

Minutes of Extra-ordinary meeting held ‘remotely’ on Monday 8th February 2021 at 6.30p.m.

PRESENT: Cllrs. R. Griffiths (Chair), Elwyn Williams, G. Bevan, J. Porter, P. Totterdale, S. Thomas, J. Slate, P. Price, S. Richards.

APOLOGIES: Cllr. H. Lewis, D. Williams

1. **Declaration of Interest** – there were no declarations of interest.
2. **Chair’s Announcements** – the Chair welcomed the two new members onto the Council, he asked the current members to introduce themselves.
3. **Interviewing Panel for the Position of Clerk** - The meeting considered the recommendations from the shortlisting panel and following a discussion the following were unanimously agreed:
 - a) The Chair, Vice-Chair and Chair of Planning sit on the interview panel (**minute 0212 EO – 3a**).
 - b) To ensure gender balance Cllr. S. Thomas & Cllr. J. Slate also join the panel (**minute 0221EO – 3b**).
 - c) Cllr. H. Lewis be nominated as a reserve for the panel (**minute 0221EO – 3c**).
 - d) The panel to meet on Thursday 11th February 2021 at 6.30p.m. to discuss the format of the interviews and agree on the questions to be asked to each candidate.
 - e) The interviews to take place on Monday 15th February 2021 commencing at 6.15/6.30p.m., each candidate to be given the same questions (**minute 0221EO – 3e**).
 - f) The successful candidate to be notified after completion of interview process and to be confirmed at Council monthly meeting on the 18th February (**minute 0221EO – 3f**)
 - g) The discussion of the interview panel to be confidential (**minute 0221EO – 3g**)
4. There was no other business.

Meeting closed 6.55p.m.

Signed Chair of Council

Date: