Minutes of Meeting of Llangunnor Community Council held in Babell Zion Chapel and virtually via Zoom on Thursday 17th September 2026 at 18:30

Present: Councillors Lee Whatley (Chair), Matthew Williams, Kirran Lochhead Strang (from item 4) and Clerk, Susan Holmes.

Via Zoom: Councillors Elwyn Williams, Stewart Bowen and Geraint Bevan

Before the meeting commenced, the chair invited everyone to stand and observe a period of silence in memory of former Councillors John Worthington, Mair Lloyd and John Porter, who all sadly passed away recently.

Cllr John Worthington served on this Council for a number of years and was chair in 1996, Cllr Mair Lloyd served from 1979 to 2007 with a brief period away in 1997 and holding the role of chair twice. Cllr John Porter had served from 2018 to 2021, with each making a significant contribution to our community. We remember their dedication and service

The meeting was convened to discuss the following agenda:

1) Apologies for absence – Cllr Graham Slate
2) Declarations of interest – Cllr E Williams for item 10 as it includes a payment to a family member and Cllr Bowen for item 14 as the fence adjoins his property.
3) **Co-option to fill a casual vacancy**
   The Council considered a single completed application form to fill the casual vacancy on the Council. Members were invited to put questions to the candidate, but no questions were raised. Having confirmed his eligibility, it was proposed by Cllr Bowen and seconded by Cllr E Williams to approve the co-option. It was unanimously **RESOLVED** that Kirran Lochhead Strang be co-opted to Llangunnor Community Council. **ACTION:** Clerk will send training information and organise a councillor email address for Cllr Lochhead Strang.
   He duly signed a Declaration of Acceptance of Office and officially joined the meeting as a Councillor at this point.
4) **Chair's Announcements**
   Over the summer he was informed of the passing of three former councillors, Mr John Worthington, Mrs Mair Lloyd and Mr John Porter he had sent condolences to the families on behalf of the council. He had also attended the Court of Admiralty meeting and referred to the recent fire in the park which had destroyed the toilet.
5) No members of the public were present at the meeting.
6) The minutes of the meeting of Council held on 16th July 2026 were proposed as correct by Cllr Bowen and seconded by Cllr E Williams. **APROVED** by majority (4 in favour, 2 abstentions)
7) **Clerks Report**
   a) Update on reporting of crime figure– Dyfed Powys Police are unable to supply crime figures to Community Councils. Dyfed Powys Police directed the Council to CONNECTS information site and PCSO Nicola Waters offered to run a CONNECTS sign up day in Llangunnor so residents can receive alerts about activity in their area.
   b) Update on community survey – Clerk presented a detailed report of the 15 responses received so far and Councillors suggested other ways in which the survey could be shared, other than Facebook.
   c) Update on plans for spare Council laptop – It was proposed by Cllr Whatley and seconded by Cllr Lochhead Strang that the Llangunnor Community Council keep the laptop either for spares or as a substitute if required. **RESOLVED** unanimously.
   d) Update on concerns about traffic congestion outside Ysgol Llangynnwr – Carmarthenshire County Council have now completed their traffic monitoring and agreed to a meeting. Ex Councillor Scott Bayes has refused to share details of the residents by whom he was approached originally. **ACTION:** Clerk will create a short survey on Facebook asking affected residents to put forward representatives to attend the meeting.
   e) Update on out of order streetlamps (minute 20/01/2026-260e) – Carmarthenshire County Council have confirmed that these are on their repair schedule. Confirmation was also given that there is no budget in the current financial year for the repair or replacement of the heritage streetlamps on Carmarthen Bridge. **ACTION:** Monitor the repair of the faulty streetlamps and bring the issue of the heritage streetlamps back to Council next year.
8) **Park & Environment**
   a) Park Plan – It was proposed by Cllr M Williams and seconded by Cllr Bevan to set up a working group to develop a plan for Llangunnor park, incorporating but not exclusively issues of biodiversity and accessibility. **RESOLVED** unanimously. **ACTION:** Clerk to email all Councillors requesting they submit ideas for the plan and invite members to join the new working group.
   b) Park maintenance and inspection schedule – Full inspection report from Carmarthenshire County Council still not been received. However, Urban Recreation are booked to carry out the urgent repairs to the swings. It was proposed by Cllr M Williams and seconded by Cllr E Williams to engage Urban Recreation Ltd to carry out quarterly inspections. **RESOLVED** unanimously. **ACTION:** Clerk to terminate any agreement with Rezabond Ltd and engage Urban Recreation Ltd. Clerk to chase Carmarthenshire County Council for full inspection report.

c) Park CCTV – Dyfed Alarms attended site and demonstrated how to extract footage on to a memory stick. No current ability to view footage remotely. Concerns were expressed about data security and image quality. Dyfed Alarms are offering an annual service contract. It was proposed by Cllr E Williams and seconded by Cllr Bowen to set up a working group to produce a report reviewing current CCTV security and effectiveness and ways in which it can be improved. **RESOLVED** unanimously.

d) Motion from Cllr Bevan: That the Council improves park signage (example provided) to provide new bi-lingual signs at both park entrances – Proposed by Cllr M Williams, seconded by Cllr Bowen and **RESOLVED** unanimously. **ACTION:** Clerk to email Councillors to gather information about what should be included on signage and where it should be sited.

9) **Events**

a) Feedback on 5k Fun Run – Event raised £143.90. Cllr M Williams thanked T.R.O.T.S for their support. Ideas for future events will be considered by the working group.

b) Motion from Cllr M Williams that the Christmas lights event takes place on Wednesday 25th November, time to be confirmed. Proposed by Cllr M Williams, seconded by Cllr Lochhead Strange, **RESOLVED** unanimously. **ACTION:** Working group meeting date to be arranged.

a) Motion from Cllr Whatley that the Council approves that the Clerk is authorised to liaise with relevant partners to ensure the Remembrance Day 2026 event is delivered appropriately, including the purchase of any wreath(s), any additional memorial items and associated event materials – up to agreed budget of £200. Proposed by Cllr Whatley, seconded by Cllr M Williams and **RESOLVED** unanimously. **ACTION:** Clerk to confirm number of wreaths in storage and investigate adding Llangunnor Community Council name and logo to the centre of wreaths. Grass cutting and decoration of the area around the memorial need to be organised and confirmed prior to the event.

10) **Finance**

a) Monthly Financial Reports and schedule of payments for September 2026
The following payments were **APPROVED** by majority (5 in favour, 1 abstention)

DETAIL	AMOUNT	Voucher No.
Income		
Barclays Bank – Interest	120.45	12,13
Precept	18,707.33	11
Expenditure		
E Williams – litter picking (May/July/August)	291.00	59,73,90
Staff Costs (July/August)	2,189.24	68,86
City Hire Gorseinon - toilet hire – 3 visits	108.00	76,77,78
Barclays – bank charges	17.00	67,94
Amazon – memory stick	58.35	79
Amazon – meter cupboard key	6.90	80
One Voice Wales – conference	70.00	74
Cartridge People – printer ink	101.57	81,82
British Gas - electricity	41.49	69,84
Babell Zion Chapel – room hire	210.00	72
Starboard systems – accounts software	88.80	70,91
Dyfed Alarms – CCTV site visit	48.00	75
Vision ICT – web hosting	305.18	92
ICO – data protection fee	47.00	89
Zoom Video Communications – subscription	33.58	83,93
NEST Pensions	81.34	71,85

b) It was proposed by Cllr Bowen, seconded by Cllr M Williams and **RESOLVED** (4 in favour, 2 abstentions) to move payroll management from Clay Shaw Butler to LHP Accountants. Clerk to **ACTION**

c) It was proposed by Cllr Bevans, seconded by Cllr Whatley and unanimously **APPROVED** to accept the latest NALC pay scale for the Clerks salary, pay rise backdated to April 2026. Clerk to **ACTION**

11) Motion from Cllr Bevan that the Council requests a site visit from Carmarthenshire County Council Safety Officer with a view to changing vehicle priority at the Plast Pen-y-Morfa/Bobl Bach junction where traffic flow has materially changed since the opening of the Pobl Bach Nursery. Proposed by Cllr Bevan, seconded by Cllr M Williams and unanimously **RESOLVED.** Clerk to **ACTION**

