FULL MEETING

21 SEPT 2025

DOCUMENTS FOR REFERENCE

Minutes of Meeting

Minutes of Meeting of Llangunnor Community Council (LCC) in Babell Zion Chapel on Thursday 18 September 2025 at 7.00pm

Present: Councillors Elwyn Williams (Chair), Lee Whatley, Geraint Bevan, Joan Evans and Clerk, Amy Evans

Via Zoom: Cllr Stewart Bowen and two members of the public

The meeting was convened to discuss the following agenda:

121) To receive apologies for absence Cllr Scott Bayes, Graham Slate and Matthew Williams

122) To record all declarations of interest – Cllr E.Williams for item 148 and 150 as it includes a payment for a family member, Cllr S Bowen on 139 as item relates to shared boundary

123) Chair's Announcements

a) Resignation of Jenny Slate as Councillor – Cllr E. Williams noted that she will be missed on the Council. A vote for thanks for hard work over the previous two years , under extremely difficult circumstances.

124) 12 Minutes public participation – none

125) Minutes of the meeting of Council held on 15th July 2025 **RESOLVED t**o approve

126) Annual Report, no further amendments to be made, **RESOLVED** to approve

127) Adoption of Standing Orders for Llangunnor Community Council, **RESOLVED** to approve

128) To consider and approve the adoption of Financial Regulations for Llangunnor Community Council – **DEFER** to next meeting, due to amendments received

129) Consideration was given to the introduction of a Youth Representative on the Council, it was decided that a decision on this would be deferred till April 2026 due to time constraints in creating and nurturing this role. Interested parties are encouraged to engage with the council meetings between now and this date.

Park & Environment

130) Temporary storage agreed with Carmarthenshire Town Council, **RESOLVED** to accept this offer. Each item placed in this storage is to be labelled and location to be amended on the asset register by Clerk

131) Park Water Supply: an updated was provided by the clerk. It was **RESOLVED** that the Clerk will proceed with an application to the National Lottery grant funding, whilst exploring the opportunity to claim the additional hours used as part of this application

132) Using Civic.ly to manage the Councils assets and risks, Cllrs who wish can arrange with the Clerk demos prior to the next meeting, decision to **DEFER** to next meeting

133) Update provided in relation to CCTV, change made to system, Cllrs to request a demo with the Clerk

134) Action agreed following Play Inspection -

a) **RESOLVED** to spend £3,600 - Rotten Timber Tunnel – replace all with composite option, replace Balance Beam, Swing Basket – new hangers, Junior swing – replacement of worn links and new fittings, new cap – fitness unit

b) **RESOLVED** to take no action though play company, at this time – Repaint gate, new chains and seat on Junior swing.

c) **RESOLVED** to query with the play inspector - tighten bolts on play panels, tighten bolts of Elephant Rocker, repaint corrosion on multi-play and request reinspection of fitness equipment, pedal bent on bike.

d) **DEFER** to next meeting - Resurfacing areas under the swings and fitness equipment.

135) Park and Recreation Grounds Risk Assessment, no further amendments to be made, **RESOLVED** to approve

136) Discussion in regards to signage in the Park and Recreation Ground, **RESOLVED** that the Clerk will enquire what should be on it, provide these details to the Cllrs prior to next meeting for ideas to be presented on next meeting.

137) Discussion was given to the bench in memory of Cllr P.Totterdale Bench, it was decided that a Saturday was likely to be the best day, Cllr G.Bevan to liase with family and Councillors.

138) Following extensive discussion, review of options, review of the online poll, regarding the gate at the entrance to the park, it was **RESOLVED** that with the signage in place and review of the risk assessment made, that no action to fix the gate would be taken.

139) It was decided to **DEFER** this to next meeting - To review quotes for replacement of fencing on park boundary

Events

140) Remembrance Day Event – **RESOLVED** that four are required, checks to be made on the suitability of reusing last years, if in the event this can be done then a donation will be made to the value saved.

141) It was **RESOLVED** to order two Christmas Trees for the same locations as last year. Cllr J.Evans to discuss with the school on availability to open Christmas Event, this is in preparation for a discussion next meeting.

Web & Media

142) Email signatures are to be made available to all councillors who wish to use the standard template, Clerk to provide and facilitate the setup where requested.

*21:00 – It was **RESOLVED** to suspend Standing Order 3(v) - "A meeting shall not exceed a period of two hours." – Meeting resumed*

143) Following discussion, it was **RESOLVED** that no further action shall be taken into the purchase of business cards for councillors

Agenda items 24,25 and 26 were deferred to the end of the meeting in accordance with Standing Order 1 (a)

Finance

144) It was **RESOLVED** to purchase the 13th Edition of the Charles Arnold Baker publication instead of latest edition (14th)

145) It was **RESOLVED** to accept the schedule of payments for August 2025, these payments were made prior to the meeting and authorised by Cllr S.Bowen and E.Williams
   a) It is noted that included in this payment schedule was a temporary toilet put in place for a two week period whilst repairs were made on the Council owned toilet

146) It was **RESOLVED** to setup a Direct Debit on the ICO annual fee (saving of £5) and Scribe monthly fee

147) It was **RESOLVED** to accept the schedule of payments for September 2025

Other business

148) To receive reports from Members representing Council on other Bodies/Training.
   a) One Voice Wales
      a. It was **RESOLVED** that Cllr L.Whatley can vote on our behalf at the National Conference and AGM
   b) School Governors – None
   c) anything else**.**

149) To receive correspondence and agree responses**.**
   a) Dyfed Powys Police – Annual Report – noted
   b) One Voice Wales- Local Government Servies Pay Agreement - noted
   c) One Voice Wales – Welsh Government Consultation on Revisions to the Separate Collections of Waste Materials for Recycling – Code of Practise for Wales - noted
   d) One Voice Wales – Invitation to attend Webinar to introduce Biodiversity Team (Thursday 25th September) - noted
   e) Discussion was had in relation to the facilitating of Simon's Pizzeria (travelling Pizza van), following their request to use the gated entrance to the park to hold regular (maximum monthly) food pop-up. It was **RESOLVED** that subject to the necessary administrational checks being completed the council would welcome this. Comment was made in relation to litter due to this activity, this will be monitored. Suggested start date October 2025.
   f) One Voice Wales – Invitation to National Conference and AGM – 1st October 2025 –Cllr L.Whatley to attend
   g) Discussion was had in relation to a suggestion received by a member of the public to use timers on the flood lights in the park as we enter the winter months. It was **RESOLVED** that this would not be pursued, the reasons for this include that the area that could be lit but would not cover a large area and would possibly encourage anti-social behaviour.

150) One Voice Wales – Training Dates – noted

151) To receive Report from County Councillor Cllr Elwyn Williams – quiet August, September has been busier, but nothing further to report

152) Councillors' Reports
   a) Cllr S.Bowen – None
   b) Cllr J.Evans – None
   c) Cllr G.Bevan -Made a suggestion of a Cllr walk to review the area, query raised on the lighting removed from Towy Bridge; Clerk was able to update on this – replacements are being sought by CCC.
   d) Cllr L.Whatley – Thanks to be given to CCC for clearing of the pavement path which has been pruned back on Capel Dewi Road. Request for a road sweeper on Roman Road.

153) Next full meeting to be held Tuesday 21st October 2025 at 19:00, Finance meeting to be held on 9th October 2025 at 19:00

21:21 - Meeting was adjourned
21:33 - Meeting was reopened

*It was **RESOLVED** that, in view of the confidential nature of the business to be transacted (personnel matters), the public and press be excluded from the meeting under Standing Order 3 (c)*

(The public and press left the meeting at this point.)

Personnel

154) The council reviewed the performance of the Clerk and **RESOLVED** to confirm completion of probation as well as the scale increment as per contract.

155) The council **RESOLVED** to approve backpay in line with the Local Government Services Pay Agreement 2025/2026.
156) The Council **RESOLVED** that the Clerk's contracted hours remain at 70 per month until March 2026, at which time a full appraisal and hours review will take place.

22:06 - The Council resolved to return to open session. No members of the public or press were present.

22:07 - Meeting closed

Minutes prepared by the Clerk

Financial Regulations (Llangunnor) 2025 – HIGHLIGHTS

1.7	Grant or single commitment set at proposed £3,000.
2.0	Establish a risk management policy covering all activities of the Council – to be reviewed annually
2.1 & 2.4	Establish what system of internal controls we have – review annually
2.6	At least once a quarter and at the year end verification of all Bank reconciliations by someone other than the Chair, the reconciliations and bank statements to be signed and dated as evidence of this
2.7	Regular backups to be made and stored on line or separate location from the Councils computer
3.5	Council must establish an adequate and effective system of Internal Audit
5.6	For contracts estimated to exceed £5,000 including VAT, the Clerk shall seek formal tenders from at least three suppliers agreed by the council
5.15	Individual purchases within an agreed budget for that type of expenditure may be authorised by: • the Clerk, under delegated authority, for any items below [£500] excluding VAT. • the Clerk, in consultation with the Chair of the Council, for any items below [£2,000] excluding VAT. • the council for all items over £5,000; Such authorisation must be supported by a minute (in the case of council or committee decisions) or other auditable evidence trail.
5.16	No individual member, or informal group of members may issue an official order or make any contract on behalf of the council
5.17	No expenditure may be authorised that will exceed the budget for that type of expenditure other than by resolution of the except in an emergency.
5.18	In cases of serious risk to the delivery of council services or to public safety on council premises, the clerk may authorise expenditure of up to [£2,000] excluding VAT on repair, replacement or other work that in their judgement is necessary, whether or not there is any budget for such expenditure. The Clerk shall report such action to the Chair as soon as possible and to the council as soon as practicable thereafter.
6.1	banking arrangements shall not be delegated to a committee
6.2	Wherever possible, more than one person should be involved in any payment, for example by dual online authorisation or dual cheque signing
6.3	All invoices for payment should be examined for arithmetical accuracy, analysed to the appropriate expenditure heading and verified to confirm that the work, goods or services were received, checked and represent expenditure previously authorised by the council before being certified by the RFO
6.6	For each financial year the RFO may draw up a schedule of regular payments due in relation to a continuing contract or obligation (such as Salaries, PAYE, National Insurance, pension

	contributions, rent, rates, regular maintenance contracts and similar items), which the council may authorise in advance for the year see also 6.7 & 6.8 for proviso's and 7.9
6.9	The Clerk and RFO shall have delegated authority to authorise payments only in the following circumstances: i. any payments of up to £300 excluding VAT, within an agreed budget. ii. payments of up to £2,000 excluding VAT in cases of serious risk to the delivery of council services or to public safety on council premises. (SEE 5.18) iii. any payment necessary to avoid a charge under the Late Payment of Commercial Debts (Interest) Act 1998 or to comply with contractual terms, where the due date for payment is before the next scheduled meeting of the council, where the Clerk certify that there is no dispute or other reason to delay payment, provided that a list of such payments shall be submitted to the next appropriate meeting of council. iv. Fund transfers within the councils banking arrangements up to the sum of £10,000, provided that a list of such payments shall be submitted to the next appropriate meeting of council.
6.10	The RFO shall present a schedule of payments requiring authorisation, forming part of the agenda for the meeting, together with the relevant invoices, to the council
7.1	Where internet banking arrangements are made with any bank, the RFO shall be appointed as the Service Administrator. The bank mandate agreed by the council shall identify a number of councillors who will be authorised to approve transactions on those accounts and a minimum of two people will be involved in any online approval process. ***<u>The Clerk may be an authorised signatory, but no signatory should be involved in approving any payment to themselves</u>***.
7.2	All authorised signatories shall have access to view the council's bank accounts online.
7.6 & 7.7	Two councillors who are authorised signatories shall check the payment details against the invoices before approving each payment using the online banking system.
7.13	Members and officers shall ensure that any computer used for the council's financial business has adequate security, with anti-virus, anti-spyware and firewall software installed and regularly updated.
8.2	Cheque signatories - A signatory having a family or business relationship with the beneficiary of a payment shall not, under normal circumstances, be a signatory to that payment.
9.1	Any Debit Card issued for use will be specifically restricted to the Clerk and will also be restricted to a single transaction maximum value of £500 unless authorised by council or finance committee in writing before any order is placed.
11.2	Guidance issued by the Independent Remuneration Panel for Wales in relation to the taxation of councillor allowances must be fully adhered to. (STATUTORY OBLIGATION)

11.3	Salary rates shall be agreed by the council, or a duly delegated committee. No changes shall be made to any employee's gross pay, emoluments, or terms and conditions of employment without the prior consent of the council
16.2	The RFO shall ensure that an appropriate and accurate Register of Assets and Investments is kept up to date, with a record of all properties held by the council, their location, extent, plan, reference, purchase details, nature of the interest, tenancies granted, rents payable and purpose for which held, in accordance with Accounts and Audit (Wales) Regulations.
17.1	The RFO shall keep a record of all insurances effected by the council and the property and risks covered, reviewing these annually before the renewal date in conjunction with the council's review of risk management
18.1	The council shall review these Financial Regulations annually and following any change of clerk or RFO. The Clerk shall monitor changes in legislation or proper practices and advise the council of any need to amend these Financial Regulations

MODEL FINANCIAL REGULATIONS FOR COMMUNITY AND TOWN COUNCILS IN WALES 2025

Llangunnor

Community Council

Date adopted:____________

Contents

1. General

1.1. These Financial Regulations govern the financial management of the council and may only be amended or varied by resolution of the council. They are one of the council's governing documents and shall be observed in conjunction with the council's Standing Orders.

1.2. Councillors are expected to follow these regulations and not to entice employees to breach them. Failure to follow these regulations brings the office of councillor into disrepute.

1.3. Wilful breach of these regulations by an employee may result in disciplinary proceedings.

1.4. In these Financial Regulations:

- 'Accounts and Audit Regulations' means the regulations issued under Section 39 of the Public Audit (Wales) Act 2004, or any superseding legislation, and then in force, unless otherwise specified.
- "Approve" refers to an online action, allowing an electronic transaction to take place.
- "Authorise" refers to a decision by the council, or a committee or an officer, to allow something to happen.
- 'Proper practices' means those set out in *The Practitioners' Guide*
- *Practitioners' Guide* the Governance and Accountability for Local Councils in Wales – A Practitioners Guide jointly published by One Voice Wales and the Society of Local Council Clerks in Wales.
- 'Must' and **bold text** refer to a statutory obligation the council cannot change.
- 'Shall' refers to a non-statutory instruction by the council to its members and staff.

1.5. The Responsible Financial Officer (RFO) holds a statutory office, appointed by the council. The Clerk has been appointed as RFO and these regulations apply accordingly. The RFO;

- acts under the policy direction of the council;
- administers the council's financial affairs in accordance with all Acts, Regulations and proper practices;
- determines on behalf of the council its accounting records and control systems;
- ensures the accounting control systems are observed;
- ensures the accounting records are kept up to date;
- seeks economy, efficiency and effectiveness in the use of council resources; and
- produces financial management information as required by the council.

1.6. **The council must not delegate any decision regarding:**

- **setting the final budget or the precept (council tax requirement);**
- **the outcome of a review of the effectiveness of its internal controls**
- **approving accounting statements;**
- **approving an annual governance statement;**
- **borrowing;**
- **declaring eligibility for the General Power of Competence; and**
- **addressing recommendations from the internal or external auditors.**

1.7. In addition, the council shall:

- determine and regularly review the bank mandate for all council bank accounts;
- authorise any grant or single commitment in excess of £3,000.

2. Risk management and internal control

2.1. **The council must ensure that it has a sound system of internal control, which delivers effective financial, operational and risk management.**

2.2. The Clerk shall prepare, for approval by the council, a risk management policy covering all activities of the council. This policy and consequential risk management arrangements shall be reviewed by the council at least annually.

2.3. When considering any new activity, the Clerk shall prepare a draft risk assessment including risk management proposals for consideration by the council.

2.4. **At least once a year, the council must review the effectiveness of its system of internal control, before approving the Annual Governance Statement.**

2.5. **The accounting control systems determined by the RFO must include measures to:**

- **ensure that risk is appropriately managed;**
- **ensure the prompt, accurate recording of financial transactions;**
- **prevent and detect inaccuracy or fraud; and**
- **allow the reconstitution of any lost records;**
- **identify the duties of officers dealing with transactions and**
- **ensure division of responsibilities.**

2.6. At least once in each quarter, and at each financial year end, a member other than the Chair shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the council.

2.7. Regular back-up copies shall be made of the records on any council computer and stored either online or in a separate location from the computer. The council shall put measures in place to ensure that the ability to access any council computer is not lost if an employee leaves or is incapacitated for any reason.

3. Accounts and audit

3.1. All accounting procedures and financial records of the council shall be determined by the RFO in accordance with the Accounts and Audit Regulations.

3.2. **The accounting records determined by the RFO must be sufficient to explain the council's transactions and to disclose its financial position with reasonably accuracy at any time. In particular, they must contain:**

- **day-to-day entries of all sums of money received and expended by the council (documented in the cash book) and the matters to which they relate;**
- **a record of the assets and liabilities of the council.**

3.3. The accounting records shall be designed to facilitate the efficient preparation of the accounting statements in the Annual Governance and Accountability Return.

3.4. The RFO shall complete and certify the annual Accounting Statements of the council contained in the Annual Governance and Accountability Return in accordance with proper practices, as soon as practicable after the end of the financial year. Having certified the Accounting Statements, the RFO shall submit them (with any related documents) to the council, within the timescales required by the Accounts and Audit Regulations.

3.5. **The council must ensure that there is an adequate and effective system of internal audit of its accounting records and internal control system in accordance with proper practices**.

3.6. **Any officer or member of the council must make available such documents and records as the internal or external auditor consider necessary for the purpose of the audit** and shall, as directed by the council, supply the RFO, internal auditor, or external auditor with such information and explanation as the council considers necessary.

3.7. The internal auditor shall be appointed by the council or a committee of the council and shall carry out their work to evaluate the effectiveness of the council's risk management, control and governance processes in accordance with proper practices specified in the Practitioners' Guide.

3.8. The council shall ensure that the internal auditor:

- is competent and independent of the financial operations of the council;
- reports to council in writing, or in person, on a regular basis with a minimum of one written report during each financial year;
- can demonstrate competence, objectivity and independence, free from any actual or perceived conflicts of interest, including those arising from family relationships; and
- has no involvement in the management or control of the council.

3.9. Internal auditor may not under any circumstances:

- perform any operational duties for the council;
- initiate or approve accounting transactions;
- provide financial, legal or other advice including in relation to any future transactions; or
- direct the activities of any council employee, except to the extent that such employees have been appropriately assigned to assist the internal auditor.

3.10. For the avoidance of doubt, in relation to internal audit the terms 'independent' and 'independence' shall have the same meaning as described in The Practitioners Guide.

3.11. The RFO shall make arrangements for the exercise of electors' rights in relation to the accounts, including the opportunity to inspect the accounts, books, and vouchers and display or publish any notices and documents required by Accounts and Audit (Wales) Regulations.

3.12. The RFO shall, without undue delay, bring to the attention of all councillors any correspondence or report from internal or external auditors.

4. Budget and precept

4.1. **Before setting a precept, the council must calculate its budget requirement for each financial year by preparing and approving a budget, in accordance with The Local Government Finance Act 1992 or succeeding legislation.**

4.2. Budgets for salaries and wages, including employer contributions shall be reviewed by the council at least annually in October for the following financial year and the final version shall be evidenced by a hard copy schedule signed by the Clerk and the Chair of the Council or relevant committee.

4.3. No later than January each year, the RFO shall prepare a draft budget with detailed estimates of all receipts and payments for the following financial year, taking account of the lifespan of assets and cost implications of repair or replacement.

4.4. Unspent budgets for completed projects shall not be carried forward to a subsequent year. Unspent funds for partially completed projects may only be carried forward (by placing them in an earmarked reserve) with the formal approval of the full council.

4.5. In appropriate cases, each committee (if any) shall review its draft budget and submit any proposed amendments to the council not later than the end of November each year.

4.6. The draft budget with any committee proposals, including any recommendations for the use or accumulation of reserves, shall be considered by the finance committee and a recommendation made to the council.

4.7. Having considered the proposed budget and annual forecast, the council shall determine its budget requirement by setting a budget. The council shall set a precept for this amount no later than the end of January for the ensuing financial year.

4.8. **Any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local Government Finance Act 1992 and must disclose at the start of the meeting that Section 106 applies to them.**

4.9. The RFO shall **issue the precept to the billing authority no later than the end of February** and supply each member with a copy of the agreed annual budget.

4.10. The agreed budget provides a basis for monitoring progress during the year by comparing actual spending and income against what was planned.

4.11. Any addition to, or withdrawal from, any earmarked reserve shall be agreed by the council.

5. Procurement

5.1. **Members and officers are responsible for obtaining value for money at all times.** Any officer procuring goods, services or works should ensure, as far as practicable, that the best available terms are obtained, usually by obtaining prices from several suppliers.

5.2. The RFO should verify the lawful nature of any proposed purchase before it is made and in the case of new or infrequent purchases, should ensure that the legal power being used is reported to the meeting at which the order is authorised and also recorded in the minutes.

5.3. Every contract shall comply with the council's Standing Orders and these Financial Regulations and no exceptions shall be made, except in an emergency.

5.4. **For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and the**

Procurement (Wales) Regulations 2024 or any superseding legislation ("the Legislation"), must be followed in respect of the tendering, award and notification of that contract.

5.5. Where the estimated value is below the Government threshold, the council shall (with the exception of items listed in paragraph 6.12) obtain prices as follows:

5.6. For contracts estimated to exceed £5,000 including VAT, the Clerk shall {seek formal tenders from at least three suppliers agreed by the council. Tenders shall be invited in accordance with Appendix 1.

5.7. **For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation[1] regarding the publication of invitations and notices about the award of contracts.**

5.8. For contracts greater than £3,000 excluding VAT the Cleck shall seek at least 3 fixed-price quotes.

5.9. Where the value is between £500 and £3,000 excluding VAT, the Clerk shall try to obtain 3 estimates which might include evidence of online prices, or recent prices from regular suppliers.

