

**Minutes of Monthly Meeting of Llangunnor Community Council held
Remotely at 6.30 p.m. on Thursday 20th January 2022**

PRESENT: Cllrs. Elwyn Williams (Chair), G Bevan, P Totterdale, S Thomas, Charlie Evans, H Lewis, J Slate.

1.APOLOGIES – S Richards

One elector present, in addition Howard Davies Clerk

2. Declaration of Interest – None

3. Chair’s Announcements.

The Chair advised that matters had been quiet at County Hall and had nothing to report.

He wished to advise the Council that he had decided to donate £100 to Phila Delphia Chapel, to help with their running costs from The Community Fund, and would also be making donations to Llangunnor Church, and Babell Chapel of the same amount.

Action point: Clerk to attend to the required paperwork.

4. Members of the Public Present – 12 minutes for questions –

No questions were asked by the member of the public attending.

5. Minutes of meetings – i) it was unanimously agreed and RESOLVED to approve as a correct record the minutes of the monthly Council meeting held on the 9TH of December 2021 (Minute 0122 – 5)

6. Committees:

i)Finance committee – Noted that a meeting had taken place on the 19th Of January and that the minutes were in the process of being written up and circulated. Chair advised for information that the Finance Committee had considered the level of Precept required to fund the budget for the 2022/23 Financial year, having considered the level of council balances held, and following a robust discussion it was thought appropriate to retain it at last year’s level of £33000, with a proviso to revisit next year which was unanimously supported. (Minute 06i – 0122)

Cllr Bevan wished to record the Councillors appreciation to the Clerk for all his hard work in preparing a detailed presentation on the Precept calculation and asked for this to be minuted. (**Minute 06i - 0122**)

ii)Park & Environment – Noted the minutes of the meeting held on 16th December had been circulated and uploaded to our web page.

Matters Arising

The Clerk and Councillors duly met with representatives of Western Power at the park on Saturday 8th January to discuss the relocation of Ganffynnon Sub Station to within the park boundary. This proved to be a very constructive meeting where the following proposals were agreed in principle by both parties, and subject to final agreement by WP:

1. The new sub station enclosed within a green cabinet, to be relocated to an agreed position along the bottom boundary hedge behind the bungalows, subject to WP undertaking the necessary consultations with residents and liaising with Carmarthen C C our landlord to ensure the necessary permissions are in place, to include planning if required.
2. WP to construct and thereafter maintain at their cost a 3-metre-wide tarmacadam access road and hardstanding for the cabinet.
3. WP to fully fund the cost of providing an electricity supply to a pillar located near to the internal entrance into the park. For accountability the Council would initially have to apply and pay for the installation of power to the pillar, and once completed WP would fully reimburse the Council for this cost i.e., at no cost to the Council. The future running costs for electricity supplied to be borne by the Council.
4. WP was asked if they would consider helping fund the cost of providing CCTV cameras at the park, being a project that the Council is currently evaluating, which would also help to protect and secure their substation, where their representatives agreed to take this away, and to refer it internally to see if any funds could be made available.

A further meeting has been arranged for the 26th of January specifically to discuss Annual Inspection Report for Llangunnor Playground

iii)Web & Media - No meeting had taken place.

iv)Christmas - Feedback meeting to be arranged for early February.

7. Following a short discussion it was unanimously agreed to grant Ally Woodward on behalf of Llangunnor School PTA permission to use the park on

Easter Saturday 16th April to hold an “Easter Scavenger Hunt” subject to sight of suitable Insurance cover, completion of an acceptable “Risk Assessment” and full compliance with any change to Covid regulations prevailing at that time. Whilst the Council were offered a share of any profits to go towards the upkeep of the park, this was declined where the applicant will be advised to retain all profits for the PTA. (Minute 0121 – 7)

8. County Councillors Report

Cllr Elwyn Williams advised that the Carmarthen C C were busy approving their budgets for the next financial year, with more details to follow, as the costs of the Covid Pandemic continues to impact on both cost and revenue streams.

9. Members representing Council on other bodies:

Cllr Sandra Thomas wished to advise that she had nearly completed the Governor’s training modules and was looking forward to attending her first meeting.

Cllr Charlie Evans advised that he has been unable to attend One Voice Wales’s Local Committee meeting recently due to a prior commitment. However, he wished to suggest that a sympathy card be sent from the Council to the family of the late Cllr Mair Stephens, who was well known to Council members, being a long serving Local and Community Councillor, current Deputy Leader of Carmarthen C C and chair of this Committee, which was unanimously supported.

Action point: Clerk to send a sympathy card on behalf of the Council and its Officials.

No reports received from other bodies, due to no meetings having taken place.

10.To approve the schedule of accounts December 2021: – unanimously approved. (Minute 0122 – 10)

Expenditure/income December 2021

Payee	Description	Amount £
Emrys Williams	Works at Park – £97 Batteries for Sanitizer at front entrance to park. £5	£102.00

Clive Thomas	Payment of Windows 2021 Licence fee off his credit card. New arrangements being put in place for future payments to be invoiced direct to clerk	£135.36
Howard Davies	Clerical Duties - £653.71 (Adjusted downwards this month by £2 as due to clerical error Clerk paid £656.71 for November and December instead of £655.71.) as per new contract at 55hrs pm wef 1.9.21 Allowances - £140 Zoom Monthly Payment £14.39 Postage £7.92 Extra Meetings (see below) £120 Sanitizer £50.40	£986.42
Capel Phila Delphia	Chairs Donation from Community Fund	£100
Defib World	Pads and Kits for Defibs	£57.99
Bowen & Weaving	Stationery & Ink	£104.86
Carmarthen Town Council	Purchase, delivery and erection on site of 2 Christmas Trees, at Towy Garage roundabout, and Nant Y Caws Village.	£710.00
HMRC	Payment third quarter NI Contributions £291.29, & Tax £531.60. Total £822.89	£822.89
Income	Precept 3 rd payment	£11000

Extra Meetings held 15 December – 18 January 2022

December 15th Finance Committee

December 16th Park & Environment

January 8th Site Meeting with Western Power at the Park.

3 X £50 = £150 this equates to £120 after tax.

(Extra meetings - @ £50 meeting – salary includes 11 meetings + AGM, all others treated as extra meetings over 4 hours will be paid at £100 (**Minute 0920 – F4**))

**For information -Expenditure on S137 Donation Requests Agreed - December 2021
(Minute 1221 07)**

Payee	Description	Amount £
Carmarthen Y F C	Donation	£150
Carmarthen & District Youth Opera	Donation	£150
Urdd Gobaith Cymru	Donation	£150
Wales Air Ambulance	Donation	£150
Marie Curie	Donation	£150
Carmarthen C C Toy Appeal	Donation	£150

11.Schedule of Correspondence Received for Monthly meeting – 20.1.22

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No	Nature of Correspondence	Agreed Action
1.	Programme for Government	Circulated
2.	Carmarthenshire Well-being Assessment Consultation	Circulated.
3.	DPP – Top tips for a happy and safe cyber-Christmas - Leaflets	Circulated
4.	Hywel Dda CHC newsletter.	Circulated
5.	Carmarthen Period Poverty Project	Circulated

6.	Electoral Information.	Circulated
7.	1 VW Training Courses for Jan, Feb, March 22	Circulated
8.	Councillor Remuneration and citizen engagement in Wales – Reports.	Circulated
9.	Carmarthen well-being Assessment Consultation	Circulated
10.	Correspondence from the Minister for Social Justice	Circulated
11.	Laying of the Eligible Community Councils (General Power of Compliance) Qualification of Clerks - Wales	Circulated
12.	Hywel Dda Health Board. Building a future after Covid 19.	Circulated
13.	Local Government and Elections (Wales) Draft Statutory guidance for Community and Town Councils.	Circulated
14.	Letter from Dyfed Powys P C C Office	Circulated
15.	Request for permission to hold Easter Scavenger Hunt on 16 th April 2022 from Llangunnor School PTA.	Circulated
16.	Dyfed Powys Police-Public Consultation.	Circulated
17.	Community and Town Council Liaison Forum	Circulated
18.	Dyfed Powys PCC Public Consultation letter	Circulated
19.	Police and Crime Plan – Office of OPCC	Circulated
20.	Welsh Government Draft Budget 2022-23	Circulated
21.	Guide to taking – The Queen’s Platinum Jubilee Beacons	Circulated
22.	Sing for The Commonwealth & The Queens Jubilee Beacons 2 June 2022	Circulated
23.	1VW Presentation from Mid & West Wales Fire and Rescue Services	Circulated.
24.	RNID – Hearing Loss Supporting Carers- 12 Jan	Circulated
25.	Engagement survey relating to additional dog controls.	Circulated

26.	National Lottery Awards -The Queen's Platinum Jubilee.	Circulated
27.	Hywel Dda C H C Newsletter – January 2022	Circulated
28.	1VW Information highlights January	Circulated
29.	Level 2 Alert re meeting numbers.	Circulated
30.	Response from Rachael Carter 1VW following our recent update re Sticle Path, Memorial Garden and Llangunnor Park.	Circulated
31.	Boundary Commission -Public Hearing dates	Circulated
32.	Biannual Tree Report- Paul Cleaver	Circulated
33.	Violence against Women- Welsh Government Consultation.	Circulated.
34.	Press Release from Hywel Dda Community Health Council.	Circulated

12. Nominations for the Council's Community Awards for 2021 were discussed at length, where presentations to the following individuals, businesses and groups were deemed to be both appropriate and merited.

- i) Ena Thomas – Long serving Organist at Phila Delphia Chapel, Nant Y Caws.
- ii) Pensarn Sorting Office – For maintaining postal services to the Community throughout the challenging Covid Pandemic.
- iii) Llangunnor Covid Support Group – For supporting the Community throughout the Covid Pandemic.
- iv) Serena Douch – For signing at and supporting all the Councils activities over the years.

Action point.

Clerk to arrange for the certificates to be prepared for presentation.

13. Finding a suitable candidate site for a bench to be placed along Heol Pen Y Morfa was again discussed, where Councillors regrettably felt that despite all their efforts no suitable site had been located. Councillors had considered the width of the pavement itself, the possible objection from nearby property owners, and the positioning of utility cables in coming to this decision.

The Clerk was asked to write to one local resident who had suggested the provision of such a seat, advising them of our decision and the rationale behind it. Furthermore, it was suggested that if they could advise of a suitable site along this stretch of road to let him know, to enable matters to be revisited.

14. A long discussion took place on how best the Community was going to celebrate the Queen's Platinum Jubilee. In Conclusion the Councillors decided to engage with the residents via a post on our Facebook page asking them for suggestions on how they wished the Community to celebrate this auspicious occasion.

A small working group consisting of Cllrs Sandra Thomas, Jenny Slate and Charlie Evans, be formed to oversee our response, and to present back to the Council at our February meeting with their findings. **(Minute 0122 – 14)**

15. Local issues brought up by Councillors:

i) Cllr Totterdale wished to report that the speed advisory sign near to Bolahaul Mansion was not illuminating. Additionally, he asked if the Clerk could ascertain from Mike Jacob when the traffic calming works will be completed at the entrance to the park

Action point: Clerk agreed to immediately report the matter to Carms C C Public Lighting and will chase up Mike Jacob for a revised timeframe for these long awaited safety improvements to be completed.

ii) Cllr Bevan asked if we could again get back in touch with Nigel Owens to arrange a mutually convenient time for him to unveil the commemorative plaque, for the late former Councillor Alun West now that he had hopefully fully recovered from Covid.

Action point. Clerk to contact Nigel Owens and to liaise with all concerned to come up with a mutually convenient date and time for the unveiling ceremony to take place.

iii) Cllr Lewis expressed her disappointment that despite attending a site visit with the Council's Lighting Officer back in early September, an estimate had still not been received as promised outlining the costs for the provision of two new streetlamps on the Ger Y Nant footpath. She acknowledged that the Clerk has regularly been seeking updates from this Department without success.

Action point: County Councillor Elwyn Williams agreed to take up this matter with the Carms C C Public Lighting Department in view of the delays being experienced.

16. The Clerk provided a quick update on the following matters:

i) Painting of Park entrances: Clerk advised that he had sought three estimates, where quotes are awaited.

ii) Repairs to Skateboard arena: Clerk advised that he had chased up J R Fabrications for their quote.

iii) Biannual Tree Survey: Clerk advised that a copy of this report had been circulated to every Councillor and was pleased to advise that the survey had not identified any major concerns.

iv) Ratification was unanimously given to pay the cost of improvements to the fence at the park entrance and associated concrete works from 106 funds held by Carms C C. Whilst this was discussed and agreed at last month's meeting due to clerk's oversight this was not minuted.

21. Next monthly meeting to be held (remotely) on Thursday, 17th February 2022 at 6.30pm.

Meeting closed 7.55 pm.

Signed:

Date: