meeting to be held (remotely) on Thursday July 15th, 2021 at 6.30pm.**

**Meeting closed 7.30 pm.**

**Signed:**

**Date:**

**DRAFT**