5.10. For smaller purchases, the clerk shall seek to achieve value for money.

5.11. **Contracts must not be split to avoid compliance with these rules.**

5.12. The requirement to obtain competitive prices in these regulations need not apply to contracts that relate to items (i) to (iv) below:

i. specialist services, such as legal professionals acting in disputes;

ii. repairs to, or parts for, existing machinery or equipment;

iii. works, goods or services that constitute an extension of an existing contract;

iv. goods or services that are only available from one supplier or are sold at a fixed price.

5.13. When applications are made to waive this financial regulation to enable a price to be negotiated without competition, the reason should be set out in a recommendation to the council. Avoidance of competition is not a valid reason.

5.14. The council shall not be obliged to accept the lowest or any tender, quote or estimate.

5.15. Individual purchases within an agreed budget for that type of expenditure may be authorised by:

- the Clerk, under delegated authority, for any items below [£500] excluding VAT.
- the Clerk, in consultation with the Chair of the Council, for any items below [£2,000] excluding VAT.
- the council for all items over £5,000;

Such authorisation must be supported by a minute (in the case of council or committee decisions) or other auditable evidence trail.

5.16. No individual member, or informal group of members may issue an official order or make any contract on behalf of the council.

5.17. No expenditure may be authorised that will exceed the budget for that type of expenditure other than by resolution of the except in an emergency.

[1] The Regulations require councils to use the Sell2 Wales website if they advertise contract opportunities and also to publicise the award of contracts over £30,000 including VAT, regardless of whether they were advertised.

5.18. In cases of serious risk to the delivery of council services or to public safety on council premises, the clerk may authorise expenditure of up to [£2,000] excluding VAT on repair, replacement or other work that in their judgement is necessary, whether or not there is any budget for such expenditure. The Clerk shall report such action to the Chair as soon as possible and to the council as soon as practicable thereafter.

5.19. No expenditure shall be authorised, no contract entered into or tender accepted in relation to any major project, unless the council is satisfied that the necessary funds are available and that where a loan is required, Welsh Government borrowing approval has been obtained first.

5.20. An official order or letter shall be issued for all work, goods and services above [£250] excluding VAT unless a formal contract is to be prepared or an official order would be inappropriate. Copies of orders shall be retained, along with evidence of receipt of goods.

5.21. Any ordering system can be misused and access to them shall be controlled by the Clerk.

6. Banking and payments

6.1. The council's banking arrangements, including the bank mandate, shall be made by the RFO and authorised by the council; banking arrangements shall not be delegated to a committee. The council has resolved to bank with Barclays. The arrangements shall be reviewed annually for security and efficiency.

6.2. The council must have safe and efficient arrangements for making payments, to safeguard against the possibility of fraud or error. Wherever possible, more than one person should be involved in any payment, for example by dual online authorisation or dual cheque signing. Even where a purchase has been authorised, the payment must also be authorised and only authorised payments shall be approved or signed to allow the funds to leave the council's bank.

6.3. All invoices for payment should be examined for arithmetical accuracy, analysed to the appropriate expenditure heading and verified to confirm that the work, goods or services were received, checked and represent expenditure previously authorised by the council before being certified by the RFO.

6.4. Personal payments (including salaries, wages, expenses and any payment made in relation to the termination of employment) may be summarised to avoid disclosing any personal information.

6.5. All payments shall be made by online banking/cheque, in accordance with a resolution of the council, unless the council resolves to use a different payment method.

6.6. For each financial year the RFO may draw up a schedule of regular payments due in relation to a continuing contract or obligation (such as Salaries, PAYE, National Insurance, pension contributions, rent, rates, regular maintenance contracts and similar items), which the council may authorise in advance for the year.

6.7. A copy of this schedule of regular payments shall be signed by two members on each and every occasion when payment is made - to reduce the risk of duplicate payments.

6.8. A list of such payments shall be reported to the next appropriate meeting of the council for information only.

6.9. The Clerk and RFO shall have delegated authority to authorise payments only in the following circumstances:

i. any payments of up to £300 excluding VAT, within an agreed budget.

ii. payments of up to £2,000 excluding VAT in cases of serious risk to the delivery of council services or to public safety on council premises.

iii. any payment necessary to avoid a charge under the Late Payment of Commercial Debts (Interest) Act 1998 or to comply with contractual terms, where the due date for payment is before the next scheduled meeting of the council, where the Clerk certify that there is no dispute or other reason to delay payment, provided that a list of such payments shall be submitted to the next appropriate meeting of council.

iv. Fund transfers within the councils banking arrangements up to the sum of £10,000, provided that a list of such payments shall be submitted to the next appropriate meeting of council.

6.10. The RFO shall present a schedule of payments requiring authorisation, forming part of the agenda for the meeting, together with the relevant invoices, to the council. The council shall review the schedule for compliance and, having satisfied itself, shall authorise payment by resolution. The authorised schedule shall be initialled immediately below the last item by the person chairing the meeting. A detailed list of all payments shall be disclosed within or as an attachment to the minutes of that meeting.

7. Electronic payments

7.1. Where internet banking arrangements are made with any bank, the RFO shall be appointed as the Service Administrator. The bank mandate agreed by the council shall identify a number of councillors who will be authorised to approve transactions on those accounts and a minimum of two people will be involved in any online approval process. The Clerk may be an authorised signatory, but no signatory should be involved in approving any payment to themselves.

7.2. All authorised signatories shall have access to view the council's bank accounts online.

7.3. No employee or councillor shall disclose any PIN or password, relevant to the council or its banking, to anyone not authorised in writing by the council or a duly delegated committee.

7.4. The Service Administrator shall set up all items due for payment online. A list of payments for approval, together with copies of the relevant invoices, shall be sent by email to two authorised signatories.

7.5. In the prolonged absence of the Service Administrator, an authorised signatory shall set up any payments due before the return of the Service Administrator.

7.6. Two councillors who are authorised signatories shall check the payment details against the invoices before approving each payment using the online banking system.

7.7. Evidence shall be retained showing which members approved the payment online and a printout of the transaction confirming that the payment has been made shall be appended to the invoice for audit purposes.

7.8. A full list of all payments made in a month shall be provided to the next council meeting.

7.9. With the approval of the council in each case, regular payments (such as gas, electricity, telephone, broadband, water, National Non-Domestic Rates, refuse collection, pension contributions and HMRC payments) may be made by variable direct debit, provided that the instructions are signed/approved online by two authorised members. The approval of the use of each variable direct debit shall be reviewed by the council at least every two years.

7.10. Payment may be made by BACS or CHAPS by resolution of the council provided that each payment is approved online by two authorised bank signatories, evidence is retained and any payments are reported to the council at the next meeting. The approval of the use of BACS or CHAPS shall be renewed by resolution of the council at least every two years.

7.11. If thought appropriate by the council, regular payments of fixed sums may be made by banker's standing order, provided that the instructions are signed or approved online by two members, evidence of this is retained and any payments are reported to council when made. The approval of the use of a banker's standing order shall be reviewed by the council at least every two years.

7.12. Account details for suppliers may only be changed upon written notification by the supplier verified by the Clerk. This is a potential area for fraud and the individuals involved should ensure that any change is genuine. Data held should be checked with suppliers every two years.

7.13. Members and officers shall ensure that any computer used for the council's financial business has adequate security, with anti-virus, anti-spyware and firewall software installed and regularly updated.

7.14. Remembered password facilities other than secure password stores requiring separate identity verification should not be used on any computer used for council banking.

8. Cheque payments

8.1. Cheques or orders for payment in accordance in accordance with a resolution or delegated decision shall be signed by two members.

8.2. A signatory having a family or business relationship with the beneficiary of a payment shall not, under normal circumstances, be a signatory to that payment.

8.3. To indicate agreement of the details on the cheque with the counterfoil and the invoice or similar documentation, the signatories shall also initial the cheque counterfoil and invoice.

8.4. Cheques or orders for payment shall not normally be presented for signature other than at, or immediately before or after a council meeting. Any signatures obtained away from council meetings shall be reported to the council at the next convenient meeting.

9. Payment cards

9.1. Any Debit Card issued for use will be specifically restricted to the Clerk and will also be restricted to a single transaction maximum value of £500 unless authorised by council or finance committee in writing before any order is placed.

9.2. A pre-paid debit card may be issued to employees with varying limits. These limits will be set by the council. Transactions and purchases made will be reported to the council and authority for topping-up shall be at the discretion of the council.

9.3. Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk and any balance shall be paid in full each month.

9.4. Personal credit or debit cards of members or staff shall not be used under any circumstances.

10. Petty Cash

a) The council will not maintain any form of cash float. All cash received must be banked intact. Any payments made in cash by the Clerk (for example for postage or minor stationery items) shall be refunded on a regular basis, at least quarterly.

b) Cash income received must not be paid into the petty cash float but must be separately banked, as provided elsewhere in these regulations.

11. Payment of salaries and allowances

11.1. **As an employer, the council must make arrangements to comply with the statutory requirements of PAYE legislation.**

11.2. **Guidance issued by the Independent Remuneration Panel for Wales in relation to the taxation of councillor allowances must be fully adhered to.**

11.3. Salary rates shall be agreed by the council, or a duly delegated committee. No changes shall be made to any employee's gross pay, emoluments, or terms and conditions of employment without the prior consent of the council.

11.4. Payment of salaries shall be made, after deduction of tax, national insurance, pension contributions and any similar statutory or discretionary deductions, on the dates stipulated in employment contracts.

11.5. Deductions from salary shall be paid to the relevant bodies within the required timescales, provided that each payment is reported, as set out in these regulations above.

11.6. Each payment to employees of net salary and to the appropriate creditor of the statutory and discretionary deductions shall be recorded in a payroll control account or other separate confidential record, with the total of such payments each calendar month reported in the cashbook. Payroll reports will be reviewed by the Council to ensure that the correct payments have been made.

11.7. Any termination payments shall be supported by a report to the council, setting out a clear business case. Termination payments shall only be authorised by the full council.

11.8. Before employing interim staff, the council must consider a full business case.

12. Loans and investments

12.1. Any application for Welsh Government approval to borrow money and subsequent arrangements for a loan must be authorised by the full council and recorded in the minutes. All borrowing shall be in the name of the council, after obtaining any necessary approval.

12.2. Any financial arrangement which does not require formal borrowing approval from the Welsh Government (such as Hire Purchase, Leasing of tangible assets or loans to be repaid within the financial year) must be authorised by the full council, following a written report on the value for money of the proposed transaction.

12.3. The council shall consider the requirement for an Investment Strategy and Policy in accordance with Statutory Guidance on Local Government Investments, which must be written be in accordance with relevant regulations, proper practices and guidance. Any Strategy and Policy shall be reviewed by the council at least annually.

12.4. All investment of money under the control of the council shall be in the name of the council.

12.5. All investment certificates and other documents relating thereto shall be retained in the custody of the RFO.

12.6. Payments in respect of short term or long-term investments, including transfers between bank accounts held in the same bank, shall be made in accordance with these regulations.

13. Income

13.1. The collection of all sums due to the council shall be the responsibility of and under the supervision of the RFO.

13.2. The council will review all fees and charges for work done, services provided, or goods sold at least annually as part of the budget-setting process, following a report of the Clerk. The RFO shall be responsible for the collection of all amounts due to the council.

13.3. Any sums found to be irrecoverable and any bad debts shall be reported to the council by the RFO and shall be written off in the year. The council's approval shall be shown in the accounting records.

13.4. All sums received on behalf of the council shall be deposited intact with the council's bankers, with such frequency as the RFO considers necessary. The origin of each receipt shall clearly be recorded on the paying-in slip or other record.

13.5. Personal cheques shall not be cashed out of money held on behalf of the council.

13.6. The RFO shall ensure that VAT is correctly recorded in the council's accounting software and that any VAT Return required is submitted form the software by the due date.

13.7. Where significant sums of cash are regularly received by the council, the RFO shall ensure that more than one person is present when the cash is counted in the first instance, that there is a reconciliation to some form of control record such as ticket issues, and that appropriate care is taken for the security and safety of individuals banking such cash.

14. Payments under contracts for building or other construction works

14.1. Where contracts provide for payment by instalments the RFO shall maintain a record of all such payments, which shall be made within the time specified in the contract based on signed certificates from the architect or other consultant engaged to supervise the works.

14.2. Any variation of, addition to or omission from a contract must be authorised by the Clerk] to the contractor in writing, with the council being informed where the final cost is likely to exceed the contract sum by 5% or more, or likely to exceed the budget available.

15. Stores and equipment

15.1. The officer in charge of each section shall be responsible for the care and custody of stores and equipment in that section.

15.2. Delivery notes shall be obtained in respect of all goods received into store or otherwise delivered and goods must be checked as to order and quality at the time delivery is made.

15.3. Stocks shall be kept at the minimum levels consistent with operational requirements.

15.4. The RFO shall be responsible for periodic checks of stocks and stores, at least annually.

16. Assets, properties and estates

16.1. The Clerk shall make arrangements for the safe custody of all title deeds and Land Registry Certificates of properties held by the council.

16.2. The RFO shall ensure that an appropriate and accurate Register of Assets and Investments is kept up to date, with a record of all properties held by the council, their location, extent, plan, reference, purchase details, nature of the interest, tenancies granted, rents payable and purpose for which held, in accordance with Accounts and Audit (Wales) Regulations.

16.3. The continued existence of tangible assets shown in the Register shall be verified at least annually, possibly in conjunction with a health and safety inspection of assets.

16.4. No interest in land shall be purchased or otherwise acquired, sold, leased or otherwise disposed of without the authority of the council, together with any other consents required by law. In each case a written report shall be provided to council in respect of valuation and surveyed condition of the property (including matters such as planning permissions and covenants) together with a proper business case (including an adequate level of consultation with the electorate where required by law).

No tangible moveable property shall be purchased or otherwise acquired, sold, leased or otherwise disposed of, without the authority of the council, together with any other consents required by law, except where the estimated value of any one item does not exceed [£500]. In each case a written report shall be provided to council with a full business case.

17. Insurance

17.1. The RFO shall keep a record of all insurances effected by the council and the property and risks covered, reviewing these annually before the renewal date in conjunction with the council's review of risk management.

17.2. The Clerk shall give prompt notification to the Council of all new risks, properties or vehicles which require to be insured and of any alterations affecting existing insurances.

17.3. The RFO shall be notified of any loss, liability, damage or event likely to lead to a claim, and shall report these to the council at the next available meeting. The RFO shall negotiate all claims on the council's insurers.

17.4. All appropriate members and employees of the council shall be included in a suitable form of security or fidelity guarantee insurance which shall cover the maximum risk exposure as determined annually by the council, or duly delegated committee.

18. Suspension and revision of Financial Regulations

18.1. The council shall review these Financial Regulations annually and following any change of clerk or RFO. The Clerk shall monitor changes in legislation or proper practices and advise the council of any need to amend these Financial Regulations.

18.2. The council may, by resolution duly notified prior to the relevant meeting of council, suspend any part of these Financial Regulations, provided that reasons for the suspension are recorded and that an assessment of the risks arising has been presented to all members. Suspension does not disapply any legislation or permit the council to act unlawfully.

18.3. The council may temporarily amend these Financial Regulations by a duly notified resolution, to cope with periods of absence, local government reorganisation, national restrictions or other exceptional circumstances.

Appendix 1 - Tender process

1) Any invitation to tender shall state the general nature of the intended contract and the Clerk shall obtain the necessary technical assistance to prepare a specification in appropriate cases.
2) The invitation shall in addition state that tenders must be addressed to the Clerk in the ordinary course of post, unless an electronic tendering process has been agreed by the council.
3) Where a postal process is used, each tendering firm shall be supplied with a specifically marked envelope in which the tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract. All sealed tenders shall be opened at the same time on the prescribed date by the Clerk in the presence of at least one member of council.
4) Where an electronic tendering process is used, the council shall use a specific email address that will be monitored to ensure that nobody accesses any tender before the expiry of the deadline for submission.
5) Any invitation to tender issued under this regulation shall be subject to Standing Order 18 and shall refer to the terms of the Bribery Act 2010.
6) Where the council, or duly delegated committee, does not accept any tender, quote or estimate, the work is not allocated and the council requires further pricing, no person shall be permitted to submit a later tender, estimate or quote who was present when the original decision-making process was being undertaken.

Securing Llangunnor's Future: From Playgrounds to Public Safety, Every Asset Protected

CIVIC LY

Smart Spaces Happy Places.

Executive Summary

Llangunnor Community Council has made commendable progress in modernising its financial management through the recent adoption of Scribe Accounts, moving from traditional spreadsheet-based systems to a more structured approach. The Council currently manages £148,000 worth of assets across the community, including vital playground equipment, street furniture, defibrillators, and CCTV systems.

However, significant challenges remain in operational asset management. The Council currently relies on quarterly playground inspections—a frequency that falls well below industry standards and insurance requirements. With limited staff resources (70 hours per month for a 50-hour role), reactive maintenance approaches, and no documented audit trails, the Council faces increased liability risks and potential compliance issues.

Civic.ly offers a comprehensive yet affordable solution specifically designed for parish and town councils. At just £15 per month (50% discounted rate) with no setup fees for early adopters, the platform provides automated scheduling, mobile inspections, AI-powered asset cataloguing, and complete audit trails—all while integrating seamlessly with existing Scribe Accounts.

Investment Summary:

- Monthly cost: £15 (50% discount applied due to lower risk asset profile)
- Setup fee: £0 (normally £299, waived for early adopters)
- Contract: Month-to-month, no lock-in
- Estimated annual ROI: £3,840-£5,150 (based on risk mitigation, efficiency gains, and asset longevity improvements)

Current Situation Analysis

What's Working Well

- Recent transition to Scribe Accounts demonstrates commitment to modernisation
- Dedicated Clerk actively improving asset documentation with photos and What3Words locations

- Engaged councillor already checking defibrillators through The Circuit
- Clear recognition of the need for better continuity and knowledge retention

Key Challenges Identified

1. Inspection Frequency Gap

- Current: Quarterly professional inspections only (every 3 months)
- Industry standard: Weekly visual inspections minimum
- Risk: First council encountered in 150+ interviews with such low frequency
- Insurance implications: Zurich policy requires "reasonable care" - quarterly checks unlikely to meet this standard

2. Reactive Maintenance Model

- No preventive maintenance schedules for street furniture, CCTV, or LED floodlights
- All work triggered by failures rather than proactive care
- Increased costs from emergency repairs vs planned maintenance
- Shortened asset lifespans due to neglect

3. Knowledge and Continuity Risks

- Historical pattern of information loss with staff changes
- No centralised repository for maintenance history
- Critical knowledge held by individuals rather than systems
- Limited documentation for compliance and insurance claims

4. Contractor Management Issues

- Previous inspection contractor delivered reports 3 months late
- No performance tracking or accountability measures
- Difficulty coordinating multiple contractors (grounds, electrical, specialist)
- No audit trail of work completed or costs incurred

5. Resource Constraints

- Clerk already working 70 hours on 50-hour contract
- No dedicated maintenance staff

- Councillors volunteer time limited
- Budget pressures from £48,000 precept

Solution Overview

Introducing Civic.ly

Civic.ly is a comprehensive asset management platform built specifically for UK parish and town councils. Unlike generic software or enterprise solutions designed for larger authorities, Civic.ly understands the unique challenges, regulations, and resource constraints facing smaller councils.

Key Features Addressing Llangunnor's Needs

1. Automated Compliance Management

- Pre-built inspection checklists for all asset types (BS EN 1176 for playgrounds, electrical safety standards, etc.)
- Automated scheduling ensures nothing is missed
- Mobile app enables quick weekly checks by councillors or clerk
- Clear audit trail for insurance and liability protection

2. AI-Powered Asset Cataloguing

- Simply photograph assets with a smartphone
- AI automatically identifies asset type, condition, and location
- Creates detailed, itemised register (not bulk entries like AGAR)
- Links to relevant safety regulations and standards

3. Efficient Task Management

- Schedule all inspections, maintenance, and compliance checks
- Automatic reminders to assigned individuals
- Real-time updates when tasks completed
- Defect reporting with priority levels and photo evidence

4. Seamless Integration

- Works alongside Scribe Accounts
- Maintains AGAR Box 9 value alignment
- Export capabilities for reports and audits
- Unlimited users—entire council can access

5. Cost-Effective Implementation

- No setup fees for early adopters (saving £299)
- 50% discount on monthly fees (£15 vs £30)
- Month-to-month contract—no lock-in
- Minimal training required due to intuitive design

Comparison with Alternatives

Approach	Suitability	Cost	Limitations
Status Quo	Poor	£0 direct cost	High liability risk, no audit trail, quarterly inspections insufficient
Increase Contractor Visits	Moderate	£200+/month	Still reactive, no internal visibility, reports often delayed
Enterprise Systems	Poor	£200-500/month	Overcomplicated, expensive, not designed for parishes
Generic Task Tools	Poor	£20-50/month	No compliance features, no GIS, requires extensive setup
Civic.ly	Excellent	£15/month	Purpose-built for councils, includes compliance, minimal setup

Investment Details

One-time Costs:

- Setup fee: £0 (normally £299, waived for early adopters)
- Staff training: Minimal—intuitive system with online support

Recurring Costs:

- Monthly subscription: £15 (50% discount due to lower risk asset profile)
- Annual cost: £180

Included in Subscription:

- Unlimited users (all councillors and contractors can access)
- Unlimited assets
- All updates and new features
- Technical support
- Mobile app (launching August 2025)

Benefits Analysis

Operational Improvements

Time Savings

- Automated scheduling eliminates manual diary management
- Mobile inspections reduce paperwork and double-entry
- AI asset cataloguing saves hours of data entry
- Quick defect reporting streamlines communication

Enhanced Coordination

- All stakeholders see real-time task status
- Clear assignment of responsibilities
- Contractor performance visible and trackable
- Reduced miscommunication and missed work

Better Decision Making

- Comprehensive asset condition data
- Predictive maintenance insights
- Budget forecasting based on asset lifecycles
- Evidence-based replacement planning

Financial Benefits

Direct Cost Reductions

- Extend asset life through preventive maintenance (10-15% improvement)
- Reduce emergency repair costs through early defect identification
- Optimise contractor visits with better planning
- Potential insurance premium reductions

Indirect Savings

- Avoid liability claims through documented compliance
- Reduce clerk overtime through efficiency gains
- Prevent service disruptions from asset failures
- Eliminate costs of recovering lost information

Compliance and Risk Mitigation

Insurance Compliance

- Meet Zurich's "reasonable care" requirements
- Weekly inspection evidence readily available
- Timely defect resolution documented
- Professional audit trail for claims defence

Regulatory Compliance

- BS EN 1176 playground standards tracked
- Electrical safety checks scheduled
- RIDDOR incident reporting supported
- Health & Safety Executive requirements met

Liability Protection

- Documented proof of regular inspections
- Evidence of prompt hazard remediation
- Clear maintenance history for all assets
- Reduced risk of injury claims

ROI Calculation

Inputs Used:

- Staff: 1 part-time clerk (70 hours/month)
- Estate value: £148,000 (AGAR Box 9)
- Operating model: Fully outsourced (grounds and specialist maintenance)
- Key assets: 1 playground (10 items), street furniture, 2 defibrillators, CCTV, LED lights

Estimated Annual ROI with Civic.ly *(Based on fully outsourced model with liability risk focus)*

- 🧾 **Admin efficiency**: £1,680
    - 2 hours/week saved on asset administration, reporting, and coordination
    - Based on £16/hour clerk rate (SLCC/ILCA benchmark)
- 🛠️ **Contractor optimisation**: £960
    - 15% reduction in unnecessary callouts through better planning
    - Fewer repeat visits from improved communication
    - Competitive quoting process for repairs
- 🏗️ **Asset longevity benefit**: £1,200
    - 10% lifespan extension through preventive maintenance
    - Based on £148,000 estate with 10-year average replacement cycle
- ⚖️ **Claims and risk reduction**: £1,000-£2,300
    - One prevented slip/trip claim: £5,000-£15,000 (Zurich Municipal data)
    - Probability reduction: 20% (through weekly vs quarterly inspections)
    - Annual risk value calculation

Total ROI Estimate: £3,840-£5,150 per year

This conservative estimate is based on UK public sector benchmarks from the Society for Innovation Technology and Modernisation (SOCITM), Zurich Municipal claims data, and the Chartered Institute of Public Finance and Accountancy (CIPFA) best practice guides. The actual benefits may be higher when considering reputational protection and improved community satisfaction.

Conclusion

Llangunnor Community Council stands at a critical juncture. While the recent adoption of Scribe Accounts shows commendable progress, the current quarterly inspection regime exposes the Council to significant financial and legal risks that could far exceed the modest investment in proper asset management.

For just £15 per month—less than the cost of a single contractor callout—Civic.ly provides a comprehensive solution that transforms asset management from a reactive burden to a proactive, efficient process. The platform not only ensures compliance with insurance and regulatory requirements but also delivers measurable efficiency gains and risk reductions worth £3,840-£5,150 annually.

Rezabond surface & play ltd

G jones

Rezabond surfacing

Gilfach rd

Cf398hl

01443567072

07709314382

https://www.rezabond.co.uk

info@rezabond.co.uk

ESTIMATE

EST0575

DATE

10/09/2025

TOTAL

GBP £0.00

TO

Amy evans

Llangunnor community council

Valhalla

Camarthen

Sa31 2le

clerk_amy.evans@llangunnor-cc.org.uk

DESCRIPTION	RATE	QTY	AMOUNT
Rotten timber on Tunnel - remove rotten posts only and replace with composite posts £700+vat £2200+vat to change all round timbers around tunnel on both sides (not main tunnel surround) Repaint Gate - £340+vat Play Panels - Tighten bolts £80+vat Rocker - Elephant - Labour only £80+vat Replace balance Beam - £380+vat Swing Junior - new chains and seats £750+vat Swing Basket - New Hangers £450+vat	£0.00	1	£0.00

DESCRIPTION	RATE	QTY	AMOUNT
Swing Junior - replace worn links with new fittings £580+vat Multiplay - Repaint corrosion £500+vat Fitness unit - New cap £20+vat All worn areas under Swings to have rubber mulch wear pads installed Approx 20m2 £1850+vat All fitness equipment to have rubber mulch wear pads installed £650+vat Prelims- fencing etc £300+vat			

SUBTOTAL	£0.00
VAT (20%)	£0.00
TOTAL	GBP £0.00

The last inspection report mentioned concrete being visible beneath a piece of gym equipment, I've put earth around the base to cover the concrete – this is a temporary fix and will need to be monitored for further erosion.

It was identified that this was loose, I've tightened the bolts after making sure that the base was fully inserted.

Not asked to do this but as I had left over soil I took a look at the holes near the bike track to see if a start on filling them could be made

Hi AMY,

Good afternoon, hope you are doing well. My name is Naseem and I have a catering business 'Goggi's Cuisine". I am an active member of the local swansea market and do a number of festivals as well.

I excel in Pakistani food and my Biryani and Jalfrezi are real good sellers. I have recently invested in a food van and would love to come over and cater for you and your park.

Simon and Mishy are very good friends and very nice people, they have introduced us to be number of places and it is so kind of them.

Please do let us know and would love to come over one day and cater for you all

Regards

Naseem (Goggi)

Hi

Thanks for getting in touch.

The arrangement we have with Simon is that he uses our tarmacked space just inside the park boundary, this is floodlit.

We do not manage the booking itself, it would be important that your unit was self-sufficient and did not require hook up electric etc.

If this is the case and you would like to request use of this space then I can put it to council. I have an agenda going out on Wednesday for next week, if you would like to go on that then please respond to this email confirming the above.

It would be helpful to have some images of the van in use also, to give the councillors an idea of the offering.

Look forward to hearing from you.

Amy of Llangunnor Community Council

Dear Amy

Thank you for your email. We are self sufficient as we have a generator and can cook fresh stuff that way. We would appreciate and happy if you can put it up to the council please.

Regarding booking I will ask them how they did it as we are very new to this venture.

Kind regards

Naseem and Shehzad

Llangunnor Community Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
137	Repairs & Renewals	22/09/2025	TBC	Business Account - 9	Online Payment	Engraving for Bench	TSL Engraving	X	75.00		75.00
											75.00
138	Staff Costs	19/09/2025	TBC	Business Account - 9	Direct Debit	Pension	NEST	X	50.78		50.78
											50.78
139	Staff Costs	22/10/2025	TBC	Business Account - 9	Online Payment	Training	One Voice Wales	X	40.00		40.00
											40.00
140	Staff Costs	22/10/2025	TBC	Business Account - 9	Online Payment	Training - Clerk	One Voice Wales	X	42.00		42.00
											42.00
142	Electric - Park	02/10/2025	TBC	Business Account - 9	Direct Debit	Electric	British Gas	L	16.90	0.84	17.74
											17.74
143	Repairs & Renewals	22/10/2025	TBC	Business Account - 9	Online Payment	Repairs to the Playground	ReZabond Surface & Play L	S	3,870.00	774.00	4,644.00
											4,644.00
144	Toilet Hire & Servicing	22/10/2025	TBC	Business Account - 9	Online Payment	Toilet Hire and Cleaning	City Hire Gorseinon Ltd.	S	30.00	6.00	36.00
											36.00
145	Litter Picking	22/10/2025	TBC	Business Account - 9	Online Payment	Grounds Maintenance	Elwyn Williams	X	97.00		97.00
145	Ad Hoc Grounds Maintenance	22/10/2025	TBC	Business Account - 9	Online Payment	Grounds Maintenance	Elwyn Williams	X	25.00		25.00
											122.00
146	SL - Website	22/10/2025	TBC	Business Account - 9	Online Payment	Website Hosting and Support	Vision ICT Ltd	S	177.67	35.53	213.20
146	SL - Website	22/10/2025	TBC	Business Account - 9	Online Payment	Website Hosting and Support	Vision ICT Ltd	S	50.00	10.00	60.00
											273.20
147	Staff Costs	01/10/2025	TBC	Business Account - 9	Online Payment	Pension	NEST	X	87.03		87.03
											87.03
149	Staff Costs	22/10/2025	TBC	Business Account - 9	Direct Debit	PAYE + NIC	HMRC	X	173.82		173.82
149	Staff Costs	22/10/2025	TBC	Business Account - 9	Direct Debit	PAYE + NIC	HMRC	X	-124.24		-124.24
											49.58
[redacted]											
											1,617.77
151	SL - Accounts Package	08/10/2025	TBC	Business Account - 9	Direct Debit	Monthly Accounts Subscription	Starboard Systems Limited	S	37.00	7.40	44.40
											44.40
								Total	**6,265.73**	**833.77**	**7,099.50**

Llangunnor Community Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total

Prepared by: ______________________ Date: __________

Name and Role

Approved by: ______________________ Date: __________

Name and Role

Approved by: ______________________ Date: __________

Name and Role

Llangunnor Community Council

14 October 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
141	SL - Zoom	03/11/2025	TBC	Barclaycard	Direct Debit	Zoom Subscription	Zoom Video Communicatio	S	13.99	2.80	16.79
											16.79
							Total		**13.99**	**2.80**	**16.79**

Prepared by: ______________________ Date: __________

Name and Role

Approved by: ______________________ Date: __________

Name and Role

Approved by: ______________________ Date: __________

Name and Role

barclaycard commercial

barclaycard

[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account 9****317 at 20 -**- 54 will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 03 November 2025. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.
- **By Debit Card:** Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.
- **By Bank Transfer:** From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: 20 00 00, Account Number: 23988260. Please use your card number/account number as the reference.
- **At a Branch:** Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.
- **By Post:** Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £0.61

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	16.79	1.913%	0.61	
CASH	0.00	2.325%	0.00	
Totals	**£16.79**		**£0.61**	

[redacted]

SUMMARY FOR LLANGUNNOR COMMUNITY COUNCIL

Company reference: 5476761023727614
Statement date: 8 October 2025
Page number: 2 of 3

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date

Simple Standard Rate p.a: 22.96% (25.5% compound equivalent) Simple Cash Rate p.a: 27.90% (31.8% compound equivalent)

* See reverse for details

Payments, charges and adjustments			
	BALANCE FROM PREVIOUS STATEMENT	229.26	
Total of payment, charges and adjustments		**£0.00**	
03 Oct 2025	DIRECT DEBIT PAYMENT THANK YOU	229.26	CR

[redacted]

If you do not pay off the full amount outstanding, we will allocate your payment to the outstanding balance in a specific order, which is set out in the 'Allocation of payments section' on the reverse of the statement. The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Minimum payments

If you make only the minimum payment each month, it will take you longer and cost you more to clear your balance.

