



Minutes of Meeting

Minutes of the Annual General Meeting of Llangunnor Community Council (LCC), held virtually on Zoom on Friday 22nd May 2026 at 5.30pm

Present (via Zoom): Cllrs Elwyn Williams (outgoing Chair), Lee Whatley (incoming Chair), Graham Slate, Matthew Williams, Geraint Bevan and Clerk, Susan Holmes.

To discuss the following agenda:

1. Election of Chair of Llangunnor Community Council for the year 2026/27 New chair to have opportunity to thank out-going chair.
Proposed: Cllr E Williams Second: Cllr Slate
RESOLVED: Cllr Lee Whatley confirmed as new Chair (1 abs)
Cllr Whatley thanked Cllr E Williams for leading the council over the past year and expressed his hope that he would be able to carry on the good work of the council in this last year of the current Council term.
2. Election of a Vice Chair for Llangunnor Community Council for the year 2026/27.
In the absence of a willing candidate, it was proposed (Cllr Whatley) and seconded (Cllr Slate) that no Vice Chair be appointed for the coming year, with Council nominating an individual to chair any meeting at which the Chair is not present. **RESOLVED** (1 against, 4 in favour)
3. To receive the declarations of acceptance of office from the new chair and vice chair.
It was **AGREED** that the document will be sent to the Chair electronically and signed at the next Full Council meeting in June.
4. Chair to invite retiring Chair's Announcements – to give summary of year in office.
It has been a quiet year in office, with few events to attend as Chair. The Council has had to manage the departure of three Councillors and a Clerk, however we now have an experienced new Clerk in post and are actively recruiting new Councillors.
I would like to extend my best wishes and support to the new Chair, Cllr Lee Whatley.
Cllr Elwyn Williams.
5. To receive apologies for absence.
Cllr Stewart Bowen
6. To receive any declarations of interest
None
7. To consider Committee structure, membership and Terms of Reference for 2026/2027
It was **RESOLVED** that, at present, all six Councillors be members of both the **Planning** and **Finance** committees, with Chairs being elected at their first meeting following this AGM. This can be revisited should any new Councillors be appointed in the coming months.
It was proposed (Cllr Whatley) and seconded (Cllr E Williams) that any new/additional committees be considered in **September**.
8. To appoint bank signatories for the year 2026/27 – currently Cllrs. E. Williams, G. Bevan and S.Bowen
It was proposed (Cllr Whatley) and seconded (Cllr M Williams) that bank signatories remain the same.
RESOLVED
9. To appoint credit card holders for the year 2026/2027 – currently Clerk Susan Holmes
It was proposed (Cllr Slate) and seconded (Cllr E Williams) that this continue but is revisited in **September**.
RESOLVED
10. To appoint the internal auditor
It was proposed (Cllr Bevan) and seconded (Cllr M Williams) that we continue with LHP as our internal auditor.
RESOLVED (1 abs)
11. To confirm minutes of 2025 AGM held on 20/05/25
It was **AGREED** to defer this item to the next Full Council meeting in **June**.
12. To confirm annual members allowances for 26/27 as per Independent Remuneration Panel for Wales Report
It was **RESOLVED** to confirm the payments as detailed in minutes of the April Full Council meeting (minute ref. 2026/04/16-10d)



13. To consider the:

- i. Standing Orders
- ii. Financial Regulations
- iii. Members Code of Conduct
- iv. Committee Structure and Terms of Reference

It was **AGREED** to defer until next Full Council in **June**. The Clerk will produce a summary for discussion.

14. To confirm sum for the Chair's Support Fund and The Community Fund for the Year 2026/27 – currently C S F - £600, C.F - £2500

It was proposed (Cllr Slate) and seconded (Cllr Bevan) to confirm these sums. **RESOLVED**

15. To confirm Council representative to serve on the One Voice Wales committee.

It was proposed (Cllr E Williams) and seconded (Cllr M Williams) that Cllr Whatley continue this role. **RESOLVED**

16. Governor to Llangunnor School – Cllr. Elwyn Williams representing CCC and position vacant representing LCC

It was **AGREED** to defer the appointment of a LCC representative until **September**.

17. Carmarthen Town Forum

It was **AGREED** not to continue with LCC representation on Carmarthen Town Forum

18. To set the date of the June full council meeting and future meeting frequency.

A proposed date of Monday 1st June for the next Full Council meeting will be confirmed after the meeting is closed.

19. Any other business (for information only)

None

Meeting closed at 6.30pm

Minutes prepared by the Clerk