12) Motion from Cllr Whatley that the Council approves the procurement and installation of two Christmas trees for the 2026 festive period located at Nantycaws and Llangunnor park and the installation of hanging decorations at Pensarn. The clerk is authorised to obtain quotations, liaise with Carmarthenshire County Council and Carmarthen Town Council regarding

installation requirements and to commission works - up to agreed budget of £850 (Christmas associated). Proposed by Cllr Whatley, seconded by Cllr Lochhead Strange and unanimously **RESOLVED.**

13) Motion from Cllr Whatley that the Council re-authorise minute 15/07/2025-89 (Council storage unit) – to investigate the procurement of a larger shipping container for the park, including base requirements, installation costs and planning considerations, noting that the decision involves financial expenditure from earmarked reserves. – Proposed by Cllr Whatley, seconded by Cllr M Williams and unanimously **RESOLVED.** Clerk to **ACTION.**
14) Motion from Cllr Whatley that the Council re-authorise minute 15/07/2025-94 (Fencing and hedge works) – to obtain quotations for trimming the hedge and for replacement fencing options, either like for like net fencing or a more robust alternative, noting that the decision involves financial expenditure from general reserves as no earmarked reserve exists. Proposed by Cllr Whatley, seconded by Cllr Bevan and unanimously **RESOLVED.** Clerk to **ACTION.**
Note: Cllr Bowen, having previously declared both a personal and prejudicial interest in this item, withdrew from the meeting for the duration of this discussion and the subsequent vote. He returned when the vote had concluded.
15) Motion from Cllr Whatley that the Council re-authorise minute 15/07/2025-90 (Park water supply) - to apply to Welsh Water for an initial assessment of a park water connection and to explore grant opportunities, noting that the decision involves financial expenditure from general reserves as no earmarked reserve exists. Proposed by Cllr Whatley, seconded by Cllr M Williams and unanimously **RESOLVED**. Clerk to **ACTION.**

Other business

16) **To receive reports from Members representing Council on other Bodies/Training.**
    a) One Voice Wales – Cllr Whatley has been elected deputy chair of the area committee. He will attend the Innovative Practice Conference at the end of September.
    b) School Governors – no meeting has taken place; however it was **NOTED** that the Council needs to select a new representative to sit on the school governing body. **ACTION:** Clerk to add to next agenda and any interested Councillors should make themselves known.
17) **To receive correspondence and agree responses.**
    a) Email from MoP regarding water quality in the River Towy – **NOTED.** The Council is concerned about river pollution and will continue to engage with relevant stakeholders going forward. **ACTION:** Clerk will investigate outflows with NRW and Dwy Cymru. She will also contact Achub y Tywi regarding whether there is citizen science monitoring along the Llangunnor stretch of the Tywi.
    b) Invitation to take part in Carmarthenshire County Councils consultation on the Welsh Language at Ysgol Llangynnwr – **ACTION:** Clerk to respond on behalf of Llangunnor Community Council, who support the transition to full Welsh medium education (5 in favour, 1 abstention).
    c) Email from MoP regarding safety concerns about the park gate – **NOTED.** Council will consider options as part of the wider park plan.
    d) Invitation to submit motions to the One Voice Wales AGM – **ACTION:** Councillors should submit motions to the Clerk.
    e) One Voice Wales Civility and Respect Pledge – Proposed to accept and sign the pledge by Cllr Bowen, seconded by Councillor E Williams and unanimously **RESOLVED.**
15) Nothing of note to report from County Councillor Cllr Elwyn Williams
16) Councillors' Reports
    - Cllr Bevan is now available for Tuesday meetings. He asked for thanks to be given to the Trunk Road Agency for clearing the footpath by Pobl Bach and Carmarthen Town Council for the excellent display of summer flowers, as commented on by several residents. To note a missing flower container from Nantycaws. Clerk to **ACTION.**
    - Cllr M Williams – Carmarthenshire County Council has been asked to leave the inner park gate unlocked as they now hold the only key, since the others were melted in the park fire. **ACTION:** Clerk to purchase replacement padlock. Green Gen Energy has scaled down its proposal for the Teifi/Tywi & Tywi/Usk pylon line project and are considering a different type of pylon.
    - Cllr Lochhead Strang – Looking forward to being a Community Councillor.
    - No reports from Cllrs Bowen, E Williams and Whatley.

Meeting closed at 21:01

Next full meeting to be held on Tuesday 20th October 2026 at 6.30pm