



Minutes of Meeting

Minutes of a meeting of Llangunnor Community Council to be held in Babell Zion Chapel on Monday 17th March 2025 at 7.00pm

Present: Councillors Jennifer Slate (Chair), Elwyn Williams, Graham Slate, Joan Evans, Matthew Williams, Geraint Bevan (present from 19:14) and Amy Evans (clerk).

Via Zoom: Councillor Stewart Bowen (from 20:45, Agenda point _), one member of the public and Clerk, Amy Evans.

To discuss the following agenda:

- 1) To receive apologies for absence Cllr S.Bowen
- 2) To record all declarations of interest – Cllr E.Williams payments in relation to the Handyman payments and Licencing consideration
- 3) Chair's Announcements – attended the CTC
- 4) 12 minutes for any questions from public
- 5) To approve the minutes of the Monthly meeting of Council held on 17th February 2025 Approved and **RESOLVED** Prop Elwyn, 2nd Joan Evans

Finance

- 6) To receive monthly Financial Report and to approve the schedule of payments for March 2025 – Clerk (Appendix Pages 2-4) Matthew Graham – Elwyn declares interest
- 7) Update on bank access for Clerk and Cllr S.Bowen – Cllr J.Slate – Received confirmation from the bank today confirming that the access has been approved and the details shall be arriving soon.
- 8) Scribe update – Clerk
- 9) SPF 2 – Clerk (Appendix Pages 5-11)
 - Note from Cllr G.Bevan, having a project sitting waiting for these funding opportunities would be a good idea so that when they are announced it is on needing amendments

Park & Environment

- 10) Update on the Park entrance gate
 - The gate has continued to be an issue staying open – solutions to be suggested by Clerk (Appendix Pages 12-14) – Sign to be placed on the gate 'PLEASE CLOSE THE GATE' – Bilingual - Approved and **RESOLVED** Prop Cllr G.Slate 2nd Cllr M.Williams
 - Stopper to be placed in the ground to stop it being over swung – Clerk to action
 - Facebook post
- 11) Update on lights and traffic concerns - Clerk
 - Lights under railway – acknowledgement received
 - Markings on towy roundabout - Clerk to provide update (Appendix Pages 15-17) – location confirmed as Towy Forge roundabout
 - Stephens Way exit to retail park suggestion of box – acknowledgement received
 - Repairs to park bench with CTC – due to be repaired by CTC in April, however further detail on the corrosion has been provided by Cllr G.Bevan (Appendix Page 18) – The corrosion is greater than expected. Handyman to assess removal leaving no hazards. Existing current benches to be assessed to see
 - Cllr G.Bevan requested Clerk to contact Tesco to see when we can reapply for the community fund
 - Mole hills – Approved Prop Cllr E.Williams 2nd Cllr G.Slate



- Remove the sanitiser on entrances to the park – Handyman advised removal without damage unlikely. Cllr G.Slate will look at keys from previous Clerk to see if there is a key to fill and have in use instead of removal. Cllr G.Slate to send images to Clerk, Clerk to
- City Loo Hire to replace the sanitiser and refill going forward – Update from Clerk
- Defibrillator locations and maintenance checks (Appendix Page 19)– Clerk to confirm that CP School location is managed by the school as the access to it is limited. Clerk to contact Cllr L.Whatley to confirm that he is happy continuing the checks on this.

Events

12) Progress Report for Fun Run 2025 – 18TH May 2025 – Cllr M.Williams

- Poster completed – please circulate – FB posts are scheduled
- Eventbrite tickets live
- Trots to time-keep alongside the Actifit chip system
- Race numbers need purchasing – Cllr M.Williams to send link to Clerk
- Cllr J.Evans to contact Carmarthen Harriers
- Rental of barriers from CTC – same as last year – Clerk to arrange
- Fun Run signs and Insurance Prop Matthew and Elwyn
- Trophies – update - Cllr G.Bevan to confirm the design of the trophies
- Photography – Cllr J.Evans has arranged the volunteering of Phillip Marland (Elder Grove start and Park finish)
 - Clerk to do a Facebook post asking if anyone would be interested in taking photos in an official capacity mid-way through the race

