

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

**Bydd cyfarfod “o bell” o Bwyllgor Cyllid Cyngor Cymuned Llangynnwr yn cael ei gynnal.**

**Dydd Mercher, 10fed Ionawr, 2024 am 6.30 p.m.**

**I drafod y canlynol: -**

## **RHAGLEN**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Cofnodi pob datganiad o ddiddordeb.
3. Cymeradwyo cofnodion cyfarfod Pwyllgor Cyllid y Cyngor a gynhaliwyd ar 17 Mai 2023
4. Cynigion Cyllideb 24/25 -Atodiad 5
5. Ystyriaethau Praesept ar gyfer cyfarfod Misol y Cyngor – eisoes wedi'i ddosbarthu'n electronig i'r holl Gynghorwyr.
6. Penodi archwiliwr “mewnol” ar gyfer Cyfrifon 24/25.
7. Nodi dyfarniadau cyflog blynyddol i glercod, a dywed y clerc ei fod bellach yn ddyledus i ddau gynyddiad asgwrn cefn ar ei raddfa gyflog yn dilyn perfformiad boddhaol dros y ddwy flynedd ddiwethaf, yn amodol ar gytundeb y Cyngor yn unol â Thelerau ei Gontract Cyflogaeth. .
8. Adolygu lwfansau'r Clerc ar gyfer y Flwyddyn Ariannol gyfredol.
9. Penodi llofnod arall i'r Mandad Banc er mwyn caniatáu rhagor o hyblygrwydd gan fod gennym ddau wedi'u cymeradwyo ar hyn o bryd ac un arall yn cael ei ychwanegu.
10. Dyddiad y cyfarfod nesaf – i'w drefnu.

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

**A “remote” meeting of Llangunnor Community Council Finance Committee will be held.**

**on Wednesday January 10th<sup>th</sup> 2024 at 6.30p.m.**

to transact the following: -

## **AGENDA**

1. To receive apologies for absence.
2. To record all declarations of interest.
3. To approve the minutes of the Finance Committee meeting of Council held on 17<sup>th</sup> May 2023
4. Budget Proposals for 24/25 -Appendix 5
5. Precept Considerations for Monthly Council meeting – already circulated electronically to all Councillors.
6. Appoint “internal” auditor for 24/25 Accounts.
7. To note annual salary awards for clerks, where the clerk advises that he is now due two spine increments on his pay scale following a satisfactory performance over the last two years, subject to agreement by Council as per the Terms of his Contract Of Employment.
8. To Review Clerk’s allowances for this current Financial Year.
9. To appoint another signature to the Bank Mandate to allow further flexibility as currently we have two approved with another being added.
10. Date of next meeting – to be arranged.

**CYNGOR CYMUNED LLANGYNNWR  
LLANGUNNOR COMMUNITY COUNCIL**

**APPENDIX 1**

**CYNGOR CYMUNED LLANGYNNWR  
LLANGUNNOR COMMUNITY COUNCIL**

**Reconciliation with Bank 2022 - 2023**

|                               | £                     | £                |
|-------------------------------|-----------------------|------------------|
| <b>Cash Book Balance</b>      | <b>C/f (31/03/22)</b> | <b>64948.22</b>  |
| <b>Bank Account 90632317</b>  | <b>(£15,982.63)</b>   |                  |
| <b>Bank Account 90484024.</b> | <b>(£20,772.70)</b>   |                  |
| <b>Bank Account 13157210</b>  | <b>(£28,192.89)</b>   |                  |
| <b>Received 2022 - 23</b>     | <b>£41418.04</b>      |                  |
| <b>Paid 2022 - 23</b>         | <b>£51621.63</b>      |                  |
|                               | <b>Difference -</b>   | <b>£10203.59</b> |

**From Ledger Paid 22/23 £50729.26**

**Less unpresented cheques**

103561 £660.00

103562 £206.40

103569 £120.00

103578 £125.00

103579 £90.00

103580 £10.10

103581 £90.10

**SUB £1301.60**

**Add cheques from 21/22**

**103441 £90.00**

**103437 £100.00**

**103456 £803.97**

**103457 £1200**

**SUB £2193.97**

**Note Cheque Numbers 103445 (£120.00 issued 18.2,2022) has been cancelled and re issued with a new cheque and £103458 which has been presented for payment (£0.10 issued (103455) has been destroyed. No adjustment to Balances required as these cheques will not be presented.**

**CYNGOR CYMUNED LLANGYNNWR**  
**LLANGUNNOR COMMUNITY COUNCIL**

|                              |                            |                  |
|------------------------------|----------------------------|------------------|
|                              | <b>Balance at 31/03/23</b> | <b>£54744.63</b> |
| <b>Cash Book Balance</b>     | <b>C/f (31/03/23)</b>      |                  |
| <b>Bank Account 90632317</b> | <b>(£) 5672.13</b>         |                  |
| <b>Bank Account 90484024</b> | <b>(£) 20818.06</b>        |                  |
| <b>Bank Account 13157210</b> | <b>(£) 28254.44</b>        |                  |
| <b>TOTAL</b>                 |                            | <b>£54744.63</b> |

Howard Davies  
April 2023.  
Clerc/Clerk

**SUMMARY OF CURRENT FINANCIAL POSITION**

Following the bank reconciliation extracted from the cash book for 2022/23 the cash position as at 1.4.23 is as follows:

|  |  |  |
|--|--|--|
| <b>Bank Reserves Barclays Bank</b>   | <b>£ 54,745</b>  |  |
| <b>Income: Precept</b>   | <b>£38,000</b>   |  |
| <b>Vat to be Rec Est</b>   | <b>£ 4,250</b>   |  |
| <b>TOTAL</b>   | <b>£42,250</b>   |  |
| <b>Est Predicted expenditure.</b><br><b>(Pls see appendix 1 for 1.4,23-31.3.24 excluding Cap</b> | <b><u>£42765</u></b>   |  |
| <b>Difference</b>  | <b>(£515) (Predicted balance as at 31.3.24<br/>Allowing for receipt of Vat as above)</b> |  |

There is £3621 remaining on S106 monies after having allocated funds for the electricity connection.

This year the budget has been drawn up to cover basic running costs, with no allocation of funds towards capital projects that we would like to undertake.

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

The following projects remain in the pipeline for consideration.

CCTV for the Park – latest estimate £7000 where we could use remaining 106 funds.

|   |        |
|---|--------|
| Phase 2 Children's play area -                          | £20000 |
| Memorial Stone slabbing -                               | £2500  |
| Works to clear, level and reseed.<br>at bottom of park. | £5000  |

Emergency works undertaken and to be done  
For H & S -Tree work £1160.

Further quote awaited for levelling of spoil  
and ditch cleaning near to Lewis Morris ent

|   |      |
|---|------|
| Repairs to main gate as per accepted quote  | £335 |
| Relocation of toilet and to secure it/move<br>Defib etc/repairs to path ahead of fun run.                                 | £500 |
| Repairs schedule/cost awaited from Dragon<br>re repairs to park equipment/new signage.<br>Contingency for Community event |      |

The Clerk has made a grant application to  
Carmarthen C C under its Sustainable Communities  
Grant for £10000 to assist with the costs of  
CCTV and resurfacing of upper toddlers play area,  
where decision is expected by end of June. There is  
also, an application that can be made to The Crime  
Commissioners' Office re-funding for CCTV if the  
The Council grant application is unsuccessful.

Howard Davies  
(April 2023.)

Draft Income 2023/24 Appendix 1

|                  |         |
|------------------|---------|
|                  | £       |
| Proposed Precept | £38,000 |
| Repayment of VAT | £4,250  |

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

|   |              |                 |
|---|--------------|-----------------|
|   | <b>Total</b> | <b>£42,250</b>  |
| <b>S106 Monies Available.</b>           |              |                 |
|   |              | <b>£</b>        |
| <b>Application Ref W/20013</b>          |              | <b>£68,000</b>  |
| <b>Application Ref W/25937</b>          |              | <b>£48,000</b>  |
| <b>Application Ref W/37327</b>          |              | <b>£3,050</b>   |
|   | <b>Total</b> | <b>£119050</b>  |
| <b>Expenditure to date</b>              |              |                 |
| Demolition of Bandstand                 |              | £4500*          |
| Park Entrance                           |              | £15,249         |
| Penymorfa Footpaths                     |              | £12,658         |
| Painting of play equipment              |              | £800            |
| Panel Design                            |              | £14,749         |
| Panel Production                        |              | £4,151          |
| Playground Equipment                    |              | £20,949         |
| Playground Equipment                    |              | £23,727         |
| Improvements to paths in park           |              | £8,660          |
| installation of Sanitisers              |              | £1,110          |
| Labour re Interpretation Boards         |              | £454            |
| Improvements to park entrance           |              | £4,152          |
| Ger Y Nant Lights                       |              | £5,360          |
| <b>Total</b>                            |              | <b>£112,019</b> |
| <b>Requested £3410.50 To cover Elec</b> |              |                 |
| <b>Con</b>                              |              | <b>£3,410</b>   |
| <b>Balance</b>                          |              | <b>£3,621</b>   |

**\*This payment was taken directly by the Leisure Section and not paid to the Community Council.**

## **For 1.4.23-31.3.24 APPENDIX 2 Llangunnor Community Council Estimated Operational costs**

|   |          |
|---|----------|
| <b>Clerk Costs</b>                                    | <b>£</b> |
| Salary Allowing for slight Inc. Presently £10019      | £10,500  |
| Employers NI  | £200     |
| Allowances currently £140pm                           | £1,680   |
| Travelling Reduced based on intro of Internet Banking | £500     |
| Extra Meetings say 8 @ £50pm                          | £400     |

# CYNGOR CYMUNED LLANGYNNWR

## LLANGUNNOR COMMUNITY COUNCIL

|  |  |                  |
|--|--|------------------|
| Pension  |  | £100             |
| Total Clerk Costs  |  | <b>£13,380</b>   |
| <br>   |  |                  |
| Handy man  |  |                  |
| Agreed basic presently £97 pm inc to £100                            |  | £1,200           |
| Additional work as directed  |  | £2,000           |
| <b>Total Handyman Costs</b>  |  | <b>£3,200</b>    |
| <br>   |  |                  |
| <b>Grass Cutting Park -CCC Currently £2924</b>                       |  | £3,300           |
| Toilet Servicing at £36 per service Contract & Toilet Cover/Cleaning |  | £750             |
| Park Inspection and repairs to be negotiated                         |  | £1,000           |
| Purchase of dog gloves   |  | £300             |
| Bi Annual Tree Ins due this year.                                    |  | £600             |
| <b>Total Park Costs</b>  | £550 paid last time.                             | <b>£5,950</b>    |
| <br>   |  |                  |
| <b>Public Lighting</b>   |  |                  |
| Maintenance £2252 pd 3/22  |  | £2,500.00        |
| Energy £878 pd 3/22  | County Hall advise to inc 2.4X to finish in 2029 | £2,100           |
| Fxd repayment of £1709.70 to finish 2029                             |  | £1,425.00        |
| <b>TOTAL</b>   |  | <b>£6,025.00</b> |
| <br>   |  |                  |
| <b>Insurance</b>   |  |                  |
| £1065pd 2022   |  | <b>£1,150.00</b> |
| <br>   |  |                  |
| <b>Christmas Lights</b>  |  |                  |
| Purchase 3 Trees inc 1 for park @£300 each. £250 pd 22               |  | £900             |
| Erection etc and Labour  |  | £720             |
| Ground Anchor and lights for new tree at park.                       |  | £1,200           |
| <b>TOTAL</b>   |  | <b>£2,820</b>    |
| <br>   |  |                  |
| <b>Funding Allocated</b>   |  |                  |
| Chair  |  | £350             |
| <br>   |  |                  |
| <b>Community Fund</b>  |  | £1,650           |
| S137   |  | £1,000           |
| <b>Total</b>   |  | <b>£3,000</b>    |
| <br>   |  |                  |
| <b>Admin</b>   |  |                  |
| Zoom   | Currently £15.59.pm was £14.39 inc in Apr 23     | £190             |
| Hire of Facilities for meetings                                      |  | £300             |
| Postage  |  | £100             |
| Stationery & Ink   |  | £300             |
| Training   |  | £200             |
| Clr Travelling   |  | £100             |

