



## Minutes of Meeting

### Minutes of a meeting of Llangunnor Community Council held at Babel Zion Newydd and via Zoom on Monday 20<sup>th</sup> January 2025 at 7.00pm

**Present:** Councillors Jennifer Slate (Chair), Graham Slate, Joan Evans, Matthew Williams, Elwyn Williams, Geraint Bevan

**Others:** Amy Evans (clerk).

**Via Zoom:** One member of the public.

#### To discuss the following agenda:

- 1) To receive apologies for absence.
  - Cllr Stewart Bowen and Cllr Lee Whatley
- 2) To record all declarations of interest.
  - Cllr E.Williams payments for Handyman
- 3) Chair's Announcements.
  - Nothing to share
- 4) 12 minutes for any questions from public.
  - Nothing to share
- 5) To approve the minutes of the Monthly meeting of Council held on 16<sup>th</sup> December 2024
  - Postponed to next month – not enough for an accorum

#### Finance

- 6) To receive monthly Financial Report from Cllr Stewart Bowen and to approve the schedule of payments for January 2025 (Appendix pages 1+2-3)
  - In the absence of Cllr Stewart Bowen, the Clerk read through the Income, Expenditure and Expenditure due for the rest of January – **AGREED** - Prop. Cllr M.Williams, 2<sup>nd</sup> Cllr J.Evans (Abstains Cllr E.Williams)
- 7) To review decision made by Finance committee on 13<sup>th</sup> January 2025 in relation to the budget and Precept for 2025/2026
  - That the budget set out in the report for 2025/2026 be adopted - **AGREED** – Prop. Cllr G.Bevan 2<sup>nd</sup> Cllr M.Williams.
  - That the precept for the forthcoming year be set at £47.63 for a Band D Property representing an approximate increase of 25p per week for a Band D household - **AGREED** - Prop. Cllr J.Evans 2<sup>nd</sup> Cllr G.Slate.
- 8) To receive an update on Council financial software package from Cllr S.Bowen
  - Will be covered in next month meeting when Cllr S.Bowen is present
- 9) Barclaycard and bank access for new Clerk in post - **AGREED** – Prop. Cllr E.Williams, 2<sup>nd</sup> Cllr G.Slate.
  - Confirmed that as agreed in previous meeting another bank account is to be opened to keep Events funds separately

#### Park & Environment

- 10) Sustainable Grant update from Clerk
  - Considerable work required in the coming week to finalise claim in relation to some expenditure relating to Events from August 2023 to December 2024. Financial gain unconfirmed.
  - Cllr G.Bevan suggested a thank you be sent to Caroline from the County Council for the assistance of in grant claim



11) To consider the option for inspections of park in 2025 (Appendix page 4)

- Dragon Play and Sports – currently do annual inspection for CTC. Cllr G.Bevan concerned that previous companies involved did not complete to the standard required and that Dragon Play and Sports came highly recommended.
- Quarterly inspections - **AGREED** - Prop. Cllr E.Williams, 2<sup>nd</sup> Cllr G.Slate.

12) Update on meeting re Traffic issues in Pensarn

- Cllr G.Bevan shared a conversation with a member of the public in relation to the traffic issues being now raised to being managed on trunk road level.
- Lines in Pensarn need re-printing Towy roundabout, junction coming out of Stephens Way – consider junction box (Ian Thomas - Highway CCC- email provided to the Clerk)

### Events

13) Progress Report for Fun Run 2025

- Date confirmed as 18<sup>th</sup> May 2025
- No progress report
- Working group to be formed – date to be confirmed after meeting
- Cllr G.Slate to follow up on First Aider – as it is agreed that an external party should be used
- Cllr G.Bevan has a link with the Design Technology at Bro Myrddin who has agreed to design, make and provide the trophies. Matthew to provide list of required trophies. No adult medals to be provided but will be provided to the children, perhaps rebadge some leftover ones from previous years.

14) Progress Report Party in the Park 2025 – 22<sup>nd</sup> June 2025

- Proposal from Cllr J.Slate that a request for a working group be placed on Facebook, more volunteers from the community are required in order to hold the event
- Cllr J.Slate to contact Mari Glyn event organisers to look at a joint event
- Ukalele band is already booked for this event
- Gazebo will need to be purchased for this event as the previous gazebo broke on last event pack down.

15) COVID Day of Reflection – following review of information – any thoughts – Sunday 9<sup>th</sup> March

- Cllr G.Bevan shared that his personal view on the matter, and concluded that it is a very sensitive matter that is coped with by different individuals in different ways
- Cllr J.Slate requests Clerk to contact CTC regarding their recognition of the day – perhaps sign posting to their event.
- Clerk to contact Babel in regards to plans to recognise the day, and explore options for Community Council to support.

16) VE Day – 80<sup>th</sup> Anniversary – 8<sup>th</sup> May – any developments regarding linking with Carmarthenshire Town Council activities

- Cllr J.Slate requests Clerk to contact CTC regarding their plans for the day, possible joint event.
- Cllr G.Bevan proposes the purchase of memorabilia for the primary school children, Cllr G.Bevan to update when items are available for purchase
- Further suggestions put forward of
  - ringing of the bells at Llangunnor Church or
  - 80 rings of a handbell
  - Last post at Memorial stone
  - 80 poppies in the ground

### Web & Media

17) Update on purchase of council email addresses for councillors



- Should arrive this week, the Clerk will provide any technical support required by arranging a place and time to meet. Autoreply can be put in place for old email addresses.

### Personnel

18) Training for the Clerk – ILCA not CiLCA – £120+ VAT (bursary of 50% available)

- **AGREED** - Prop Cllr J.Slate, 2<sup>nd</sup> Cllr J.Evans.

19) SLCC Membership – Joining Fee £12 + Annual Subscription £190.

- **AGREED** - Prop Cllr J.Slate, Cllr E.Williams.

### Other business

20) Consider bench option for Cllr Paul Totterdale Memorial Bench (Appendix page 5)

- Local Company and competitive
- £30 delivery plus approx. £100 for the plaque and placement
- The Snowdon 2000mm bench with back and arms £416.67 + VAT - **AGREED** – Prop Cllr G.Slate, Cllr M.Williams.
- Clerk to check if in this year's budget, purchase to be postponed to next years budget
- Wording for the plaque to be agreed closer to the time.
- Perhaps use an event to unveil the bench

21) Report from Cllr Lee Whatley regarding potential Speedwatch scheme

- Defer to the next meeting

22) To receive reports from Members representing Council on other Bodies/Training.

a. One Voice Wales

i. Area Committee – Survey request (Appendix pages 6-10)

Clerk to contact Cllr L.Whatley to request that he complete and refer back to Clerk if required

b. School Governors

i. Next meeting in March 2025, the finance meeting previously arranged is postponed due to Estyn meeting.

ii. Llew who attended the Finance meeting last week suggested we approach the Headteacher to see if he is interested in becoming a councillor, Cllr J.Slate to action.

c. anything else.

i. Request to arrange a working group for collating the archive for the council from several locations – Cllr G.Slate

- Clarification from One Voice Wales on papercopies required of archive and ongoing – agendas, minutes, invoices, cashbooks.
- Date to be set at the next meeting for March – we will hire Babel to complete the work

23) To receive correspondence and agree responses.

- Update on issue raised by member of the public regarding the gate in the park being left open
  - a) Clerk provided an update as to the original concern raised of gate not closing every time and the Community Councils response
  - b) Cllr G.Slate suggests placing a sign on the gate, Clerk to action bilingual sticker for a sign on the gate
- Update from Cllr G.Slate and Cllr M.Williams having investigated current situation. RE:Tree Management – Reminder of the work needing to be completed. – Date to be agreed in next two weeks.
- Wales Air Ambulance request for charity donation (Appendix pages 11-12)
  - a) Donation £100 **AGREED** Prop Cllr.J.Slate, 2<sup>nd</sup> Cllr E.Williams
- Training –



- a) Chair and Vice Chair to choose dates (Appendix 13-24)
  - The council as an Employer - 4/3/2025 - Cllr E.Williams
  - Making Effective Grant Applications– 04/02/2025 – Amy Evans
  - Advanced Local Government Finance – 18/02/2025 – Cllr E.Williams and Cllr J.Evans
- b) Asbestos Training (Appendix pages 25-26)
  - Not relevant
- Invitation to 'A special meeting of the Community & Town Councils Liaison Forum will be held on 22 January 2025 at 5:30pm' (Appendix pages 27)
  - a) Individuals to decide if they will attend
- 24) To receive Report from County Councillor Cllr Elwyn Williams
  - None
- 25) Councillors' Report.
  - Cllr G.Slate – The community awards for 2025, to be discussed in later meeting
  - Matthew – Missing bin in the park near the gym equipment – square concrete plinth in place. Cllr G.Bevan suggested the moving of bin from hill with Pobl Bach as there are two, he will take a look.
  - Cllr G.Bevan –
    - a) Lights out at Stickler underpass and Llangunnor entrance – confirmation of locations to be confirmed and Clerk to email highways
    - b) The box for the electrics at Towy roundabout that was unreliable for Christmas 2023 was due to rats eating through wires – information only – no action required
    - c) CTC said they would provide a quote for the bench in the park after Christmas, look for a quote for the fix or replacement of bench – Clerk to contact Emma Smith
    - d) Attendance book – this was previously agreed to be put back in place, however Chair has suggested that our legal obligation be checked with One Voice Wales, before we re-instate.
- 26) Date of next meeting– **Monday 17<sup>th</sup> February 2025**