

Minutes of the Annual Meeting of Llangunnor Community Council
Held at 6.30pm on 20th May 2024
at Babell Zion Chapel and online via Zoom

Present: Councillors: J Slate (Outgoing Chair), G Bevan, S Bowen, J Evans, G Slate, Elwyn Williams and M Williams.

Two Electors present and Emma Smith, Locum Clerk

Cllr. Jenny Slate took the Chair:

1. Election of Chair of Llangunnor Community Council for the year 2024/25

Cllr. E Williams proposed that Cllr. J Slate continue in the role for 2024/25 offering stability to the council in the absence of a Clerk. Cllr. G Bevan seconded the proposal and with all members in favour it was **RESOLVED** that Cllr. J Slate should be elected as Chair of Council for 2024/25.

2. Election of a Vice Chair for Llangunnor Community Council for the year 2024/25.

Cllr. M Williams proposed that Cllr. E Williams should be elected as Vice Chair for 2024/25. Cllr. J Slate seconded the proposal and with all members in favour, it was **RESOLVED** that Cllr. E Williams be elected as Vice Chair for 2024/25.

3. To receive the declarations of acceptance of office from the new chair and vice chair.

The Chair and Vice Chair signed the statutory declaration of acceptance of office before council.

4. Election of Chair of the Planning Committee

Cllr. J Evans proposed Cllr. M Williams as Chair of the Planning Committee for 2024/25. Cllr. S Bowen seconded the proposal and with all in favour it was **RESOLVED** that Cllr. M Williams would be the chair of committee for 2024/25.

5. Chair's summary of year in office

Cllr. J Slate addressed the meeting.

6. To receive apologies for absence

Apologies were received from Cllr. L Whatley and Cllr. P Totterdale due to ill health. It was agreed that a card would be sent to Cllr. P Totterdale to wish him well,

7. To receive any declarations of interest

None received.

8. Committee membership for 24/25

- i. Finance Committee – Currently -Cllrs. E Williams (Chair), J Slate, G Bevan, J Evans, L Whatley, S Bowen - **RESOLVED** no change
- ii. Web Committee – Currently Cllrs. J Slate, E Williams, L Whatley, G Slate, S Bowen - **RESOLVED** no change
- iii. Park and Environmental Committee – Currently Cllrs. J Slate (Chair), E Williams, P Totterdale. G Slate, M Williams. **RESOLVED** to refer to the next meeting to allow Cllr. P Totterdale to be part of the discussion.
- iv. Events Committee – Currently Cllrs. J Slate (Chair), E Williams, P Totterdale, G Bevan, G Slate. M Williams, J Evans, S Bowen – **RESOLVED** no change.

9. To appoint cheque signatories for 2024/25

RESOLVED that Cllrs. E Williams, G Bevan and J Slate remain as cheque signatories for the 2024/25 with the intention of adding Cllr. S Bowen once a Clerk is in appointed.

10. To appoint the internal auditor.

Cllr Matthew Williams proposed, seconded by Cllr. Stuart Bowen to appoint LHP Accountants as the internal auditor for 2024/25 and with all voting members in favour the appointment was **APPROVED**.

Cllr. Elwyn Williams declared an interest as LHP act as his accountant, therefore Cllr. Williams abstained from the vote.

11. To confirm minutes of 2023 Annual Meeting held on 18/05/23

Cllr. E Williams proposed that the minutes were a correct record of the meeting, seconded by Cllr. J. Evans, with all in favour the minutes were **APPROVED**.

12. To confirm annual members allowances for 24/25 as per Independent Remuneration Panel for Wales Report

Cllr. E Williams proposed that as no changes were made by the IRPW to the allowances for 2024/25 that council should retain the arrangements agreed for 2023/24. Cllr. G Bevan seconded the motion and with all in favour the decision was **APPROVED**.

13. To consider the Standing Orders, Financial Regulations, Members Code of Conduct and Committee Structure and Terms of Reference

As copies of these documents hadn't been received in time for the meeting, the matter was **REFERRED** to the next meeting of council.

14. To confirm sum for the Chair's Support Fund and The Community Fund for the Year 2024/25

Members **AGREED** to retain the same allowances for the coming year, which are as follows:

Community Fund - £1650,
Community Support Fund - £350.

15. To confirm Council representatives to serve on

Council **RESOLVED** to continue representation as follows:

- i. One Voice Wales Currently Cllr L Whatley.
- ii. Governor to Llangunnor School – Cllr. Elwyn Williams representing Carmarthenshire County Council and Cllr J Evans.

The Locum Clerk agreed to make queries about Carmarthen Town Forum and if a representative was still required, then the Cllr. E Williams would undertake this role.

16. Any other business (for information only)

No other matters

Meeting concluded at 18:56