

**Minutes of Monthly Meeting of Llangunnor Community Council held Remotely at  
6.30pm on Thursday 21<sup>st</sup> October 2021.**

**PRESENT: Cllrs. Elwyn Williams (Chair), G Bevan, P Totterdale, S Thomas, J Slate,  
Charlie Evans, Heather Lewis, Steven Richards**

**1.APOLOGIES -None**

**Two electors present, in addition Howard Davies Clerk**

**2. Declaration of Interest – None**

**3. Chair's Announcements.**

Prior to commencement of business the Chair asked all present to observe a one-minute silence to commemorate the anniversary of the Aberfan mining disaster, and a further one-minute silence to commemorate the death of a fellow politician David Emery MP so tragically murdered last week whilst carrying out his constituency work.

The Chair had no other announcements.

**4. Members of the Public Present – 12 minutes for questions –**

A member of the public asked four questions:

**1. Why does the Council prepare minutes?**

Chair responded that they were prepared to comply with legal requirements, and to provide an accurate record of the meetings output.

**2. Should the minutes have recorded the 7 proposals put forward by Cllr Richards, at the Councils June meeting so that the public knew what had been placed before the Council.?**

Clerk responded that as all 7 proposals had been circulated to all Councillors and listed fully on the Agenda for the June meeting, which was available for all the public to view, he did not feel it necessary to repeat the proposals verbatim again within the minutes.

**3. Why was Cllr Dafydd Williams's resignation not recorded under correspondence for the September meeting, where the resignation of Cllr Paul Price had.?**

Clerk responded no reason, apart from his oversight. All resignations had been advised to all Councillors by email, and the Electoral Officer as per procedures, and the appropriate paperwork attended to.

**4. He then asked if something could be done about the slippery road surface on the bottom of Roman Road, where falling leaves were sticking to the road surface, making it very dangerous to walk on.**

Clerk responded that he would report the situation to the Highways Department.

There were no further questions

**5. Minutes of meetings – i)** it was unanimously agreed and **RESOLVED** to approve as a correct record the minutes of the monthly Council meeting held on the 16<sup>th</sup> of September 2021 (**minute 1021 – 5**)

#### **6. Committees:**

**Finance committee –** Meeting to be arranged shortly

**Park & Environment –** Noted the minutes of the meeting held on the 4<sup>th</sup> of October had been circulated and uploaded to our web page.

Cllr Thomas did ask how the new park signage was progressing particularly in respect of e scooters?

Cllr Slate responded that due to work pressures, she had not been able to attend to this as yet but would now be attending to it as a matter of priority.

**Web & Media** - Meeting to be arranged for early November.

**Christmas** - Noted the minutes of the meeting held on the 5<sup>th</sup> Of October had been circulated and uploaded to our web page.

**7.** The siting of a seat on Heol Pen Y Morfa, was again discussed following the rejection of our earlier application to Carmarthen C.C, to site at the junction with Pen Y Morfa Lane, as it was felt that its location would compromise the visibility, splay at the junction. It was resolved that the item be placed back on the Agenda for our November meeting, to allow time for the Councillors to consider alternative sites.

**8.** The proposed Electoral boundary changes that would see Llangunnor become part of the Llanelli constituency, was debated at length, where it was unanimously agreed that the Clerk write to the Commission to object to this change in the strongest possible terms. It was felt that as Llangunnor bordered Carmarthen town itself, it would be far better for it to remain within the Carmarthen constituency. (**Minute 10/21 -8**)

#### **Action point: Clerk to write a letter to the Commission**

**9** The Briefing note from One Voice Wales re Multi Location meetings was discussed at length. Given that we continue to navigate through the Pandemic, and there are no immediate plans to open up Yr Aelwyd to allow face to face meetings to recommence, it was unanimously agreed to explore options for sites that could provide both face to face and have the technology to facility virtual meetings or a mixture of both.

In summary the briefing note outlined that the Community Council needs to provide a medium that could support wider accessibility to Council proceedings in line with the provisions within Local Government Elections (Wales) Act 2021.

The Act does not require meetings to be held in a particular way. Whether they are held virtually, partially virtually or entirely face to face – subject to prevailing health regulations – is a matter for the Council.

Whilst physical meetings are allowed under the 2021 Act, Councils must note that the 2021 Act requires that participants (i.e., council members, members of the public and press) are able to join meetings – remotely – even if physical meetings are the preferred mode.

Due to the scope of these guidelines, it was proposed and unanimously agreed that Cllr Charlie Evans and the Clerk investigate other venues in addition to the Aelwyd that could provide a suitable meeting space to conduct Council meetings and have the technology available to support virtual attendance if required, and then report back to the Council with their proposals. **(Minute 1021 – 9)**

**10.** Cllr Lewis introduced her proposal to place two new streetlamps to light up a dark section of the Ger Y Nant footpath, following receiving several complaints from residents concerned about their children's safety whilst walking along a dimly lit section of the path, on their way to school, and to access nearby amenities, especially now as winter was upon us. She confirmed that she and the Clerk had recently consulted with the two nearby residents who would be affected by the positioning of lamps and was able to report that the response had been favourable with no objection's forthcoming.

