

**Minutes of the meeting of Llangynnwr Community Council held on Thursday 21<sup>st</sup> March  
20124 at Babell Chapel starting at 18:30**

PRESENT: Councillors: J Slate Chair, D E Williams, M Williams, P Totterdale, G Slate, J Evans, L Whatley, S Bowen, G Bevan (Taking the Minutes)

No members of the Public present.

1. All councillors in attendance with Cllr Jenny Slate in the Chair and Cllr Geraint Bevan taking the minutes and no Apologies.
  2. No declarations of interests.
  3. The chair made the following announcements.
    - Chair attended a very useful presentation hosted by Carmarthen Town Council relating to effective use of social media
    - Cheques presented to two food banks in the locality. Both organisations were very grateful for the donations and the Chair was struck by the high demand for the support provided by these organisations at this very difficult time for many people who live in our locality.
    - Cheque presented to Carmarthen Symphonic wind band.
    - The council is now able to access and control our e-mail accounts
  4. Questions from public : none in attendance
  5. It was agreed and RESOLVED to approve the Minutes of the Full Council meeting held on 15 February 2024 (**Minute 03/24-1**) accepted with no amendments. Prop. Paul Totterdale, Sec. Matthew Williams - Six in favour, two absent from meeting & one abstention.
  6. It was agreed and RESOLVED to approve the Minutes of the Extra Ordinary Meeting held 21 14 March 2024 (**Minute 03/24-2**) accepted. Prop. Matthew Williams, Sec. Joan Evans - All in favour
  7. It was agreed and RESOLVED to approve the Motion to exclude press and public due to confidential nature of the item (**Minute 03/24-3**). Prop. Lee Whatley, Sec. Elwyn Williams. All in favour.
  8. Report on Personnel Issues and progress with agreed actions and discuss management of clerk's duties going forward.
- The Chair re-admitted the public. No one in the Zoom waiting room and no public present.  
Lee Whatley agreed to progress the uncompleted training plan.
9. To approve the Schedule of accounts for March 2024.  
Cllr Williams declared an interest on payment to Emrys Williams

Resolved that the below accounts be paid as indicated below (**Minute 03/24-4**) Prop. Paul Totterdale, Sec. Matthew Williams. Stewart Bowen (declared an interest as he had prepared the accounts) & Lee Watley Abs . Six in favour.

**Llangunnor Community Council**  
Full Community Council Meeting 21 March 2024  
Schedule of Payments

Invoice Date	Supplier	Invoice Number	Folio Number	Date Paid	Cheque Number	Gross	Vat	Net	Comments
28/02/2024	Dyfed Alarms - CCTV Installation	168536				£7,440.00	£1,240.00	£6,200.00	CCTV installation
29/02/2024	Emrys Williams	91				£97.00	£0.00	£97.00	Playing field retainer
29/02/2024	Audit Wales	ARINV/010405				£465.00	£0.00	£465.00	2020/21 Audit fees
12/02/2024	CCC- Recharges Ground Maintenance	97482290				£767.57	£127.93	£639.64	Red reminder received 08/03/2024 invoice is undated but received 19/03/2024 - room charges
19/03/2024	Babell Zion Newydd	None				£120.00	£0.00	£120.00	Jan/Feb/Mar 2024
20/03/2024	One Voice Wales - Subscription	None				£510.00	£0.00	£510.00	2024-25 Subscription
29/02/2024	Corona Energy -	None			DD	£9.99	£0.48	£9.51	Period 26/12/23 to 31/12/23 DD due 10/03/24
29/02/2024	Corona Energy	None			DD	£54.84	£2.61	£52.23	Period 01/01/24 to 31/01/24 DD due 10/03/24
07/03/2024	Corona Energy	None			DD	£133.89	£6.38	£127.51	Period 01/02/24 to 29/02/24 DD due 17/03/24
21/03/2024	Charles Evans	Payslip				£91.00	£0.00	£91.00	Councillors Allowance 2023-24
21/03/2024	Joan Evans	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Graham Slate	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Alison Wadeward	Payslip				£117.00	£0.00	£117.00	Councillors Allowance 2023-24
21/03/2024	Phillip Whatley	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Matthew Williams	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Paul E Totterdale	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Geraint P Bevan	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	Jennifer J Slate	Payslip				£246.00	£0.00	£246.00	Councillors Allowance 2023-24
21/03/2024	D Elwyn Williams	Payslip				£156.00	£0.00	£156.00	Councillors Allowance 2023-24
21/03/2024	HMRC Qtr 4 - Paye & nic					£732.71	£0.00	£732.71	Due by 19/04/2024
<b>TOTALS</b>						<b>£11,876.99</b>	<b>£1,377.39</b>	<b>£10,499.60</b>	
<b>Invoices paid but not on previous Monthly payment schedule</b>									
06/03/2024	Peter Yexley Freelance Medic Cover			14/03/2024	103719	£695.00	£0.00	£695.00	Already paid in order to get cover
08/02/2024	Barclaycard			02/03/2024	DD	£150.34	£0.00	£150.34	This will be paid by DD, it is the balance due as at 08/02/2024 This related to the purchase of a printer and ink from Amazon The price was £247.56 but we have been in credit with b/card since August 2023. Defibrillator batteries - Ipad
19/03/2024	WEL Medical					£192.00	£32.00	£160.00	SP1/SP2 battery
						<u>£1,037.34</u>	<u>£32.00</u>	<u>£1,005.34</u>	

10. CCTV in the park

Equipment is in place and operational. Jenny Slate has key to cabinet and received training on use and protecting privacy of neighbours. Images will only be accessed if an incident occurs. System is password protected. A freedom of information request has been lodged about the camera. Clarification from OVW has been requested. Contact details of operator and a statement for FB and website outlining operating procedures needs to be drafted. Lee Whatley and Jenny Slate agreed to action this.

11. New governor for Ysgol Llangynnwr Llangunnor School. Cllr Joan Evans nominated. Prop. Jenny Slate, Sec. Elwyn Williams. All in favour. **(Minute 03/24-5)**

12. Council committees

a) Park and Environment committee

- i. Motion detector deferred to next meeting
- ii. Agreed to accept recommendation from Parks committee to accept quote from Charles Sams to install floodlighting at the entrance to the park . Seven in favour and one against.
- iii. All agreed that the toilet was to be opened over the School Easter holidays, to be cleaned once a week and to place organisation of the opening times on the Parks and Environment committee agenda.

b) Finance committee

No report. Committee did not meet last month.

c) Web/ Media committee

Meeting deferred until after committee meeting elections in May.

## **Standing orders suspended to allow meeting to continue.**

### 13. Events committee report

- a. Fun Run 19<sup>th</sup> May. Progress report received. Presence on social media. Some bookings have come in since Eventbrite has gone live. Agreed to add council logo to poster that will be printed on our printer. Suggested all present promote event.
- b. Summer event in the park on 23<sup>rd</sup> June. A range of entertainers and skills events have been booked. WI agreed to run a cake stall. Council to run a refreshment stand. Ice cream and burger vans booked to run on a commission basis. A charge of two pounds for adults with children coming in for free agreed. Ken Owens to be invited to open proceedings.
- c. Christmas event. Light switch on in the park with school choir singing followed by a community carol service. Mulled wine, and hotdogs as per last year. Agreed that Chair to confirm with the school Friday 29<sup>th</sup> November was a convenient date.
- d. Donation to support school Christmas party, all in agreement. Prop. Matthew Williams, Sec. Elwyn Williams. Details to be bottomed out at a later meeting. Suggested we reflect on the focus of our activities to ensure there is something for all members of our community and our capacity to do everything we propose with the number of volunteers we have.

14. Review of Terms of Reference of non-statutory sub committees. Suggestions to Lee Whatley who will circulate suggestion two weeks before the April meeting. Prop. Jenny Slate, Sec. Stewart Bowen. All in agreement.

15. Task and Finish Group - Model standing orders. Lee Whatley to distribute draft copy for comment at April meeting.

16. Receive reports from members representing Council on other Bodies (and 17.)

- a. One Voice Wales : Minutes distributed
- b. Riverside Association/ Festival: No report
- c. School governors : No member attended because of other duties.

18. Correspondence

- a. Bute energy pylon proposals - e-mail circulated
- b. Extra spaces for Urdd camp. Jenny Slate to forward to school.

19. Councillor reports : None

Date of next meeting : Thursday 18<sup>th</sup> April 2024

Meeting finished 21:50

Signed as true record:

Date: