

**Minutes of Finance Committee of Llangunnor Community Council held ‘remotely
at 6.30p.m. on Thursday 12th May 2022**

PRESENT: Councillors E. Williams (chair), G. Bevan, S Thomas.
One elector present, in addition to Howard Davies Clerk

1. **APOLOGIES.** None.
2. There were no declarations of interest.
3. **Minutes:** Unanimously resolved to approve as a correct record the minutes of the finance committee held on 19th January 2022 - (**minute 0521 – F1**).
4. **Accounts 2021/22:** The clerk advised that he had chased up the Audit Office and One Voice Wales as we had still not received our Audited Accounts back for the previous year. Apparently, we are not alone, with several Councils still awaiting the return of their Accounts, with One Voice Wales now chasing. In the circumstances the clerk produced A Bank Reconciliation for 2021-22 and following a discussion and questioning of the clerk it was unanimously agreed:
 - a) Expenditure / Income for 22/23, the clerk took the committee through the summary and explanations for the differences, these were unanimously approved **minute 0521– F4(a)). – Appendix 5**
 - b) Bank Re-conciliation – approved **minute 0521 – F4(b)). – Appendix 1 & 2**
 - c) Summary of Current Financial Position / Budget Prediction 22/23 were circulated for information.
 - d) It was agreed that the Clerks salary and allowances, along with the Recommendations of Independent Remuneration for Wales would be placed on the Agenda of our next meeting to ensure a quorum, in the event of any declaration of interest.
5. **Date of next meeting** – to be arranged by clerk. **Meeting Closed 7.45 p.m.**

Signed as a true record
Appendix 1

Date

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LLANGUNNOR COMMUNITY COUNCIL

Reconciliation with Bank 2021 - 2022

	£	£
Cash Book Balance	c/f (31/03/21)	66167.28
Bank Account 90632317	(£17,206.57)	
Bank Account 90484024.	(£20,770.62)	
Bank Account 13157210	(£28,190.09))	

Received 2021 - 22	41543.32	
Paid 2021 - 22	42762.18	
		Difference - £1218.96

From Ledger Paid 21/22 £43602.80

Less unrepresented Cheques

103456 £803.97

103457 £1200.00

103445 £120.00

103455 £0.10

103441 £90.00

103437 £100.00

SUB £2314.07

Add chqs from 20/21

103294 £9.45

103296 £1464.00

SUB £1473.45

Balance at 31/03/22 £64948.22

Cash Book Balance

c/f (31/03/22)

Bank Account 90632317 (£15,982.63)

Bank Account 90484024 (£20,772.70)

Bank Account 13157210 (£28,192.89)

TOTAL= £64948.22

Howard Davies

**April 2022.
Clerc/Clerk**

Appendix 2

SUMMARY OF CURRENT FINANCIAL POSITION

Following the bank reconciliation extracted from the cash book for 2021/22 the cash position as at 1.4.22 is as follows:

Bank Reserves Barclays Bank £ 64,948

Income: Precept £33,000

Vat to be Rec Est £ 2500

TOTAL	<u>£10,0448</u>
Predicted expenditure (As per report 19.01.22	<u>£78,595</u>
Difference	£21,853 (Predicted balance as at 31.3.23).

There is £12391 remaining on the S106 monies of which £5360 has been allocated for the installation of 2 streetlamps at Ger Y Nant path.

Within the 20/23 there is 30k of which budgeted for the improvement to the "Kiddies area, 5k on the installation of CCTV, and 5k towards the cost of tidying the bottom boundary area between the skateboard park and the Lewis Morris Entrance, incorporating landscaping, tree coppicing, and replanting with shrubs, flowers, and some trees to create a naturally friendly family area. Spending on these projects will be carefully evaluated on an individual basis over the coming 12 months, where some but maybe not all will be progressed, within this time frame, but staggered over a longer period. Availability of grant funding to be explored to help with the cost of installing CCT, and to carry out landscaping works where initial discussions have been held with Rachael Carter, Places for Nature Officer with One Voice Wales.

Howard Davies
(April 2022.)

