

Minutes of Extra Ordinary General Meeting of Llangunnor Community Council held at Babell Chapel on Thursday 14th March 2024 at 18.30 hrs

1. **Present** : Cllr Jenny Slate (Chair), Cllr Matthew Williams, Cllr Joan Evans, Cllr Lee Whatley, Cllr Stewart Bowen, Cllr Paul Totterdale, Cllr Graham Slate; Cllr Geraint Bevan (minute taker).

Apologies : Cllr Elwyn Williams who was attending an All Wales pension meeting in north Wales

2. **Declarations of interest** : None
3. The chair opened the meeting and expressed her gratitude that members were attending a face-to-face meeting that had been called at very short notice. She asked that councillors agree that due to the confidential nature of the matters to be discussed that the press and public be excluded. The motion was proposed by SB and seconded by GS. All councillors voted unanimously in favour.
4. The Chair noted that all issues to be discussed were covered by the code of conduct that applies to all councillors and issues raised were confidential as they apply to an employee.
The Chair informed council that the clerk had resigned from his post by letter and the Chair, Vice Chair and Chair of planning had accepted his resignation. The Chair read out the letter of resignation received from the Clerk.
The chair has been in contact with One Voice Wales for advice and contacted a number of agencies to inform them that our clerk had resigned and to ask for advice.
The following actions were put in place to allow the council to continue to carry out council business and were agreed unanimously:
 - a. Audit Wales be appraised of our situation.
 - b. Chair to contact CCC to access codes for e-mails and other forms of electronic communications that they support.
 - c. GB to undertake the role of minute secretary until a new clerk is appointed
 - d. SB to support Chair in preparing accounts for internal audit
 - e. Councillors to be reimbursed for any expenses incurred when undertaking the role of the clerk.
 - f. It was agreed that the following statement would be produced for publication. "The clerk of Llangunnor Community Council has resigned with immediate effect for personal reasons. From now on all communications to the council should be addressed to the Chair". This statement to be posted on the council website and Face

Book page and the comments section to be disabled. It was agreed that if councillors were questioned about recent events the questioner would be referred to the Chair.

- g. JE to support the Chair in contacting stakeholders.
 - h. GB & Chair to collect council property from the former clerk.
5. It was agreed that a Personnel Committee be established to appoint a new clerk. The Chair and Vice Chair were appointed to the committee and Cllrs Bowen, Whatley and Totterdale were also elected to serve.

GS left the meeting at 17.45 and the full meeting ended at 20.30.

DRAFT