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

How to switch your Barclaycard

If your current Barclaycard business card is no longer right for your business, you can change to one of our other cards, subject to eligibility. You can see all our cards and use our card selector tool to find the right one for your business at
barclaycard.co.uk/business/cards/card-selector

barclaycard commercial

barclaycard

STATEMENT FOR A E EVANS

[redacted]

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Date	Description	Amount
10 Sep 2025 110987787535	**ZOOM.COM 888-799-9666 SAN JOSE CA** TELECOMMUNICATION SERV.INCLUD. LOCAL/L.DIST. CALLS,CR CARDCALLS	16.79
1 new purchases / cash advances.	**Total of spending.**	**£16.79**

[redacted]

<table>
<tr><td colspan="4">Summary Box
The information contained in this table summarises the key product features not displayed elsewhere on the statement and is not intended to replace any terms and conditions</td></tr>
<tr><td>Interest Free Period</td><td colspan="3">Maximum of 56 days for purchases if you pay your balance in full and on time each month.</td></tr>
<tr><td rowspan="4">Interest Charging Information</td><td colspan="3">If interest is payable, it will be charged over the following periods:</td></tr>
<tr><td></td><td>From</td><td>Until</td></tr>
<tr><td>Purchases</td><td>date charged to your account</td><td>repaid in full</td></tr>
<tr><td>Cash Withdrawals</td><td>date charged to your account</td><td>repaid in full</td></tr>
<tr><td>Allocation of payments</td><td colspan="3">If you do not pay your balance in full we will apply payments we receive to reduce higher interest rate balances before lower interest rate balances. For further details, please refer to your credit card terms and conditions.</td></tr>
<tr><td>Minimum repayment</td><td colspan="3">You must pay at least the minimum payment every month. This will be the higher of:
• £5, or the full balance if less than £5
• an amount equal to any interest, default fees or account fees that have been added to your account since your last statement, plus 1% of the statement balance
If you only make your minimum repayment each month it will take you longer and cost you more to clear your balance.</td></tr>
<tr><td>Fees</td><td colspan="3">There is no annual fee for this product.</td></tr>
<tr><td>Charges</td><td colspan="2">Cash fee
Copies of statements</td><td>3% (min. £3)
£2.00</td></tr>
<tr><td rowspan="2">Foreign Usage</td><td>Payment Scheme Exchange Rate</td><td colspan="2">Depending on your card type, rates can be found at either:
• Visa: http://www.visaeurope.com/en/cardholders/exchange_rates.aspx
• MasterCard: https://www.mastercard.com/global/currencyconversion/index.html</td></tr>
<tr><td colspan="3">One or more of the following may apply:
Non Sterling transaction fee: 2.99% of transaction (no minimum)
Cash Fee: 3% (min. £3) plus 2.99% non-sterling transaction fee</td></tr>
<tr><td>Default Charges</td><td colspan="3">Late payment £12
You can avoid paying additional charges by staying within your credit limit and ensuring that your monthly payments are received on time.</td></tr>
</table>

Estimated Interest (as shown on the front of your statement)	This is an estimate of next month's interest, based on the minimum payment reaching us on the payment due date. It is for guidance only and could vary, depending on a number of factors including when your payment reaches us, the amount that you repay and if there is a change to your interest rate (please refer to your Terms and Conditions for details of these changes).
For full details of your account please see your Credit Card Agreement. This information is available in large print, Braille or audio format by calling 0800 008 008.	

Barclaycard is a trading name of Barclays Bank PLC. Barclays Bank PLC is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702). Registered in England No: 1026167. Registered Office: 1 Churchill Place, London E14 5HP.

FLEX

Llangunnor Community Council

Prepared by: ______________________ Date: __________

Name and Role (Clerk/RFO etc)

Approved by: ______________________ Date: __________

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 13/10/2025			
	Cash in Hand 01/04/2025			64,887.39
	ADD Receipts 01/04/2025 - 13/10/2025			44,310.21
				109,197.60
	SUBTRACT Payments 01/04/2025 - 13/10/2025			30,963.75
A	**Cash in Hand 13/10/2025** (per Cash Book)			**78,233.85**
	Cash in hand per Bank Statements			
	Petty Cash	13/10/2025	0.00	
	Business Account - 90632317	13/10/2025	32,693.24	
	Business Premium Account - 1315	13/10/2025	24,111.32	
	Business Premium Account - 9048	13/10/2025	21,523.54	
	Barclaycard	13/10/2025	0.00	
				78,328.10
	Less unpresented payments			94.25
				78,233.85
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**78,233.85**
	A = B Checks out OK			

Llangunnor Community Council

Uncashed payments\transfers out (All banks)

(Upto 13/10/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
130	18/09/2025	Online Paymen	ICO Annual Fee	47.00	Business Account - 9063:
131	18/09/2025	Online Paymen	Lee Whatley- Councillors Expenses	47.25	Business Account - 9063:
			Total--------------------	**94.25**	

Working Group Meeting Agenda

Held virtually on Thursday 9th October 2025 at 7.00pm via Zoom

Discussion surrounding the following items were had

1. Budget vs Expenditure including the Forecast for 2025/2026

Change the cost code – 37 – to Public Footway Lighting

Note – 44 – Grounds Maintenance - is high due to being charged by CCC for 2023/2024 and the first quarter of this year
Note – 30 - Net Salary - is over budget, this is covered by the increased hours in the role
Note – 2 - Capital Additions – Conversation around some of the budget items being spent in the previous financial year

2. To take note of the VAT reclaim so far this year
Noted

3. To note any areas of spend that require attention in this financial year, 2025/2026

Suggestion - 29 -Toilet Servicing – change to monthly from November to March – to be added as an agenda item in October meeting

4. To note any areas that require significant adjustment for the next financial year, 2026/2027

Request when making the next budget that the budget is split down into smaller subcategories (Cost Codes)

Signage for park suggested to be in next financial year

Budget increases required for:
- Cost Code 30 (Net Salary)
- Cost Code 28 (Park Repairs & Renewals)

Consideration of introducing a Maintenance Role for upkeep of Council assets

5. To note any potential capital projects to be put to Council in October for review prior to draft budget for 2026/2027

Capital Additions suggestions –
- Gazebo for events
- Maintaining/developing the wooded fenced off area in top right of the park

Additional notes made:

Note – Merlin's Magic – enquire if free delivery and provision is available as was available to schools
Note – Toilet roll purchase needs to be purchased by the council

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Councillors were provided with packs which included
- Receipts and Payments Forecast (pages 2- 4)
- Monthly Forecast of Receipts and Payments (pages 5-7)
- Budget vs Expenditure and Forecast Notes (Prepared by the Clerk) (pages 8-10)
- VAT Reclaim to date (pages 11-12)
- Bank Reconciliation to 30/09/2025 (page 13)
- Uncashed Payments to 30/09/2025 (page14)

Llangunnor Community Council

Receipts and Payments Forecast

All Cost Centres and Codes (Between 02/10/2025 and 31/03/2026)

Administration

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Travelling Costs (Cllr o						338.00	94.50	47.25	141.75	196.25	196.25
2	Capital Additions						2,833.33				2,833.33	2,833.33
3	Professional Fees						1,766.67	1,201.00	1,500.00	2,701.00	-934.33	-934.33
4	Bank and Credit Card (											
5	Software and Internet L						41.67				41.67	41.67
6	Subscriptions (OVW Ar						600.00		536.00	536.00	64.00	64.00
7	Election Costs											
8	Insurance						1,200.00	1,336.57		1,336.57	-136.57	-136.57
9	Room Hire						600.00	270.00	300.00	570.00	30.00	30.00
10	Re-imbursed Council E						338.00	104.00		104.00	234.00	234.00
50	SL - Emails						708.33	621.81	555.93	1,177.74	-469.41	-469.41
51	SL - Computer Softwar						133.33	157.99	157.99	315.98	-182.65	-182.65
52	SL - Website						225.00		227.67	227.67	-2.67	-2.67
53	SL - Zoom						166.67	79.94	83.94	163.88	2.79	2.79
55	SL - Accounts Package							521.00	222.00	743.00	-743.00	-743.00
	SUB TOTAL						**8,951.00**	**4,386.81**	**3,630.78**	**8,017.59**	**933.41**	**933.41**

Donations

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
11	Donations						1,960.00	315.00	300.00	615.00	1,345.00	1,345.00
12	Chairs Fund						600.00				600.00	600.00
	SUB TOTAL						**2,560.00**	**315.00**	**300.00**	**615.00**	**1,945.00**	**1,945.00**

Events

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
14	Equipment Hire							40.00		40.00	-40.00	-40.00
15	General Expenses		-49.91		-49.91	-49.91	1,404.92	384.28	300.00	684.28	720.64	670.73
16	Advertising											
17	Entertaining								150.00	150.00	-150.00	-150.00
18	First Aid							75.00		75.00	-75.00	-75.00
	SUB TOTAL		**-49.91**		**-49.91**	**-49.91**	**1,404.92**	**499.28**	**450.00**	**949.28**	**455.64**	**405.73**

Income

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position

Llangunnor Community Council

Receipts and Payments Forecast

All Cost Centres and Codes (Between 02/10/2025 and 31/03/2026)

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
13	Events		562.70	200.00	762.70	762.70						762.70
19	Precept	56,122.00	37,414.67	18,707.33	56,122.00							
20	Vat Recovery											
21	Donations											
22	Donations											
23	Sale of Assets											
24	Interest/Rewards Rece		301.57	300.00	601.57	601.57						601.57
40	Grant		581.44		581.44	581.44						581.44
	SUB TOTAL	**56,122.00**	**38,860.38**	**19,207.33**	**58,067.71**	**1,945.71**						**1,945.71**

Miscellaneous

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
26	Miscellaneous Expens						60.00	88.07		88.07	-28.07	-28.07
	SUB TOTAL						**60.00**	**88.07**		**88.07**	**-28.07**	**-28.07**

Office Costs

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
27	Stationary, Printing, Pc						140.00	17.79	40.00	57.79	82.21	82.21
	SUB TOTAL						**140.00**	**17.79**	**40.00**	**57.79**	**82.21**	**82.21**

Park & Recreation Grou

Code	Title	Receipts Budget	Receipts Actual	Receipts Forecast	Receipts Total	Receipts Variance	Payments Budget	Payments Actual	Payments Forecast	Payments Total	Payments Variance	Net Position
28	Repairs & Renewals						4,000.00	749.18	3,870.00	4,619.18	-619.18	-619.18
29	Toilet Hire & Servicing						900.00	547.50	330.00	877.50	22.50	22.50
37	Electrical including Ligl						5,750.00	3,636.77		3,636.77	2,113.23	2,113.23
38	Professional Fees - P&						900.00	625.50	75.00	700.50	199.50	199.50
41	Lighting Loan						1,709.70		1,709.70	1,709.70		
42	Litter Picking						1,200.00	776.00	582.00	1,358.00	-158.00	-158.00
43	Ad Hoc Grounds Maint						480.00	168.00	25.00	193.00	287.00	287.00
44	Grounds Maintenance						2,666.67	3,293.82	2,015.61	5,309.43	-2,642.76	-2,642.76
45	Tree Surgery						720.00	392.00	700.00	1,092.00	-372.00	-372.00
46	Flower Baskets						666.67	1,045.00		1,045.00	-378.33	-378.33
47	Defib						58.33	304.94	150.00	454.94	-396.61	-396.61
48	Electric - Park						476.19	123.09	142.86	265.95	210.24	210.24
49	Christmas Associated						1,666.67		1,000.00	1,000.00	666.67	666.67
	SUB TOTAL						**21,194.23**	**11,661.80**	**10,600.17**	**22,261.97**	**-1,067.74**	**-1,067.74**