**Appendix 3
Finance Report
for meeting
19.01.22**

Balance at bank

Account statements as at 01/04/21

90632317	£17,207
90484024	£20,770
13157210	£28,190
	£66,167

Total Projected Expenditure 2021/22		£48,525
BALANCE BROUGHT FWD £107706 - £48525		£59,181
REMAINING BALANCE ON S106	SEE BELOW	£12,391

Appendix 4

Draft Estimates of Income / Expenditure for 2021 / 22

Nett of VAT	Expenditure	Budget 2021/22
		£
Parks and Open Spaces		
	Maintenance	£5,000
	Proposed Improvements	£15,000
Public Lighting		
	Energy	£2,400
	Maintenance	£4,800
Committee Budgets		
Christmas Committee		£3,000
Web and Media Committee		£6,000
Park and Envir. Committee		£5,000
Total		£41,200
	General Admin	
	Audit	£550
	Insurance	£530
	Payroll (Members)	£400
	Stationery etc.	£150
	Postage	£100
	Allowances - Clerk	£1,200
	Subscription	£400
	Salaries	£9,000
	CLLrs Renumeration	£2,000
	Chair Renumeration	£350
	HMRC	£2,500
	Yr Aelwyd	£200
	Trav Costs	£500
	Office Equip	£200
	Training	£300

	IT	
	Development - incl in Committee	
	Budget	£0
	Broadband/Domain	£175
	Web Hosting	£180
	Allowances	£500
	S137	£1,000
	Graduity	£100
	Elections - confirmed by CCC	£0
	Misc.	£1,000
	Chair's Allowance	£1,650
	Total	£22,985
	Total	£64,185
Income 2021/22		£
	Proposed Precept	£33,000
	Repayment of VAT	£4,000
	Total	£37,000
S106 Monies Available.		£
	Application Ref W/20013	£68,000
	Application Ref W/25937	£48,000
	Total	£116,000
Expenditure to date		
	Demolition of Bandstand	£4500*
	Park Entrance	£15,249
	Penymorfa Footpaths	£12,658
	Painting of play equipment	£800
	Panel Design	£14,749
	Panel Production	£4,151
	Playground Equipment	£20,949
	Playground Equipment	£23,727
	Improvements to paths in park	£8,660
	installation of Sanitisers	£1,110
	TOTAL	£102,052

Remaining Balance

£13,948

* This payment was taken directly by the Leisure Section
and not paid to the Community Council.

Additional S106 Monies will come available from
development of new bungalows

£3,050

Appendix 5

Draft Estimates of Income / Expenditure for 2022/ 23

Net of VAT	Expenditure	Budget
		£
Parks and Open Spaces		
	Maintenance	£5,000
	Proposed Improvements	£30,000
	Ger y Nant Lights	£4,000
Public Lighting		
	Energy	£3,500
	Maintenance	£5,000
Committee Budgets		
Christmas Committee		£3,000
Web and Media Committee		£500
Park and Envir. Committee		£5,000
Total		£56,000
	General Admin	
	Audit	£800
	Insurance	£850
	Payroll (Members)	£400
	Stationery/inks etc.	£250
	Postage	£100
	Allowances - Clerk-Office	£1,200
	Subscription	£425
	Salaries	£8,000
	Cllrs Renumeration	£1,800
	Chair Renumeration	£350
	HMRC	£2,500
	Yr Aelwyd	£200
	Trav Costs	£800
	Office Equip	£100

Training	£150
Broadband/Domain Licenses	£240
Web Hosting-Vision ICT	£200
Allowances-Clerk-Broadband	£480
S137	£1,000
Gratuity	£100
Elections - confirmed by CCC	£0
Misc.	£1,000
Chair's Allowance	£1,650

Total £22,595

Total £78,595

Income 2022/23

	£
Proposed Precept	£33,000
Repayment of VAT	£2,500
Total	£35,500

S106 Monies Available.

	£
Application Ref W/20013	£68,000
Application Ref W/25937	£48,000
Application Ref W/37327	£3,050
Total	£119,050

Expenditure to date

Demolition of Bandstand	£4500*
Park Entrance	£15,249
Penymorfa Footpaths	£12,658
Painting of play equipment	£800
Panel Design	£14,749
Panel Production	£4,151
Playground Equipment	£20,949
Playground Equipment	£23,727

Improvements to paths in park	£8,660
installation of Sanitisers	£1,110
Labour re Interpretation Boards	£454
Improvements to park entrance	£4,152
TOTAL	£106,659
Remaining Balance	£12,391

*** This payment was taken directly by the Leisure Section and not paid to the Community Council.**

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