The Clerk advised that he had received a verbal quote of £4000 from Carmarthen C C Public Lighting for the provision of the lamps and associated works. Additionally, the Clerk had established that this expenditure could qualify for funding out of the 106 – money pot.

It was unanimously resolved to provide the streetlamps, funded from the 106-money pot, subject to sight of the written quote. **(Minute 1021 – 10)**

**11.** Cllr Slate introduced her motion to appoint Robin Griffiths ex Councillor as an advisor to the Council, drawing on his extensive knowledge and experience, having served on the Council both as Chair and Counsellor for in excess of forty-five years, before stepping down last May.

Clerk advised that he had sought guidance from One Voice Wales regarding the legality of this appointment and went on to share their guidance.

Whilst it is not possible for the Council to engage a former councillor as an adviser to the Council, consideration could be given to co-opting him to serve on one of the Council's advisory Committees and Sub-Committees excluding Finance on the basis that his expertise could be called upon for the benefit of the Council.

It was resolved for Cllr Slate to resubmit her proposal for further consideration based on the above guidance received. **(Minute 1021 – 11)**

**12.** Cllr Bevan was pleased to advise that he had received the plaque to be placed on a seat near Alun West's home to commemorate his life spent serving the Community of Llangunnor, and that arrangement for its unveiling by Nigel Owens the International Rugby Referee was well in hand and would be concluded as soon as practicable. He confirmed that

he had visited Mrs West to show her the plaque, which had been well received. Furthermore, it was decided that the following be invited to the unveiling ceremony:

Mrs West, Chair and Vice Chair of the Community Council, Headteacher and Head of Llangunnor School Council, Nigel Owens, and Clerk.

It was agreed that the unveiling would be undertaken after school, but given the nights are now drawing in, Clerk to ask Headteacher to see if it could be undertaken of an afternoon.

The ceremony to be publicised via our Facebook page.

**Action point: Clerk to liaise with invited parties to confirm date and arrangements to conclude matters.**

**13.** Cllr Bevan wished to update the Council regarding the proposed Covid Memorial. It had been placed back to the park and Environment Committee and was discussed at their October meeting where following a long discussion, and feedback it was unanimously resolved to :

1. Take our time to get it right, as there is no urgency as we continue to navigate our way through this Covid pandemic.
2. The provision of a new “Friendship bench” along with an appropriate commemorative plaque had merit.
3. A site meeting to be arranged for April 22 for all Councillors to attend the site, and there after a proposal again to be sought as to the most appropriate way of marking this significant event, which will then be communicated to the residents via our web and Facebook pages seeking their feedback/ suggestions

**14. County Councillor Report** – Cllr Williams had nothing major to impart, saying that the matters had been generally quiet over the previous month at County Hall.

However, he had been successful in overturning a decision made by the Council’s Housing Department, to allow a resident of Llangunnor to sell her 2 bedroomed “affordable housing property” thereby enabling her to trade up to a three bedroomed property, which would better suit her family need, where her original proposal had been rejected by the Council.

**15. Members representing Council on other bodies** – No reports received due to no meetings having taken place, other than a quick update from Cllr Evans that he would be attending his first One Voice Wales Area meeting next week.

**16. To approve the schedule of accounts October 2021 and to ratify schedule of Account for August paid under delegated authority. – unanimously approved. (Minute 1021 – 16)**

#### **October 2021 Payments**

<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
Emrys Williams	Works at Park – £97 Strim & Cut Seat Blaengwastod -£55.00.	£450.00

	<p>Strim Covid Monument - £66.00</p> <p>Clear and cut Sticle path - £132.00</p> <p>Cut and clean around skateboard park - £55.00</p> <p>Replace D rings on large swing and relocate litter bin at main entrance. £45.00</p>	
Diane Evans	<p>Cleaning, opening, and closing of temporary toilet at the park. Period 2<sup>ND</sup> Sept - 30 Sept 29 days at agreed rate of £12 per day.</p>	£348.00
Howard Davies	<p>Clerical Duties - £656.71 as per new contract at 55hrs pm wef 1.9.21</p> <p>Allowances - £140</p> <p>Zoom Monthly Payment £14.39 Postage £3.40</p> <p>100<sup>th</sup> Birthday card Irene Williams £1.30</p>	£815.80
Abba Loos	<p>Weekly service of temp toilet for period 1.9 – 30.9</p>	£108.00
HMRC	<p>Second Qtr. payments for H Davies</p> <p>Tax £477.00 NI £35.83</p>	£512.83
Bowen & Weaving	<p>Stationery &amp; inks</p>	£119.92
Carmarthen Symphonic Wind Band	<p>Donation of £100 agreed Minute 0921 – 18) to come from Community Fund</p>	£100
Vision ICT	<p>Website hosting Dec 21 to Nov 22</p>	£ 195.00
Cllr G Bevan	<p>Payment for Memorial Plaque – Alun West</p>	£45.00

