



Minutes of Meeting

Minutes of a meeting of Llangunnor Community Council (LCC) in Babel Zion Chapel on Tuesday 6th May 2025 at 7.00pm

Present: Councillors Jennifer Slate (Chair), Graham Slate, Joan Evans, Matthew Williams, Lee Whatley and Geraint Bevan.

Via Zoom: Elwyn Williams and two members of the public and Clerk, Amy Evans.

To discuss the following agenda:

- 1) To receive apologies for absence – Cllr S.Bowen
- 2) To record all declarations of interest – Cllr E.Williams in relation to payments and discussion regarding Emrys Williams, handyman.
- 3) Chair's Announcements
 - a) Cllr J.Slate and Clerk to attend Mayor's Installation Ceremony on Friday night.
- 12 Minutes public participation – Concerns regarding the current situation with Pensarn traffic, accept that this is frustrating for Community Council, but request that this is continued to be explored where possible. Clerk updated that following request from LCC there is to be a box junction installed on Stephens Way turn into Pensarn in the coming weeks.
- 4) To approve the minutes of the Monthly meeting of Council held on 17th March 2025 **RESOLVED** (Prop. Cllr G.Slate 2nd Cllr M.Williams Ab. Cllr. I.Whatley)

Park & Environment

- 5) Update on the Park entrance gate
 - a) The gate has continued to be an issue staying open even in the warmer weather
 - Quote received for permanent sign = £29.02 (Appendix Page 1)
 - Clerk to investigate guarantee on repair and replacement options and bring to next meeting
- 6) Update on lights and traffic concerns
 - a) Markings on towy roundabout – confirmed on the roundabout they have been completed
 - b) Box Junction, Pensarn – following request from LCC this is being completed in the coming weeks
- 7) Movement of bench from park to location of corroded bench – Handyman unable to relocate, Clerk to request quote from the CTC
- 8) Installation of Paul's bench in the park – Handyman unable to relocate, Clerk to request quote from the CTC
- 9) Mole hills – treatment completed on 01 May 2025
- 10) Sanitisers on entrance to the park – Costs for refill and batteries = £33.70 (Appendix Page 2) **RESOLVED** (Prop. Cllr J.Evans 2nd Cllr M.Williams)
- 11) Defibrillators
 - a) Yr Aelwyd – pads have been changed (due to expiry)
 - b) School – Batteries to be purchased at a cost of £238.80 (last three years) (Appendix Page 3,4) **RESOLVED** (Prop. Cllr M.Williams 2nd Cllr G.Slate)
 - c) Nantycaws unit - pads expiring on 15/05/2025 - £40.69 (Appendix Page 5) **RESOLVED** (Prop. Cllr G.Slate 2nd Cllr G.Bevan)
- 12) Pigeon Spikes – Cllr G.Slate (Appendix Page 6) – Clerk to request alternative solution – perhaps mesh – consistent issue year on year – this is in place under Pensarn bridge and under the railway.
- 13) SLA for CCC ground maintenance – new pricing in for 2025/2026 – 2.5% increase – [additional contractor has made contact details found in Other Business 31. e)] (Appendix Page 7-10) Clerk to enquire if they would do the waste disposal and play park assessment and not the cutting so that a direct comparison on cost can be completed.

Events

- 14) Progress Report for Fun Run 2025 – 18 May 2025 – Cllr M.Williams
 - a) Trophies – have been ordered – 1st and 2nd trophies
 - b) Photography –
 - Phillip Marland (Elder Grove start and Park finish) – confirmed
 - c) 15 tickets sold – similar to last year
 - d) Keep on circulating the posters and Facebook
 - e) Future years – circulate with paper flyers at Mayors race
 - f) Volunteers to be in the park from 7:30
 - g) Cllr M.Williams agreed the use of his personal Gazebo
- 15) Progress Report Party in the Park 2025 – 22 June 2025 – Cllr J.Slate
 - a) Volunteers and Councillor availability – limited availability and no volunteers for help – therefore this year is to be unfortunately cancelled **RESOLVED** (Prop. J.Slate, 2nd Joan)



- b) Clerk to get in touch with all arrangements booked (Joan to contact Ukuleles and A Choired Taste, W.I, Sugar Craft) (Graham – first aid), Facebook post to confirm cancellation to be issued on Friday
- c) Awards – Community Champions 2025 - post on FB – set to no comments on post – Item to be moved to Other Business>Anything Else for future meetings
- 16) Date request for annual litter pick –
 - a) Cllr J.Evans to raise with school
 - b) Cllr L.Whatley raised it being only a school event, Cllr J.Slate agreed that there being a separate community event in the future again would be good, however numbers were low when done before.

