**Cynhelir cyfarfod o Bwyllgor ‘Digwyddiadau’ Cyngor Cymuned Llangynnwr yng Nghapel Babell Seion Newydd nos Fercher 22 Tachwedd 2023 am 7.15 y.h**

Trafod yr agenda a ganlyn

1. Derbyn ymddiheuriadau am absenoldeb.

2. Datganiad o ddiddordeb.

3. I gymeradwyo cofnodion y cyfarfod diwethaf a gynhaliwyd ar 9 Hydref 2023 (ynghlwm isod)

4. Diweddariad ar y Cyflenwad Trydan

5. Derbyn adborth ar gystadleuaeth addurno cartref Calan Gaeaf

6. Trefniadau goleuadau Nadolig

7. Trefniadau Gwasanaeth Carolau

8 Dyddiad y cyfarfod nesaf – i'w benderfynu gan y Cadeirydd/Clerc.

**A meeting of Llangunnor Community Council ‘Events’ Committee will be held at Babell Zion Newydd Chapel on Wednesday 22nd November 2023 at 7.15p.m.**

**To transact the following agenda**

1. To receive apologies for absence.
2. Declaration of interest.
3. To approve minutes of the last meeting held on the 9th of October 2023 (attached below)
4. Update on Electricity supply
5. To receive feedback on Halloween home decorating competition

6. Christmas lights arrangements

7. Carol Service arrangements

8 Date of next meeting – to be decided by Chair/Clerk.

Minutes of Events Committee held at Babell Zion Newydd on Monday 9th October 2023 at 6.30 p.m.

PRESENT: Cllrs A Wadeward Chair, P Totterdale, D E Williams, G Slate,

J Slate, M Williams, J Evans, C Evans.

**One elector present in addition to Howard Davies Clerk.**

**1.** Apologies – Cllr G Bevan, S Bowen

**2.** Declaration of interest – None

**3.** The minutes of the meeting held on 6th June 2023 were unanimously approved **(Minute 10/23 – E3).**

**4.** The Chair gave a brief recap on the successful events that the Council had put on over the summer months, the highlights being as follows:

**Fun Run and Community Party held on the 16th of July.**

This was the first year that a fun run had been trialled, and it was deemed to have been a great success, based on the number of runners registered for the race, and positive feedback received. Much hard work had gone into its preparation, and special thanks to Cllrs Mathew Williams and Graham Slate for planning and overseeing its preparation, and extensive work on the day, in addition to numerous volunteers and support from our partners that had ensured the success of the event.

Regrettably the weather was not on our side, and due to the forecast of adverse weather over that weekend the Committee took the difficult decision to relocate the Community Event to Llangunnor school, benefitting from being able to move many of the stall and activities indoors.

All in all, a very successful day put on in very challenging conditions, which generated a healthy profit of £859.67 after all costs had been met. Please see appendix attached.

**Takeaway learning points for next year.**

1. Consideration to be given to hold the event in May or June as opposed to July, as July tends to be a busy month for activities for the families, in the lead up to schools breaking up for the summer holidays, whereas June generally is quieter.
2. Given the immense amount of work, and the requirement for many volunteers, it was decided to split the fun, and Community Event into two separate events to be run on different days thereby making it easier to stage and manage both events.
3. We need to continue to grow our volunteer pool especially as it expected that the fun run will grow in popularity going forward, given the positive feedback received this year.
4. More tables and chairs would be required for the registration of the “Fun run” at the park.
5. More streamlined system for taking entries for the fun run, to make it easier for us to process entries on the day, and to deal with queries arising.

Two Community Clwb Haf workshops/demonstration were held at Babell Zion Newydd Chapel on the 28th July and the 12th of August featuring crafts for children and kids cup cake decoration.

Both were well attended, and had generated a small surplus, as Cllrs Ally Wadeward and Jenny Slate had given freely of their time and had donated the materials and ingredients.

**5.** After a robust discussion taking on board everyone’s input, it was unanimously decided to run a Halloween competition, for the residents within the catchment area of Llangunnor Community Council. (**Minute 10.23 E 5)**

Up to two entries per household would be permitted, and any part of the property could be included.

Entries to be received by email.

The winners would be judged by a panel of Councillors.

Three prizes would be awarded by Llangunnor Community Council.

For full details please see our Facebook page.

6.Arrangements were discussed for the Annual Remembrance Service, which in the past had been overseen by now retired former Cllr Sandra Thomas.

The Chair agreed to liaise with the school, and Cllr C Evans agreed to speak with Mr Peter Evans, Churchwarden of Llangunnor Church.

7. Following a discussion it was agreed to provide a third Christmas tree at the park entrance this year, as works on the electricity connection were advancing well. Equally given the success of last years “Christmas Lights Event” it was felt that with significantly more people attending post Covid we had outgrown the “Towy Garage” site, and relocating to the park would be a safer option, given its central location.

The clerk advised that he was still waiting a Mpan number from the National Grid, and as soon as this was available, he could then source suitable quotes for a metred supply.

It was decided to wait until the supply had been energised, and new supplier contracted before making a final decision on the order.

The clerk further advised that he was awaiting the price of Christmas trees from Carmarthen Town Council.

8. All thought that placing a Christmas tree, at the park entrance subject to electric connection was a good idea and would bring the focal point back to the centre of Llangunnor.

The Committee also felt there was a need to get new banners to promote the council across three sites as the old ones had become faded and could do with a refresh.

A provincial date for the Lights Switch was penned in for Wednesday 29th November, subject to Santa’s availability.

Cllrs Wadeward agreed to approach the school to see if it would be available for the evening of the 29th of November, as it was felt that due to the popularity of the event last year we needed more space and had outgrown Babell. Cllr Jenny Slate agreed to approach Castell Howell and other supplier who had agreed to support last year’s event, through the provision of selections boxes, and help with the provision of hot dogs/food items and refreshments etc.

Cllr C Evans agreed to approach Carmarthen Wind Band, to check if they were available.

9. Everyone thought that a Santa dash was a good idea, however having considered the level of existing commitments that Councillors had in December, it was decided to leave for this year.

Committee members were asked to give this further thought, and to return to the Chair with their suggestions.

10. The Chair was keen to explore a joint event with Llangunnor PTA, such as a Bingo or quiz night, where the Council would help arrange events, and the profits would be retained by the PTA.

The Committee agreed that this was a good idea, allowing us to build on the excellent relationship we already have with the PTA and the school.

Cllr Wadeward was asked to discuss matters further with the PTA, and to return to the Committee with her proposals.

11. Following discussion it was agreed that there was merit in opening a separate Events bank account for the revenue and costs associated

with the running of Council Events to pass through, thereby maintaining a sperate record for ease of reconciliation. This will now be proposed at the October meeting of full Council for their consideration. (Minute 10/23 – E11)

**6. Date on next meeting – to be advised the clerk.**

Meeting closed 8.55 p.m.

Signed as true record: Date