13) Progress Report Party in the Park 2025 – 22 June 2025 – Cllr J.Slate

- Entertainment
 - Lots of activity on the Facebook post – replies to be reviewed at working group meeting
 - The school is able to provide a PA system and can hold event at the school if it rains
- Stalls
 - Ice cream man is booked
 - Clerk to enquire on the rules and regulations of Council doing hot food at the event
 - Fairground ride suppliers last year are reluctant to do rides without the food van. Other suppliers to be sought – Clerk to make enquiries – can charge a fee but give us a donation – 3 manned units (bouncy castle, teacups and trampoline – or equivalent)
 - A choired Taste – Cllr J.Evans is arranging - £100
 - WI – Cllr J.Evans is arranging – paying for stand
 - West Wales Guild - LCC to fund the ingredients - Cllr J.Evans is arranging – Demo/workshop details to be agreed
- Volunteers – FB post for general volunteers
- Event tent – Perhaps can be hired – Cllr. G.Bevan to send the details
- Awards – Community Champions post on FB – details to be discussed at the working group meeting
- Clerk to book Babell for the 31st March at 19:00 – members of public welcome to attend

Web & Media

14) Update on new email address distribution and setup – Clerk to update

15) New section to website for Gallery – setup – photos required – please send any photos that you have

Personnel

16) SLCC training for new Clerks is run across the year under a five session programme – each of these cost £20+VAT – Clerk requesting to attend these Agreed and ELWYN GERAINT

17) PAYE payment due for previous years miscalculations – as shown in payment schedule – request for this to be setup on Direct Debit for future payments to avoid any mis payments in future

- Underpayment Elwyn Geraint



- DD – Propose Graham, Joan

Other business

18) Report regarding potential Speedwatch scheme - Cllr L.Whatley to provide further update – next meeting

19) To receive reports from Members representing Council on other Bodies/Training.

a. One Voice Wales

- Annual General Meeting – Online – 11th March 2025 – Meeting postponed no future date provided (Appendix Page 20-21)
- Renew membership (Appendix Page 22-24) Prop Geraint, Elwyn

b. School Governors

- Joan attended a meeting last week on our behalf
 - Inspection was felt to have gone well, the report will be in April 2025
 - School has requested County Council to assist with an issue with the access gate due to safeguarding concerns
 - Agreement has been reached that new flooring will be fitted in Easter half term
 - Donation request for holding of an event with Calon Hearts - £80 requested – Prop Matthew, Geraint
 - Propose that we are willing to hire a hall/host another event

c. anything else.

- Working group for archive paperwork – Main sort to happen after events – Graham to arrange a date with Clerk to do an initial search this weekend. Date of the 6th April 10:00-13:00
- Council vacancies – 5 available
 - No interest on Facebook
 - Clerk to create poster to be provided to the school giving more details of what it entails, this is also to be put on Facebook
- Chain engraving – a cost of £15 x 5 = £75, approved and **RESOLVED** Prop Jenny, Matthew
- Licencing Application – Premises Licence – Y Seren – no objections

20) To receive correspondence and agree responses.

- Letter of thanks from PTA – no response required
- Email from member of the public – Concern regarding ‘boy racers’ in Charies car park – Clerk to report response from PCSO (Appendix Page 25-26) – Clerk to email response to be sent to member of the public
 - Chair spoke to PSCO this weekend in relation to the Charlie car park – no issues highlighted on the weekend
- Email from Stacey Hames regarding creative mural services (Appendix Page 27-33) – for our consideration for future projects - no action needed
 - Cllr G.Bevan suggested the painting of our green cabinets – consider putting in a grant application in relation to this in future or consider as an annual project on each unit.
- Letter from Member of the public – Concern over rats and lighting from Awel Tywi to the main road (Appendix Page 34) – Clerk to contact the county council in relation to the concerns – Cllr G.Bevan to inspect
- FOI request from member of the public regarding licencing of exotic animals – information obtained, and response provided.
- Information request from previous clerk for financial information – response not yet provided – Clerk to provide further information (Appendix Page 35) Clerk to send letter confirming we are working on request.

21) To receive Report from County Councillor Cllr Elwyn Williams

- Nothing to report



- Chair has requested update on the Pensarn traffic issues

22) Councillors' Report.

- Graham
 - Clerk to communicate to CCC that the gates were not padlocked shut
- Geraint
 - Waste reported – Clerk to chase
 - Clerk suggested using What3words
- Joan
 - School open to doing a litter pick – with the right risk assessments in place

23) Date of next meeting– 28th April 2025 to be confirmed at meeting

Meeting closed 22:11