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|  |                |
|--|----------------|
| IT Licenses  | £450           |
| <b>Total</b>   | <b>£1,640</b>  |
| <br>   |                |
| <b>Subs</b>  |                |
| 1VW £445 PD 4/22   | £470           |
| <b>Total</b>   | <b>£470</b>    |
| <br>   |                |
| <b>Payroll</b>   |                |
| For Clerk & Councillors £420 PD 12/22                                | £430           |
| <b>Total</b>   | <b>£430</b>    |
| <br>   |                |
| <b>Audit Cost Est £390pd TO Internal Examiner and this will incr</b> | £1,500         |
| 21/22 Inv not rec.18/19 not billed-chased for expl                   |                |
| <b>TOTAL</b>   | <b>£1,500</b>  |
| <br>   |                |
| <b>Cllrs Allowances</b>  | Estimate       |
| £1650 to be pd 2/23 based on 11                                      | £2,200         |
| Cllrs. Allow for Inc   |                |
| <b>Total</b>   | <b>£2,200</b>  |
| <b>CONTINGENCY</b>   | £1,000         |
| <b>Total Estimated Expenditure for 2023/24</b>                       | <b>£42,765</b> |
| Existing Precept   | £38,000        |
| <b>SHORTFALL</b>   | <b>£4,765</b>  |
| <br>   |                |
| <b>Level of Projected Reserves as at 1.4.2023</b>                    | <b>£54,745</b> |
| <br>   |                |
| <b>CAPITAL PROJECTS TREVIOUSLY AGREE TO BE COMMENCED</b>             |                |
| <br>   |                |
| Covid Memorial, and to slab around Memorial Stone                    | £,2000         |
| <br>   |                |
| Phase 2 Kids Play Area   | £20,000        |
| <br>   |                |
| <b>PROJECTS UNDER DISCUSSION</b>                                     |                |
| CCTV at Park   | £6,000         |
| Landscaping/Planting/Tree Mgt Bottom of Park beyond Skateboard Park  | £5,000         |
| <br>   |                |
| <b>TO BE DISCUSSED.</b>  |                |
| New Laptop for clerk to comply with suggested Legislation            | £600           |



# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

## Appendix 3

**Finance Report for meeting 10.1.2024**

### Balance at bank

|                                  |                                       |          |                 |
|----------------------------------|---------------------------------------|----------|-----------------|
| Account statements as            | Apr-23                                |          |                 |
|                                  |                                       | 90632317 | £5,673          |
|                                  |                                       | 90484024 | £20,818         |
|                                  |                                       | 13157210 | £28,254         |
|                                  |                                       |          | <b>£54,745</b>  |
| <b>Income</b>                    | Precept 1+2,payments Received         |          | £25,334         |
|                                  | Fun Run/Community Day, Caraft w.Shops |          | £3,142          |
|                                  | Bank Int                              |          | £233            |
|                                  | VAT Refund                            |          | £4,500          |
| <b>Further Payments expected</b> |                                       |          |                 |
| <b>Precept 3</b>                 |                                       |          | £12,666         |
|                                  | 106 Draw Down                         |          | £6,910          |
| <b>Sustainability Grant</b>      |                                       |          | £10,000         |
|                                  | <b>Total</b>                          |          | <b>£117,380</b> |

|  |  |        |                |
|--|--|--------|----------------|
| <b>Expenditure to date</b>                   | Spent April-September                        |        | <b>£22,530</b> |
| <b>Predicted spend for remainder of year</b> |  |        |                |
|  | Public Lighting cost and rep of Energy LN    |        | £1,425         |
|  | Park grass cutting                           |        | £1,535         |
|  | Park Maintenance - handyman / CCC            |        | £1,000         |
|  | Town Council - Xmas Trees & Assoc. Works     | Dec-22 | £2,000         |
|  | Dec 21                                       |        |                |
|  | Painting/Repairs at park                     |        | £2,700         |
|  | Improvements to Mem site                     |        | £2,500         |
|  | Dynevor Trees -Tree & Ground works           |        | £2,200         |
|  | New Park Inspection costs and repairs        |        | £300           |
|  | Clerk Costs incl HMRC Extra meetings/Pension |        | £8,000         |
|  | Conf/Training                                |        | £300           |
|  | Travelling                                   |        | £400           |
|  | Hiring of facilities for meetings            |        | £200           |
|  | IT Zoom web Costs                            |        | £450           |
|  | Re-numeration of Members                     |        | £1,800         |
|  | Members                                      |        |                |
|  | Re-numeration to Chair                       |        | £350           |
|  | Gratuity new clerk re pension                |        | £100           |
|  | Community Fund                               |        | £1,650         |

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|  |                |
|--|----------------|
| S137   | £1,000         |
| Web hosting and allowances                                     | £440           |
| Provisional sum further Park imp/equipment                     | £20,000        |
| Payroll costs Members Clerk                                    | £500           |
| Stationery   | £200           |
| Postages   | £60            |
| Bi Annual Tree Inspection costs                                | £600           |
| Clerk allowances/IT  | £840           |
| Audit  | £800           |
| Subs 1VW   | £500           |
| New Electricity Contract Park                                  | £250           |
| Capital Purchases Urns/IT for Babell                           | £350           |
| Lights Switch on Party   | £200           |
| Repairs to main gate   | £335           |
| Electricity Connection fees re 2nd Pillar                      | £3,410         |
| <b>Total Projected Expenditure 2023/24</b>                     | <b>£56,395</b> |
|  | <b>£78,735</b> |
| <b>BALANCE BROUGHT FWD £117530- £78735</b>                     | <b>£38,795</b> |
| <b>REMAINING BALANCE ON S106</b>                               |                |
| <b>After £3410 for Elec &amp;<br/>£3500 allocated for CCTV</b> | <b>£581</b>    |

**Notes - Assumptions**

**CCTV Installed at £7000**

**Imp Play area at £13000**

**Funded from Grant 10k, 106 funds 3.5k**

**Our Contribution £6500 from Reserves**

**BALANCE BROUGHT FWD £106389 - £86957**

**REMAINING BALANCE ON S106**

**After £3410 for Elec &  
£3500 allocated for CCTV**

**Notes - Assumptions**

**CCTV Installed at £7000**

**Imp Play area at £13000**

**Funded from Grant 10k, 106 funds 3.5k**

**Our Contribution £6500 from Reserves**

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

## Finance Report for meeting January 10<sup>th</sup>2024

### Balance at bank

Account statements as

Apr-23

|          |                |
|----------|----------------|
| 90632317 | £5,673         |
| 90484024 | £20,818        |
| 13157210 | £28,254        |
|          | <b>£54,745</b> |

### Income April-

#### Dec 23

|                                      |         |
|--------------------------------------|---------|
| Precept 1+2+3, payments Received     | £38,000 |
| Fun Run/Community Day, Craft Shops   | £3,142  |
| Bank Int                             | £233    |
| VAT Refund                           | £4,500  |
| Nat Grid                             | £2,000  |
| 106 Draw Down                        | £3,410  |
| Sale of Mulled wine at Carol Service | £182    |

#### Further Payments expected

|                      |         |
|----------------------|---------|
| 106 Draw Down        | £3,500  |
| Sustainability Grant | £10,000 |

