



Minutes of Meeting

Minutes of Extraordinary Meeting of Llangunnor Community Council held via Zoom on Monday 10th November 2025 at 19:00

Present: Councillors Elwyn Williams (Chair), Lee Whatley, Stewart Bowen, Joan Evans, Matthew Williams, Graham Slate, Geraint Williams and Clerk, Amy Evans

Via Zoom: One member of the public

Meeting start delayed due to technical difficulties - 19:13

The meeting was convened to discuss the following agenda:

- 193) To receive apologies for absence – Cllr Scott Bayes
- 194) To record all declarations of interest - None
- 195) Chair's Announcements – Apologies for delay in the meeting starting
- 196) 12 Minutes - Public Participation - None
- 197) To approve the minutes of the meeting of Council held on 21st October 2025 - **RESOVLED** to approve (1 abstention)

Personnel

- 198) To accept the resignation of Clerk **RESOLVED** to accept the resignation

Entered private session at 19:17

- 199) Extensive discussion was had in relation to the arranging advertisements for the Clerk post with the below **RESOLVED**
 - 60 hours contracted – more information at interview
 - Timesheets for the previous month will be used to monitor hours
 - Looking for a candidate to use initiative, be self-motivated, good at time management
 - CILCA removed as a mandatory training
 - Informal appraisals three times, annual formal appraisals
 - Timeline
 - Advertisement – 27th November
 - Review of Applications – 1st December
 - Interviews – 11th December
 - Ideal start date – As soon as possible, with handover sessions arranged with the current clerk
 - Possible opportunity for current Clerk to provide assistance on ad hoc basis in January to assist new clerk

Returned to public session at 20:13

Next full meeting to be held Thursday 20th November 2025 at 19:00

20:18 - Meeting closed

Minutes prepared by the Clerk