



## Minutes of Meeting

### Minutes of Annual General Meeting of Llangunnor Community Council (LCC) in Babel Zion Chapel on Tuesday 20<sup>th</sup> May 2025 at 7:00pm

**Present:** Councillors Elwyn Williams (Chair), Graham Slate, Matthew Williams, Stewart Bowen and Clerk, Amy Evans.

**Via Zoom:** Cllr Lee Whatley and two members of the public

#### To discuss the following agenda:

- 20) To receive apologies for absence -Cllrs Geraint Bevan, Joan Evans, Jenny Slate
- 21) To record all declarations of interest – E.Williams in relation to 27, Cllr.S.Bowen in relation to 28)
- 22) Chair's Announcements – Thanks to Cllr J.Slate for her two years service as Chair
- 23) 12 Minutes public participation - None
- 24) To approve the minutes of the Monthly meeting of Council held on 6<sup>th</sup> May 2025 **RESOLVED** (Cllr. E.Williams, G.Slate, Abs. S.Bowen, L.Whatley)

#### Park & Environment

- 25) Movement of bench from park to location of corroded bench and installation of Paul's bench in the park – CTC unable to relocate and fit due to not taking on any external work- Clerk to get quotes from CCC and external provider – deferred to next meeting
- 26) Ground Maintenance quote reviews – awaiting information from two providers (not available when Agenda published) – Still awaiting quotes – deferred to next meeting
- 27) Review of the tasks required of the handyman contractor – Clerk to request more information on each invoice to include task and time work completed - **RESOLVED** (Prop. Cllr G.Slate, S.Bowen, Abs.E.Williams)
- 28) Boundary hedge at Park Entrance (Appendix Page 1) – quote to be requested from Dynevor Tree Service
- 29) Accessibility issues for the disabled users of wheelchairs and mobility scooters – Cllr S.Bowen expressed concern as to the condition in footpath and the steps, Cllr E.Williams confirmed that one of the roads in question was an Enhanced Right of Way, therefore there is limited ability to request change. S.Bowen to contact Ian Thomas to discuss various concerns regarding footpaths.
- 30) Mobility Scooter Training opportunities – Cllr S.Bowen – Clerk to express an interest with Dyfed Powys Police

#### Events

- 31) Feedback Report for Fun Run 2025 – 18 May 2025 – Cllr M.Williams
  - 49 participants for 5k (6 did not show)
  - Support from TROT Running group, Actif Fit as well as friends and families
  - Financials to be reported at next meeting
  - Cllr. L.Whatley noted that there was no signage showing the event was organised by the Council – something to note for future events
  - Cllr. G.Slate noted that it was lovely to see the park in use and with a bustling event, thanks given to Cllr M.Williams for heading up the organising of the event.
- 32) Date request for annual litter pick – Cllr J.Evans – deferred to next meeting

#### Web & Media – None

#### Personnel

- 33) Review of contracted hours/hours currently being completed (Appendix Page 2) – to increase the contracted hours to 70 hours for four months – to be reviewed in September meeting, record of tasks to be kept on timesheet **RESOVLED** (Prop. S.Bowen, E.Williams)

#### Finance

- 34) To receive monthly Financial Report and to approve the schedule of payments for May 2025 (Appendix 3-5) –Requests made for invoices and Barclaycard statement to be circulated prior to meeting. Payments approved **RESOLVED** (Prop. Cllr E.Williams, 2<sup>nd</sup> S.Bowen)
- 35) To agree the bank signatories for the year 2025/2026 – already agreed at AGM (Minute 2025-9)

#### Other business

- 36) To receive reports from Members representing Council on other Bodies/Training.
  - a) One Voice Wales – Deferred to next meeting
  - b) School Governors – Deferred to next meeting
  - c) anything else.



- a. Council vacancies – any updates – One application for Co-option received - Deferred to next meeting due to application not being received prior to the Agenda being issued.

37) To receive correspondence and agree responses.

- a) Information request from previous clerk for financial information – update – further letter received by Clerk, detailing reports not received – **RESOLVED** reply to be sent informing that any further documentation located will be updated to the website, advise to check here.
- b) BT Phonebox adoption – **RESOLVED** Case for keeping the phone box to be made to include mention of high population of elderly, park close by, defib close by.
- c) Member of the Public – Concern regarding the repeat offenders dog fouling. Use of CCTV on social media not to be done due to resources and ability to enforce. CCTV policy to be reviewed to ensure compliance **RESOLVED** (Prop. M.Williams 2<sup>nd</sup> E.Williams)

38) To receive Report from County Councillor Cllr Elwyn Williams – Education Department under financial pressure, Llangunnor School performing financially in this year.

39) Councillors' Report.

- Cllr G.Slate
  - Thanks to Clerk for cleaning the noticeboards
  - Hedge top of hill to bottom of Babell Road – overgrown – Clerk to report to CCC
  - Stickler path Penymorfa to underpass – thick hedge overgrown and low branches – Clerk to report to CCC
- Cllr L.Whatley
  - Circus Signs have been placed around the area – Clerk to report to the CCC

40) Agree schedule of meetings for 2025/2026 (Appendix 6) **RESOLVED** Dates agreed, diary invites to be sent for meetings to all councillors

**Suspended at 20:00**

**Reopened at 20:20 to discuss Agenda Point 33** – Council held discussions on this item in private due to the confidential nature, Clerk, Amy Evans left the room for decision making part of this discussion.

**Closed at 20:30**