Clr S Thomas	Payment for printing of Remembrance Day Service leaflets	£9.60
Clive Thomas	Pay out of Pension gratuity to former clerk. (Minute 0921-10)	£1000
<b>Income</b>		0.00

**August 2021 Payment paid under delegated authority.**

<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
Emrys Williams	Works at Park – £97 Cutting hedge around seat Blaengwastod Rd - £55.00 Cutting around defibrillator box at park -£16 Oiling of swings at park - £5	£173.00
Wrenvale Nurseries	Plant planters at park with spring flowers	£60.00
Howard Davies	Clerical Duties - £596.11 Allowances - £140 Zoom Monthly Payment £14.39 Castell Howell Sanitizers x 2 -£53.90plus VAT £10.78- £64.68 Postage £0.85	£816.03
Carmarthen Town Council	Labour and materials re Erection of Interpretation Panels	£453.79
Carmarthen Town Council	Planting of 8 hanging baskets	£400.00
Tip Top Toilets Ltd	50% of hire fee paid upon delivery of temporary toilet for park	£358.80
Tip Top Toilets Ltd	Balance of hire to be paid in 3 weeks	£358.80

<b>Income</b>		<b>£0.00</b>
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**17. Schedule of Correspondence Received for Monthly meeting – 21/10///21**

No	Nature of Correspondence	Agreed Action
1.	Facebook Marketplace scams	<b>Circulated.</b>
2.	Keep Wales Tidy Starter Packs	<b>Circulated.</b>
3.	1VW Training courses Sept/Oct 21	<b>Circulated.</b>
4.	Note from Nicola Walters PSCO Re County Lines	<b>Circulated</b>
5.	National Lottery Community Funding	<b>Circulated</b>
6.	Independent Remuneration Panel for Wales draft Annual Report Consultation - February 2022	<b>Circulated</b>
7.	1VW Training courses Oct 21	<b>Circulated</b>
8.	Variance to Premises Licence Aldi Pensarn	<b>Circulated</b>
9.	PCC Bulletin	<b>Circulated</b>
10.	Proposed Boundary Changes	<b>Circulated</b>
11.	Updated guide to taking part in Queen's Platinum Jubilee Beacons	<b>Circulated</b>
12.	Proposed relocation of Glanffynnon Substation to Park entrance by Western Power.	<b>Circulated</b>
13.	Pilot – Community and Town Councils Self Evaluation – 1VW	<b>Circulated</b>
14.	1VW Eco Literacy Courses	<b>Circulated</b>
15.	Flu & Covid 19 Vaccines Ask the Experts.	<b>Circulated</b>
16.	County Lines update DPP	<b>Circulated</b>
17.	Informal Resolution Protocol 1VW	<b>Circulated</b>

No other correspondence received

**18. Local issues brought up by Councillors:**

**i) Cllr Jenny Slate** wished to advise that she had received complaints that a small group of youths had been recently setting off fireworks at the park. The matter had been reported to the Police who will now ask the PCSO to increase her patrols within the park area.

**ii. Cllr Sandra Thomas** had established from the Vicar that Llangunnor Church had reopened fully, with masks to be worn, and would be available for the Remembrance Day Service on Sunday 14<sup>th</sup> November at 11.00pm, and she had also arranged for “Order of Service” to be printed. The Vicar was also prepared to attend the Memorial site, for two wreaths to be laid by The Chair of Llangunnor C C, and Chair of Llangunnor School Council.

**Cllr Thomas** was also going to check with the Vicar if she could attend our “The Christmas Tree” switch on scheduled for 6.30pm on Wednesday 17<sup>TH</sup> November and would advise accordingly.

**Cllr Thomas** also suggested that the entrance gate to the Park be painted green, to blend in with the new green fence.

**Action point: Clerk to place item on the next Agenda for the Park and Environment Committee.**

**iii) Cllr Totterdale** wished to report that the speed reduction sign near to Llangunnor School was not illuminating properly.

**Action point: Clerk advised that he would in the first instance report it the Public Lightening Department at the Council.**

The Chair wished to advise that his civic ceremony would be held at Philla Chapel Nantycaws on Sunday 5<sup>th</sup> December at 2,00pm. This would be a Welsh Service with everyone welcome to attend.

**21. Next monthly meeting to be held (remotely) on Thursday 18<sup>th</sup> November 2021, at 6.30pm.**

**Meeting closed 8.05 pm.**

**Signed:**

**Date:**



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