

**Minutes of Web & Media Committee held ‘remotely’
at 6.30p.m. on Thursday 2nd December 2021**

Present: Councillors: J. Slate (Chair), Elwyn Williams, G Bevan, H. Lewis,

Prior to dealing with the Agenda items Cllr Jenny Slate was unanimously re-elected as Chair for the ensuing year. (Minute 12/21 W/M)

1. Apologies: Charlie Evans

One elector present in addition to Howard Davies Clerk

2. Declaration of interest – none.
3. The minutes of the meeting held on 9th March 2021 were confirmed as a true record **(Minute 1221 – W/M3).**
4. **Observations on new site.**

It was pleasing to note that general feedback had been very positive, with the new site being far more user friendly to navigate. Vision ICT had delivered on their brief to create a user-friendly site professional site, having a balanced bilingual content.

Everyone felt that more content could be added to the site, and the clerk suggested that suitable items of interest be forwarded on to him for uploading onto the site.

Cllr Bevan did question why some of the historical content had not been brought forward from the old site, and the Chair agreed to investigate this and will report back.

It was also pointed out that the site was still reporting as an unsecure site, where clerk advised that Vision had previously been instructed to amend this status to fully secure, at a cost of £125 for the first year, £50 year 2 and onwards.

Action point.

Clerk to immediately contact Vision ICT to get this corrected, and to enquire if they had a record of the number of visitors to the site.

5. Observations on adopted guidelines for Zoom meetings.

Everyone thought that the adopted guidelines had been well received delivering the clarity on the behavior and standards expected from attendees, with everyone now attending their first meeting being sent a copy along with their Email invite. The clerk advised that no adverse feedback had been received, and no recurring issues being seen since the adoption of these new guidelines.

6. Observations/update on Facebook

After a slow start the page was finally up and running, with feedback received from the community to date being very positive.

It was agreed that Cllrs Jenny Slate, and Charlie Evans would assume overall responsibility for its operation, as the clerk felt that due to the constraints of his current Council workload, he could not devote the time necessary to support this new facility, which was accepted. **(Minute 12/21 W/M 6)**

It was further agreed that Cllrs Slate & Evans be given the authority to use their judgement regarding posting content and responding to general queries, without having to refer matters back to the Committee/Council, with the caveat if in doubt to refer anything that they were not comfortable with back for further discussion/agreement. **(Minute 12/21 W/M 6)**

7. Newsletter

The chair explained that due to covid restrictions it had not been practical to produce a newsletter as distribution would have been impossible, and further suggested that the face-book page would be an ideal place to publish it. It was agreed to place the item on the agenda for our March meeting when the position could then be reviewed in the light of the updated position and guidance available on the pandemic at that time.

8. Any other business

There was no other business requiring discussion.

9. Next Meeting – next meeting to be agreed by Chair / Clerk.

Meeting closed at
7.45p.m.

Confirmed as true record signed:

Date: