



### Minutes of Meeting

#### Minutes of Meeting of Llangunnor Community Council held in Babel Zion Chapel and virtually via Zoom on Thursday 16<sup>th</sup> April 2026 at 19:06

**Present:** Councillors Elwyn Williams (Chair), Lee Whatley, Matthew Williams, Graham Slate, Geraint Bevan and Clerk, Susan Holmes

**Via Zoom:** Councillors Stewart Bowen and 1 member of the public

#### The meeting was convened to discuss the following agenda:

- 1) Apologies for absence - none
- 2) Declarations of interest – Cllr E Williams for item 8 as it includes a payment to a family member
- 3) Chair's Announcements
  - Resignation of Cllr S Bayes by email on 5<sup>th</sup> April 2026 **NOTED**
- 4) 12 Minutes - Public Participation – None
- 5) The minutes of the meeting of Council held on 24<sup>th</sup> March 2026 were proposed as correct by Cllr G Slate and seconded by Cllr M Williams (3 abs)
- 6) Proposal from Cllr Whatley, seconded by Cllr Slate
 

The number of serving members on Llangunnor Community Council has recently fallen, and with few new candidates coming forward, the Council faces a risk of becoming unable to operate effectively or meet its statutory responsibilities.

#### Proposed Motion - This Council resolves to:

- Identify potential barriers that may be preventing residents from standing for co-option or election
- Explore practical steps to improve both the recruitment and retention of councillors.
- Consider the possible consequences for the community should the Council be unable to attract or retain sufficient members.
- Produce a report with findings and recommendations for discussion at a future meeting, outlining actions that could support the long-term sustainability of Llangunnor Community Council.

**RESOLVED – ACTION** Clerk to produce and circulate a survey, filled in anonymously, to understand barriers, including previous Councillors. Follow up report of findings in due course. Clerk to contact electoral services at Carmarthenshire County Council to fully understand the implications of the Community Council becoming inquorate.

Discussion included suggestion to resume community newsletter.

#### 19:25 Cllr Slate left the meeting

#### 7) Clerks Report

- a) Community Youth Representative (129) deferred from September 2025 – **ACTION** Defer until Council is more robust with more full members.
- b) Return of laptop and phone from Dyfed Powys Police (260) – laptop has been returned to previous Clerk [REDACTED] who, in turn, has returned them to the Chair. The cable and carry case were not returned, although M [REDACTED] claims they were returned to Cllr Jenny Slate at the same time as other Council property was collected. The mobile telephone was not returned to [REDACTED] and an investigation is underway by Dyfed Powys Police to locate it.

**ACTION** Clerk to contact Dyfed Powys Police to clarify the situation regarding the missing phone and who would be compensated should it not be found.

- c) Future of returned laptop computer – **AGREED** Cllrs to investigate possible resale value. Clerk to contact Carmarthenshire County Council to investigate if it can be returned from whence it came. Clerk will store laptop until a final decision is reached.
- d) Consideration of purchase of litter picking equipment – **RESOLVED** not to proceed at this stage, as free equipment is available to borrow from both Carmarthen Town Council and Carmarthenshire County Council.
- e) Filing cabinet and other Council property collected from Cllr Slate will be documented and added to the temporary store at Carmarthen Town Council.

#### 8) Park & Environment

- a) Further discussion about strimming close to borders in park and offer of a visit from their one of their biodiversity team. **RESOLVED** to meet with biodiversity officer **ACTION** Clerk to arrange meeting with Isabel Macho, Cllrs Whatley and M Williams expressed an interest in attending.
- b) Consider key safe options (for park gate and toilet keys only) – **RESOLVED** to purchase police approved key safe for £49.99 **ACTION** Clerk to purchase. Fitting to be arranged.

#### 9) Events

- a) Update on Llangunnor 5k – Only three tickets sold so far, although more usually sell nearer the event. More posters have gone up this week. **ACTION** Clerk to promote again on social media.



## 10) Finance

- a) Consider expenses claim from [REDACTED] – **RESOLVED** to defer until mobile telephone is returned or compensation is received, as payment was contingent on return of all Council property. **ACTION** Clerk to contact [REDACTED] to update him on Councils decision.
- b) Monthly Financial Reports and schedule of payments for April 2026  
The following payments were **APPROVED**

DETAIL	AMOUNT	Voucher No.
Staff Costs (March)	1196.76	223
*Cartridge People – printer ink (colour)	91.20	1
*Association of Running Clubs – Event licence	25.00	2
*Association of Running Clubs – Annual membership	50.00	2
Carmarthenshire County Council – Grounds maintenance	806.27	3
Defib4Life – replacements pads (Ysgol Llangynnwr)	80.58	4
Zoom Video Communications (Feb)	16.79	6
Zoom Video Communications (March)	16.79	9
Starboard Systems – Scribe	44.40	7
Emrys Williams – litter picking	97.00	8
British Gas - electricity	22.71	10

- c) Review of tenders for Internal Auditor – tenders received from LHP Accountants and Bevan Buckland Accountants. **RESOLVED** to appoint LHP Accountants. **ACTION** Clerk to thank Bevan Buckland and send engagement letter to LHP Accountants.
- d) Receive DBCC draft annual report and review Councillor allowances.

Type of payment	Optional/Mandatory	Amount	Accept/Decline
Extra costs payment	Mandatory	£156.00	Accept
Senior role	Optional		Decline
Mayor or Chair	Optional	Up to £1500	Decline
Deputy Mayor or Chair	Optional	Up to £500	Decline
Attendance Allowance	Optional	Up to £30	Decline
Financial Loss	Optional		Decline
Travel and subsistence	Optional	HMRC rates	Accept
Cost of care or personal assistance	Mandatory		Accept
Office consumables	Mandatory	£52	Accept

- e) Consider additional spend on playground repairs to Rezabond Ltd – **RESOLVED** to accept 6% surcharge. Clerk has discretion to pay a 15% deposit if required. **ACTION** Clerk to confirm acceptance and arrange a date for work to commence.

## Other business

- 11) Reports from Members representing Council on other Bodies/Training.
- a) One Voice Wales – Cllr Whatley reported on an interesting meeting, with a guest speaker from Dwr Cymru • Audit training is ongoing • Carmarthen Town Council have launched a new website [Love Carmarthen](http://LoveCarmarthen.com) to promote activities and business in Carmarthen • One Voice Wales Awards are looking for nominations.
- b) School Governors – no recent meetings
- 12) Correspondence and agreed responses.
- a) Invitation from Carmarthen Town Council to Mayors Installation Ceremony – Cllr E Williams unable to attend **ACTION** Clerk to respond
- 13) To receive Report from County Councillor Cllr Elwyn Williams  
Pre-election period (purdah) has commenced so no decisions of significance will be made • Cllr Williams met with local PCSO and raised the issue of parking outside the school. She plans to speak with the headmaster.
- 14) Councillors' Reports  
Cllr Whatley – requested an update on the faulty street lamps (2026/260) **ACTION** Clerk to chase for a response • School parking – when is the monitoring likely to start **ACTION** Clerk to ask County Council. Also inform School and community, via Social Media, that monitoring is planned • Pads changed on the Ysgol Llangynnwr defibrillator.

Next meeting to be held Thursday 16<sup>th</sup> April 2026 – AGM to commence at 6.30pm followed by main meeting.

**Meeting closed at 20:54**