**Total £119,712**

### Expenditure to date spend April - Dec 23

**£38,278**

#### Predicted spend for remainder of year

|   |        |
|---|--------|
| Public Lighting cost and rep of Energy LN       | £1,425 |
| Park grass cutting                              | £640   |
| Park Maintenance - handyman / CCC               | £600   |
| Town Council - Xmas Trees & Assoc. Works Dec 23 | £1,300 |
| Painting/Repairs at park                        | £2,720 |
| Improvements to Mem site                        | £2,500 |
| Dynevor Trees -Tree & Ground works              | £2,200 |
| New Park Inspection costs and repairs           | £300   |
| Clerk Costs incl HMRC Extra meetings            | £4,000 |
| Conf/Training                                   | £150   |
| Travelling                                      | £250   |
| Hiring of facilities for meetings               | £200   |
| IT Zoom Subs                                    | £60    |

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|  |         |               |
|--|---------|---------------|
| Re-numeration of Members                                   | Members | £1,500        |
| Extra Re-numeration to Chair                               |         | £150          |
| Gratuity new clerk re pension                              |         | £100          |
| Community Fund   |         | £1,650        |
| S137   |         | £100          |
| Chairs Fund  |         | £210          |
| Payroll costs Members Clerk                                |         | £500          |
| Stationery   |         | £200          |
| Postages   |         | £60           |
| Clerk allowances/IT  |         | £420          |
| Internal Auditor Fee for Audit 22-23                       |         | £420          |
| Subs 1VW   |         | £525          |
| Repairs/resurface Kiddies Play area                        |         | £13,000       |
| Repairs to main gate                                       |         | £335          |
| CCTV Installation  |         | £6,200        |
| Toilet Servicing/Cleaning                                  |         | £300          |
| HMRC Tax & NI Clerk & Cllrs Q4                             |         | £900          |
| <b>Total Projected Expenditure 2023/24</b>                 |         | <b>£81193</b> |
| <br>   |         |               |
| <b>BALANCE BROUGHT FWD £119712- £81193</b>                 |         | <b>£38519</b> |
| <b>REMAINING BALANCE ON S106</b>                           |         |               |
| <b>After £3410 for Elec &amp; £3500 allocated for CCTV</b> |         | <b>£581</b>   |
| <br>   |         |               |
| <b>Notes - Assumptions</b>                                 |         |               |
| <b>CCTV Installed at £7000</b>                             |         |               |
| <b>Imp Play area at £13000</b>                             |         |               |
| <b>Funded from Grant 10k, 106 funds 3.5k</b>               |         |               |
| <b>Our Contribution £6500 from Reserves</b>                |         |               |

## Explanation of variances.

**When the running cost forecast for the operational cost of the Council were drawn up in Jan 23 estimated at total spend of £42765. This excluded any capital spend.**

**Our revised forecast for total spends for the Financial Year ending March 2024 is now**

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

projecting a spend of £81193 including VAT, as taken from our ledger balance as at 31 Dec 2023 and an estimate for spend during Q4.

We have undertaken many projects during the last 12 months, some of which have been completed such as the new electricity connection and supply, the resurface of the kiddies play area, repair works, park maintenance have all been instructed, and hopefully will be completed this quarter. If not they will be carried forward to the new financial year. All expenditure has been approved by the Council, and has been funded in the main from grants, 106 monies, and from reserves where necessary.

## Projects/capital purchases during 2023/2024.

|  |        |
|--|--------|
| Electricity connection costs C Sams    | £3410  |
| <b>Covered from 106</b>                |        |
| CCTV Installation and fees             | £7065  |
| <b>Covered from 106 &amp; Grant</b>    |        |
| Re surface kiddies play area           | £13000 |
| <b>Grant &amp; 6.5k from Reserves</b>  |        |
| Purchase of new Laptop for Clerk       | £664   |
| Dynevor Trees Work at entrances.       |        |
| And bottom of park to scrub area       | £680   |
| Further works to trees and landscaping | £2200. |
| Memorial Stone                         | £2500  |
| Repairs to main gate                   | £335   |
| Flowers and tubs                       | £944   |
| Omitted from budget.                   |        |
| Election costs                         | £323   |
| Tea Urns                               | £249   |
| IT sundries to operate from Babel      | £78    |
| Christmas party costs                  | £200   |
| Clerks back pay following NALC         |        |
| Agreements- last fin yr and            |        |
| Fin year                               | £600   |
| Repairs/maintenance to park equipment  | £2720  |

**CYNGOR CYMUNED LLANGYNNWR  
LLANGUNNOR COMMUNITY COUNCIL**

|                              |               |
|------------------------------|---------------|
| <b>Total Variance</b>        | <b>£34968</b> |
| <b>Add Est Running Costs</b> | <b>£42745</b> |
| <b>Total</b>                 | <b>£77713</b> |

|                                  |               |
|----------------------------------|---------------|
| <b>Predicted Spend</b>           | <b>£81193</b> |
| <b>Less Est running costs.</b>   |               |
| <b>Plus additional cap spend</b> | <b>£77713</b> |

**Difference** **£3480**

**Please remember that the estimated running costs and final spend for Q4 exclude VAT where the ledger includes VAT on spend which is recoverable.**

**There is also an allowance for undrawn amounts on:**

**Chairs Fund £1650**  
**S137            £100.**

**Llangunnor Community Council**  
**Estimated Operational Costs**  
**For 1.4.24-31.3.25**  
**APPENDIX 5**

# CYNGOR CYMUNED LLANGYNNWR

## LLANGUNNOR COMMUNITY COUNCIL

| <b>Clerk</b>  | <b>£</b>       |
|---|----------------|
| <b>Costs</b>  |                |
| Salary Allowing for 3% Inflation increase to nalc rates | £12,300        |
| Employers NI  | £300           |
| Allowances currently £140pm                             | £1,680         |
| Travelling  | £1,000         |
| Extra Meetings say 10 @ £50pm                           | £500           |
| Pension   | £100           |
| <b>Total Clerk Costs</b>                                | <b>£15,880</b> |

|   |               |
|---|---------------|
| <b>Handy man</b>                              |               |
| Agreed basic pesently £97 pm inc to £110      | £1,320        |
| <b>Budget for additional work as directed</b> | <b>£1,000</b> |
| <b>Total Handyman Costs</b>                   | <b>£2,320</b> |

|  |                |
|--|----------------|
| <b>Grass Cutting Park -CCC Currently £2560 as per tender</b>         | <b>£3,000</b>  |
| Toilet Servicing at £30 per service Contract & Toilet Cover/Cleaning | £750           |
| Monthly Park Inspection and repairs                                  | £1,000         |
| Purchase of Dog Gloves   | £300           |
| Repairs Park Equipment as per accepted Quote                         | £2,720         |
| Repairs Park Gate as per accepted quote                              | £335           |
| New Park Bench in upper kiddies area                                 | £500           |
| <b>Budget for ongoing service of equipment/repairs/groundworks</b>   | <b>£1,000</b>  |
| Flowers for hanging baskets/troughs/tubs                             | £1,000         |
| New Park Electricity supply costs                                    | £850           |
| Tree works to reduce Oak Trees/Landscape ground as Acc Quote         | £2,080         |
| <b>Total Park/Environment costs</b>                                  | <b>£13,535</b> |

|   |                  |
|---|------------------|
| <b>Public Lighting+M119A93:N118AA93:L159</b>                      |                  |
| Public Lighting £3330.72 pd in 4/23                               | £4,500           |
| Fxd repayment of £1425 to Light conversion loan to finish in 2029 | £1,425.00        |
| Loan finish 2029  |                  |
| <b>TOTAL</b>  | <b>£5,925.00</b> |

|                  |                  |
|------------------|------------------|
| <b>Insurance</b> |                  |
| £1120 pd in 7/23 | <b>£1,150.00</b> |

|   |               |
|---|---------------|
| <b>Christmas Lights</b>                               |               |
| Purchase 3 Trees inc 1 for park @£300 each.£250 pd 23 | £900          |
| Erection ,Labour, Electrician                         | £720          |
| <b>Total</b>  | <b>£1,620</b> |

**Funding Allocated**

# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

|                       |               |
|-----------------------|---------------|
| Chair                 | £350          |
| <b>Community Fund</b> | <b>£1,650</b> |
| S137                  | £1,000        |
| <b>Total</b>          | <b>£3,000</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>Admin</b>                    |               |
| Zoom      Currently £15.59pm    | £200          |
| Hire of Facilities for meetings | £500          |
| Postage                         | £100          |
| Stationery & Ink                | £500          |
| Training                        | £500          |
| Cllr Travelling                 | £100          |
| I T Licenses                    | £400          |
| <b>Total</b>                    | <b>£2,300</b> |

|                     |             |
|---------------------|-------------|
| <b>Subs</b>         |             |
| 1VW    £485 PD 4/23 | £525        |
| <b>Total</b>        | <b>£525</b> |

|  |             |
|--|-------------|
| <b>Payroll</b>   |             |
| For Clerk & Councillors £350PD 5/23 To Allow for expected Incr | £500        |
| <b>Total</b>   | <b>£500</b> |

|  |               |
|--|---------------|
| <b>Audit Cost Est £390pd TO Internal Examiner and this will incr</b> | £500          |
| 21/22/3 Inv not rec.18/19 not billed-chased for expl                 | £1,500        |
| <b>TOTAL</b>   | <b>£2,000</b> |

|   |               |
|---|---------------|
| Budget for Community Activities-Summer & Xmas Party | <b>£1,000</b> |
|---|---------------|

|  |               |
|--|---------------|
| <b>Cllrs Allowances      Estimate</b>                          |               |
| <b>New working from Home Allow @£156 est 11 Cllrs wef 2/25</b> | £1,716        |
| <b>Total</b>   | <b>£1,716</b> |

|  |                |
|--|----------------|
| <b>Total Estimated Expenditure for 2024/25</b> | <b>£51,471</b> |
| <b>Less Non Recurring Exp</b>                  | £5,635         |
| <b>SHORTFALL</b>                               | £45,836        |
| <b>Existing Precept</b>                        | <b>£38,000</b> |
| <b>SHORTFALL</b>                               | <b>£7,836</b>  |
| <b>VAT REFUND DUE</b>                          | £5,000         |
| <b>EST</b>                                     |                |
| <b>REMAINING SHORTFALL</b>                     | £2,836         |

**NOTES/ASSUMPTIONS**

|                                  |        |
|----------------------------------|--------|
| <b>Non recurring expenditure</b> |        |
| Park Equipment Repairs           | £2,720 |
| Tree/Landscape works             | £2,080 |



# CYNGOR CYMUNED LLANGYNNWR LLANGUNNOR COMMUNITY COUNCIL

|                                      |               |
|--------------------------------------|---------------|
| Gate Repairs                         | £335          |
| New seating - kiddies area if agreed | £500          |
| <b>TOTAL</b>                         | <b>£5,635</b> |

**LEVEL OF PROJECTED RESERVES AS AT 1.4.24 IF ALL CAP  
EXPENDITURE** **£38,519**

**WAS COMPLETED DURING LAST FINANCIAL YEAR.**

**CAPITAL PROJECTS TO BE CONSIDERED FOR THIS FINANCIAL YEAR  
TO BE DISCUSSED.**

|                                  |      |
|----------------------------------|------|
| Flood light at park entrance     | £500 |
| More efficient printer for Clerk | £400 |
| Park Lighting                    | TBA  |

## **Bank Balances as at 31.12.23**

|                  |               |
|------------------|---------------|
| Business Account | £19674        |
| Premium Account  | £28488        |
| Premium Account  | £20990        |
| <b>Total</b>     | <b>£69152</b> |