Web & Media

- 17) Update has been completed to the website, in relation to the documents held – reminder that any photos can now be sent to Clerk for the Gallery – Clerk to contact Vision ICT for any old photos from the old website
 - a) DRAFT minutes showing on the website, Clerk to update
- 18) Carmarthenshire County Council – SLA Renewal for IT Support – no cost unless services used (Appendix Page 13-27) **RESOLVED** to continue with service

Personnel

- 19) Review of contracted hours/hours currently being completed – Agreed already completed additional 41 hours to be paid. However new contracted hours to be reviewed at next meeting, with financials provided by Clerk **RESOLVED** (Prop. Cllr J Slate, 2nd Cllr J.Evans Ab. Cllr L.Whatley)
- 20) Completed ILCA, unable to begin CILCA until in post for one-year, there is opportunity to do FILCA (£144 inc VAT) (Appendix Page 28) Do FILCA **RESOLVED** (Prop. Cllr G.Bevan 2nd Cllr M.Williams)
- 21) Training for Clerk and Councillors in accordance with Training Plan (Appendix Page 29-35) – Clerk to issue emails to individual councillors informing of requirements for training and arrange dates that are suitable

Finance

- 22) Scribe update – 2024/2025 is now completed and 2025/2026 up to date. Read-only access for councillors is available on request
- 23) To receive monthly Financial Report and to approve the schedule of payments for April 2025 – NEW REPORTS (Appendix Page 36-41) – Declaration of interest recorded for Cllr E.Williams **RESOLVED** (Prop. Cllr G.Slate 2nd Cllr M.Williams)
- 24) Date to be set for an additional Finance meeting to agree Annual return for 2024/2025 – Extraordinary meeting Tuesday 10th June 2025 **RESOLVED**
- 25) Tesco Community Fund –online portal – Application last made in 2022 for CCTV – however funding is currently concentrating on food based projects
- 26) Councillor Renuerations April 2024-March 2025 - Cllrs to contact Clerk within 7 days if they do not want their allowances paid, Cllr P.Totterdale's widow to be paid for his service **RESOLVED** (Prop. Cllr J.Slate 2nd Cllr J.Evans)
- 27) Insurance Review – cover of the CCTV tower – Clerk awaiting to hear confirmation of amendment and any financial implications
- 28) Donation Request **RESOLVED** (Prop. Cllr J.Slate 2nd Cllr G.Bevan)
 - a) SSAFA (Appendix Page 42-44) – Donation not agreed
 - b) CISS (Appendix Page 45-46) - Donation not agreed
 - c) Kids Cancer Charity (Appendix Page 47-48) - Donation not agreed
 - d) Llangollen International Eisteddfod (Appendix Page 49-50) - Donation of £60 (Ab. Cllr L.Whatley and Cllr G.Slate)
 - e) Marie Curie (Appendix Page 51-52) - Donation of £60
 - f) Carmarthen Shop Mobility (Appendix Page 53-54) - Donation of £60
 - g) Stroke Club (Appendix Page 55) - Donation of £60
 - h) Kevin Evans – House Fire – Local Resident - Donation of £100 to be made direct to individual not through Just Giving

Other business

- 29) Report regarding potential Speedwatch scheme (Appendix Page 56) Cllr L.Whatley confirmed that Dyfed Powys Police not currently running setup program
- 30) To receive reports from Members representing Council on other Bodies/Training.
 - a) One Voice Wales
 - a. Summary of One Voice Wales Committee Report (Appendix Page 57-59) – report issued to councillors
 - b. Motions for 2025 Annual General Meeting request (Appendix Page 60-61) – report issued to councillors
 - b) School Governors
 - a. Update regarding Calon Hearts event support – no payment to be made as the event wasn't held at the school
 - c) anything else.
 - a. Council vacancies – 5 available
 - i. Posters created in Welsh and English – Clerk to send to school
 - ii. One member of the public has expressed an interest in becoming a Councillor – Clerk to make contact
 - b. Chain engraving – being completed this week



- c. Property return from Dyfed Powys Police – unsuccessful to date
 - d. To consider alternative days for meeting – Alternate Tuesday and Thursday **RESOLVED** (Prop. Cllr J.Evans 2nd Cllr M.Williams)
 - e. To receive Nominations for Chair of Council, Vice-Chair of Council & Chair of Planning.
 - i. Chair – Cllr E.Williams **RESOLVED** (Prop Cllr J.Slate, 2nd Cllr G.Bevan)
 - ii. Vice – Cllr L.Whatley **RESOLVED** (Prop Cllr J.Slate, 2nd Cllr G.Slate)
 - iii. Chair of Planning – Matthew **RESOLVED** (Prop Cllr L.Whatley, 2nd Cllr G.Bevan)
- 31) To receive correspondence and agree responses.
- a) Information request from previous clerk for financial information – update – information provided via updated website as per One Voice Wales advice
 - b) Resident concern - Parked cars – Entrance to Tregynnwr from Babell Hill (Appendix Page 62) – Suggestion that a post on Facebook to be mindful of the issue, suggestion to request the CCC enforcement car to patrol this area.
 - c) Resident concern – Residents of Haulfryn – School Parking (Appendix Page 63) – Suggestion that a post on Facebook to be mindful of the issue, suggestion to request the CCC enforcement car to patrol this area.
 - d) BT Phonebox adoption (Appendix Page 64-65) – Clerk to enquire if we can keep it as a phonebox
 - e) ABLandscaping – Making aware of services available and quote (Appendix Page 66-69) – Comparison of the CCC SLA and this private company to be made by Clerk
- 32) To receive Report from County Councillor Cllr Elwyn Williams
- a) Update on the Pensarn traffic issues as requested in previous meeting – email from Flood Defence and Coastal Protection Manager read – due to privately owned land, no agreement and plan has been reached.
- 33) Councillors' Report.
- a) Graham – Handyman hours/role to be discussed in next meeting
- 34) Agree dates for meetings
- a) AGM followed by full meeting –Tuesday 20th May 2025 at 6:30
 - b) Finance meeting – annual report – Tuesday 10th June 2025 at 7:00
 - c) Next full meeting – 20th May 2025 at 7:00

Meeting closed 22:50