Llangunnor Community Council

Receipts and Payments Forecast

All Cost Centres and Codes (Between 02/10/2025 and 31/03/2026)

Staff Costs

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
30	Clerks Net Salary						10,700.83	7,845.39	8,360.61	16,206.00	-5,505.17	-5,505.17
31	HMRC - PAYE & NIC						855.12	401.86	100.00	501.86	353.26	353.26
32	Training						2,432.00	498.00	1,890.00	2,388.00	44.00	44.00
33	Councillors Allowances						1,962.00	1,450.00		1,450.00	512.00	512.00
34	Clerks Expenses						113.40	98.55	100.00	198.55	-85.15	-85.15
35	Pension						321.02	91.00	150.00	241.00	80.02	80.02
36	Home Office Allowance						1,200.00	600.00	600.00	1,200.00		
39	Conference Fees						150.00	132.00		132.00	18.00	18.00
54	Mobile Phone						120.00				120.00	120.00
	SUB TOTAL						**17,854.37**	**11,116.80**	**11,200.61**	**22,317.41**	**-4,463.04**	**-4,463.04**

Summary

	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
NET TOTAL	**56,122.00**	**38,810.47**	**19,207.33**	**58,017.80**	**1,895.80**	**52,164.52**	**28,085.55**	**26,221.56**	**54,307.11**	**-2,142.59**	**-246.79**
V.A.T.				5,499.74					2,499.77		
GROSS TOTAL				**63,517.54**					**56,806.88**		

Amy Evans

From: OPCC Communication <OPCC.Communication@dyfed-powys.police.uk>
Sent: 18 September 2025 16:11
Subject: Gwahoddiad: Digwyddiadau Drysau Agored Pencadlys Heddlu Dyfed-Powys | Invitation: Dyfed-Powys Police Headquarters Open Doors Events
Attachments: Councillor HQ Open Day.pdf; Councillor HQ Open Day (1).pdf

OFFICIAL / SWYDDOGOL

Digwyddiadau Drysau Agored Pencadlys Heddlu Dyfed-Powys

Annwyl Gyfaill

Digwyddiadau Drysau Agored Pencadlys Heddlu Dyfed-Powys

Hoffwn eich gwahodd i fynychu un o dau digwyddiad Drysau Agored yr wyf yn eu cynnal ym Mhencadlys Heddlu Dyfed-Powys yn Llangynnwr, Caerfyrddin yr hydref hwn ar gyfer cynrychiolwyr cymunedol.

Bydd y digwyddiadau'n cynnwys ystod o fewnbynnau wedi'u cynllunio i roi dealltwriaeth gynhwysfawr i chi o'r gwaith helaeth sy'n cael ei wneud gan yr Heddlu i sicrhau bod ein cymunedau'n parhau'n ddiogel rhag niwed.

Yn ystod pob sesiwn, byddwch yn cael briff byr ar Berfformiad yr Heddlu, a mewnbwn gan uwch swyddogion o adrannau ac unedau arbenigol o fewn yr Heddlu.

Mae cyfres o 2 sesiwn ar gael i chi ddewis ohonynt, sef;

22 Hydref 2025 15:30 – 20:00
23 Hydref 2025 15:30 – 20:00

Mae'r digwyddiadau hyn wedi'u cyfyngu'n benodol i Gynghorwyr, ac ASau yn unig.

Bydd y digwyddiadau Drysau Agored hyn yn ceisio meithrin ymdeimlad dyfnach o dryloywder ac ymddiriedaeth rhwng ein heddlu a'r

Dyfed-Powys Police Headquarters Open Doors Events

Dear Colleague,

Dyfed-Powys Police Headquarters Open Doors Events

I would like to invite you to attend one of two Open Doors events I am hosting at Dyfed-Powys Police Headquarters in Llangunnor, Carmarthen this autumn for community representatives.

The events will include a range of inputs designed to provide with you with a comprehensive understanding of the vast work being undertaken by the Force to ensure that our communities remain safe from harm.

During each session, you will get a short briefing on Force Performance, and inputs from senior officers from specialist departments and units within the Force.

There are a series of 2 sessions available for you to choose from, which are:

22 October 2025 15:30 – 20:00
23 October 2025 15:30 – 20:00

These events are strictly restricted to Councillors, MPs and MSs only.

These Open Doors events will aim to foster a deeper sense of transparency and trust between our police force and the communities we serve. It is also an cymunedau rydym yn eu gwasanaethu. Mae hefyd yn gyfle i ofyn cwestiynau, rhannu mewnwelediadau a chymryd rhan mewn trafodaethau adeiladol gyda'n swyddogion.

Os ydych am fynychu unrhyw un o'r 2 sesiwn, rwy'n gofyn i chi gofrestru'n garedig gan ddefnyddio'r ddolen Eventbrite:

[Digwyddiadau Drysau Agored Pencadlys Heddlu Dyfed Powys]

Sylwch mai dim ond nifer cyfyngedig y gallwn eu cynnwys ar gyfer pob un o'r 2 sesiwn. Bydd lleoedd yn cael eu dyrannu ar sail y cyntaf i'r felin.

Bydd eich presenoldeb a'ch cyfranogiad yn cael ei werthfawrogi'n fawr, gan fy mod yn gwerthfawrogi eich mewnbwn a'ch partneriaeth yn ein hymdrechion i adeiladu cymunedau mwy diogel a chryfach.

Cofion gorau,

Dafydd Llywelyn
Comisiynydd Heddlu a Throseddu
Dyfed-Powys

opportunity to ask questions, share insights and engage in constructive discussions with our officers.

If you wish to attend any of the 2 sessions, I ask you to kindly sign up using the Eventbrite link:

[Dyfed-Powys Police Headquarters Open Doors Events]

Please note that we can only accommodate a limited number for each of the 2 sessions. Spaces will be allocated on a first come first serve basis.

Your attendance and participation will be greatly appreciated, as I value your input and partnership in our efforts to build safer and stronger communities.

Best wishes,

Dafydd Llywelyn
Police and Crime Commissioner
Dyfed-Powys Police

Swyddfa Comisiynydd Heddlu a Throseddu | Police & Crime Commissioner's Office
Direct Dial: 01267619629 **Ext:** 69629

E bost | E mail: OPCC.Communication@dyfed-powys.police.uk

Yn SCHTh rydyn ni'n gweithio'n hyblyg - er ei fod yn fy siwtio i anfon e-bost atoch chi nawr, nid wyf yn disgwyl ymateb na gweithredu y tu allan i'ch oriau gwaith eich hun.
At the OPCC we work flexibly - whilst it suits me to email you now, I do not expect a response or action outside your own working hours.

gwefan | *website* | *twitter* | *facebook*

Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner

Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg. Cewch ateb Cymraeg i bob gohebiaeth Gymraeg ac ateb Saesneg i bob gohebiaeth Saesneg. Ni fydd gohebu yn Gymraeg yn arwain at oedi. We welcome correspondence in both English and Welsh. You will get a Welsh answer to all Welsh correspondence and an English answer to all English correspondence. Correspondence in Welsh will not result in delays. DATGANIAD CYFRINACHEDD E-BOST Nid yw'r e-bost hwn nag unrhyw ffeiliau a drosglwyddir gydag ef o angenrheidrwydd yn adlewyrchu barn Heddlu Dyfed-Powys. Bwriedir yr e-bost ar gyfer y person neu'r sefydliad a enwir uchod a dylid trin unrhyw wybodaeth bersonol neu sensitif yn unol â Deddfwriaeth Diogelu Data ac mewn cydymffurfiaeth â hi. Os derbyniwyd yr e-bost hwn trwy gamgymeriad, dylid hysbysu'r anfonydd a dileu'r e-bost oddi ar eich system os gwelwch yn dda. Os mai nid i chi y bwriadwyd ef ac nid chi yw'r cyflogwr na'r asiant sy'n gyfrifol am roi'r e-bost i'r derbynnydd bwriadedig, fe'ch hysbysir gan hyn na chaniateir i chi ddefnyddio, adolygu, lledaenu, dosbarthu na chopïo'r e-bost ar unrhyw gyfrif. Archwiliwyd yr e-bost hwn ac unrhyw ffeiliau a drosglwyddir gydag ef am firws. Serch hynny, dylai'r derbynnydd hefyd archwilio'r e-bost a'r ffeiliau sydd ynghlwm am firws oherwydd nid yw Heddlu Dyfed Powys yn derbyn cyfrifoldeb am unrhyw ddifrod a achosir gan unrhyw firws a drosglwyddir trwy gyfrwng yr e-bost hwn. E-MAIL CONFIDENTIALITY STATEMENT This e-mail and any files transmitted with it are not necessarily the view of Dyfed-Powys Police. It is intended only for the person or entity named above and any personal or sensitive information must be handled in accordance and compliance with Data Protection Legislation. If you have received this e-mail in error, please notify the originator and erase this e-mail from your system. If you are not the intended recipient or the employer or agent responsible for delivering it to the intended recipient, you are hereby notified that any use, review, dissemination, distribution or copying of the e-mail is strictly prohibited. This e-mail and any files transmitted within it have been checked for all known viruses. The recipient should still check the e-mail and any attachments for the presence of viruses, as Dyfed-Powys Police accepts no liability for any damage caused by any virus transmitted by this e-mail.

Clerk_amy Evans

[redacted]

-------- Original message --------
From: Clerk_amy Evans <Clerk_amy.Evans@llangunnor-cc.org.uk>
Date: 23/09/2025 09:35 (GMT+00:00)
[redacted]
Cc: cllr_DE Williams <cllr_DE.Williams@llangunnor-cc.org.uk>, cllr_lee Whatley <cllr_lee.whatley@llangunnor-cc.org.uk>
Subject: FW: LLANGUNNOR COMMUNITY COUNCIL MEMBERS

It shall be noted

Clerc Amy Evans / Clerk Amy Evans
Cyngor Cymuned Llangynnwr / Llangunnor Community Council

E-bost / Email: *Clerk_amy.evans@llangunnor-cc.org.uk*
Ffon / Tel : *07891 25 07 07*
Gwefan / Website : *www.llangunnorcommunitycouncil.co.uk*

[redacted]
Sent: 22 September 2025 17:21
To: Clerk_amy Evans <Clerk_amy.Evans@llangunnor-cc.org.uk>
Subject: RE: LLANGUNNOR COMMUNITY COUNCIL MEMBERS

Yes i am fully aware this has gone on a long time , part of the problem is down to money , the comments on the Council facebook page were not discussed as asked for by the council, about the gate, just pushed one side . as the council asked for comments and then turned comments off , why is another matter I sure some councillors did not see them. ,there was some very good points made there , my self and I am sure other people in the community , if at any time there is a accident there we will be asking why a £100. Could not be found ,and the question should be asked why that type of gate was put there in the first place .?. It will be interesting to see if they find the hundreds of pounds for a new fence adjoining the park in the next meeting , it was also very interesting to see who asked for it to go on the agenda in the first place !! ,if my first letter please could be put in correspondence in the next meeting so it is recorded if it is needed if there is any inquery in the months to come .about any incident .

Many thanks

[redacted]

Sent from my Galaxy

-------- Original message --------

From: Clerk_amy Evans <Clerk_amy.Evans@llangunnor-cc.org.uk>

Date: 22/09/2025 14:46 (GMT+00:00)

[redacted]

Cc: cllr_DE Williams <cllr_DE.Williams@llangunnor-cc.org.uk>

Subject: RE: LLANGUNNOR COMMUNITY COUNCIL MEMBERS

Thank you for your email and your thoughts.

As you are aware the issue of the gate has been discussed on several occasions in meetings since the beginning of the year, therefore the comments made and discussions that took place on Thursday were not a full picture of the considerations made.

It has now been decided that the gate shall remain in place with no further action taken. There is a sign on the gate requesting that users close this gate if it doesn't close behind them, as well as this there are other precautions taken.

The council is aware that you are very passionate about this matter and that on this occasion you may not agree with the action of the council. I am sure as an individual who has been a councillor you are aware that difficult decisions often have to be made in this position, and they are not taken lightly.

Clerc Amy Evans / Clerk Amy Evans
Cyngor Cymuned Llangynnwr / Llangunnor Community Council

E-bost / Email: *Clerk_amy.evans@llangunnor-cc.org.uk*
Ffon / Tel : *07891 25 07 07*
Gwefan / Website : *www.llangunnorcommunitycouncil.co.uk*

[redacted]
Sent: 19 September 2025 19:21
To: Clerk_amy Evans <Clerk_amy.Evans@llangunnor-cc.org.uk>
Subject: LLANGUNNOR COMMUNITY COUNCIL MEMBERS

In the last meeting there was a item re the park safety gate ,The community Council Facebook page put a item on there for people to give their views and comments and choose. People made some very good points one was the council price of the gate £2300 this preson is a local painter had found the gate on line the same gate at £394 24 .and other person a property and Garden maintenance company who also lives locally Mr Tim Davies made a comment to me I don't understand you can't make a comment now ????.People made their choice and some made comments and then they could not ? , it looked as if the council dd not agree with comments the public made on line and stopped it , is the council trying to stop free Speech in the community ?

thats what is coming over to the public , none of these comments were discussed in the meeting , Some people have made the point they thought to leave the gate there would then have a spring fitted ,28 people in that section .I also submitted a photo. Of one gate with a spring on it very cheap and it works well that could be putchased in TOWY WORKS , during the summer I saw many in different parks this also was not discussed The Council voted not to do nothing and only put a sign up. .Ask your self the question why was it put there in the first place , SAFETY OF OUR CHILDREN , and then after ther vote one Councillor said we can now spend the money on other things and another one said I can get my disability Scotter in now into the park , not one person has said to stop people with mobility problems from using the park it would stay as it is now ,the only difference it would stop children running straight out on to the road , Having worked in the Ambulance for over 20 years seen many accidents some turned out to be very sad I hope nothing happens here. if it does I am sure the public will be asking questions about the duty of care and its very interesting now its on the inspection report .

[redacted]

Ps please can I have a reply to this emai that you have recived this email for the next meeting ..Many thanks

Sent from my Galaxy

DRAFT Minutes of the Carmarthenshire Area Committee and Annual General Meeting held on Tuesday 1st July 2025 at St Peter's Civic Hall, Nott Square, Carmarthen SA31 1BG

Present:

Cllr Kim Broom (Chair)	Trimsaran CC
Cllr Philip Warlow (Vice-Chair)	Llanelli TC
Cllr Gemma Davies	Abergwili CC
Emma Smith (Clerk)	Carmarthen TC
Cllr Chris Wilkins	Gorslas CC
Cllr Charlotte Morgan	Llandeilo TC
Cllr Meinir James	Llandyfaelog CC
Cllr Lee Whatley	Llangunnor CC
Andrew Rees (Clerk)	Llanllawddog CC
Cllr Ruth Davies	Llannon CC
Cllr Jayne Halliday	St Ishmael CC
Sara Murray (Clerk)	Ammanford TC
Cllr Andrew Smith	Whitland TC

Alun Harries - Development Officer, One Voice Wales
Catrin Llwyd - Translator

Apologies

Kidwelly Town Council

Stella Jones (Clerk)	Newcastle Emlyn TC & Llangeler CC
Cllr Huw Thomas	Llandovery TC
Cllr Karen Morris	Pembrey & Burry Port TC
Cllr Sue Thomas	Cwarter Bach CC
Julia Bell (Clerk)	Cwarter Bach CC
Cllr Keith Harding	St Ishmael CC
Cllr Havard Hughes	Llanllawddog CC
Cllr Martin Griffiths	Llanfihangel ar arth CC
Anita Evans (Clerk)	Llanfihangel ar arth CC
Sue Mill (Clerk)	Meidrim CC
Cllr Peter Hughes Griffiths	Carmarthen TC

MINUTES, ANNUAL GENERAL MEETING

1 Apologies

As listed above.

2 Declarations of interest

None declared.

3 Election of Chair

Cllr Kim Broom was re-elected.

4 Election of Vice Chair

Cllr Philip Warlow was re-elected.

5 Election of representatives on other bodies

a. The National Executive Committee (NEC) of One Voice Wales

Cllr Kim Broom and Cllr Philip Warlow were re-elected.

b. Hywel Dda University Health Board Stakeholders Group

Cllr Havard Huges was re-elected.

MINUTES, QUARTERLY MEETING

1. Welcome

The Chair KB welcomed everyone to the meeting.

2. Apologies

As listed above.

3. Declarations of interest

None declared.

4. To approve the draft minutes of the meeting held on 14th April 2025

The minutes were approved.

5. Matters arising from the above minutes (not otherwise on the agenda)

AH said that he had referred the concern about how we obtain feedback from non-engaging OVW member councils into the survey of Area Committees with the leadership of OVW.

6. Reports from bodies on which the Area Committee is represented:

   a. One Voice Wales National Executive Committee
   Cllr Kim Broom & Cllr Philip Warlow

   The meeting due to take place on 20th June was cancelled due to a lack of attendance.

   b. Hywel Dda University Health Board Stakeholder Group
   Cllr Harvard Hughes

   The following update about the most recent meeting from Cllr Havard Huges was provided by AR:

   There was a lengthy discussion about the availability of the Minor Injuries Unit at Prince Philip Hospital as Hywel Dda has launched a consultation on its future and operating hours.

In the meantime, many more patients are coming to A&E at Glangwili. I asked if, now that the plans for the new out of town hospital had fallen through, whether there were plans to improve the parking or put in a multi-storey car park. Alwena Hughes of Hywel Dda responded that, Glangwili / Hywel Dda have reached an arrangement with the Steam Railway that the staff now use the railway car park so freeing up space. This was thought to free up so much space that the Park and Ride scheme would not be re-instituted as it had resulted in a net gain of 171 parking places.

I also asked for a discussion at the next stakeholder group meeting on future plans for Glangwili now that the plan to close it would not go ahead.

Stakeholder Reference Group - Hywel Dda University Health Board

7. Inquiry into the role of the town and community council sector in Wales Inquiry into the role, governance and accountability of the community and town council sector (senedd.wales)

There was no further update from the [previous meeting.

8. Review of electoral arrangements in Carmarthenshire (consultation closes 9.7.25)

This link will take readers to the relevant page at the Democracy and Boundary Commission Cymru: Carmarthenshire Electoral Review | DBCC

A long discussion took place about the importance of town and community councils participating the initial consultation and engaging with their local cunty councillor about the process. Very many concerns have been raised by town and community councillors in different parts of Wales following the completion of the process locally where there are significant changes including the merger of different community councils and the loss of significant numbers of community councillors.

9. News and reports of good practice from Councils

Llanelli TC:
PW said that the TC was in the process of completing a significant capital project involving the construction of a brand-new community hall at Bigyn Ward and represented a significant asset for the Bigyn and Penyfan Wards of Llanelli. The hall is available for use by everyone and councillors were also able to use it to provide local surgeries.
It was funded by the sale of an old unused building and a significant National Lottery grant and other smaller grants.

Llanllawddog CC:
AR said the council was completing the work of developing a new play area at Rhydargaeau following a protracted process of negotiation with the developer. Different

grants have been obtained to fund it, including the Brechfa Forest Community Fund: HOME - Brechfa Forest West Community Fund

Llannon CC:
RD said that the council was seeking planning permission for the proposed community space at the cricket pavilion (consisting of changing facilities for local sporting teams and organisations). The council had obtained a grant to help purchase a cut and collect mower and thereby contributing to the council's focus on biodiversity and the environment. A lot of support and assistance had been obtained from Mathew Collinson of Carmarthenshire County Council with this.

Abergwili CC:
GD said that the council had spent considerable time trying to establish the ownership of the play area land at Peniel; there is some light at the end of the tunnel and the owner has recently agreed to sell it to the community council for a nominal price. The council will then seek to improve the standard of equipment at the site.

Llandeilo TC:
CM said that the TC had enjoyed a very successful and positive experience with support and funding from the Carmarthenshire Ten Towns Initiative: Ten Towns - Carmarthenshire County Council

Numerous initiatives are currently being progressed or considered in Llandeilo at the moment, including:

Increased focus on marketing Llandeilo town to visitors
Redeveloping a local play area
Introducing the ''Llandeilo in Bloom' initiative for the first time since the 1980's this summer
The council is looking to increase the visibility of the Town Council and improve people's awareness of what it is and the work it does, hopefully this will attract more interest in future local elections that has been the case in recent years. There is a council website, and a newsletter is distributed regularly.
Nacro drop-in centre: Our Work in Wales | Nacro
Community Groups and Support Services – Llandeilo Community Hub
Working with County Councillor Aled Williams and Coleg Sir Gar on environmental initiatives including Gwyrddgreen24 IEMA –
IEMA - Institute of Environmental Management and Assessment

Llangunnor CC:
LW said there had been a very successful fun run during May but that a park party due to be held in June had to be cancelled had to be cancelled due to a lack of a sufficient number of volunteers. The council has also recently appointed a new councillor following a co-option process.

Whitland TC:
AS said that a new councillor was recently co-opted. Four large gazebos had been purchased, and these are available for use by local organisations at events. The TC was working with the Narberth and Whitland Rotary Club to identify a suitable location for

the planting of significant amounts of crocus bulbs to raise awareness of the polio vaccine (Bill Gates Foundation).

Llandyfaelog CC:
MJ said that first aid sessions (use of CPR and defibrillators) for all of the community were held recently, and these were very well attended. The best kept garden competition is being progressed again this year. Public consultation is ongoing regarding the proposals for a large electric sub-station and the issues linked to the likely construction of the two major energy highways into it during coming years.

Trimsaran CC:
KB said that a decision was awaited about a grant from the Welsh Government's Community Funds towards the redevelopment of the old Miner's Welfare Hall.
The annual programme of summer events for local children will be progressed again this year with lots of activities being planned.

KB also referred to the following potential sources of grant funding for local councils:

Asda grants generally: Our Grants | Asda Foundation

Asda Foodbanks grants (opens 15th July): http://spklr.io/6180B8CHO

Grantfinder website: Wales - News - Grants Online

10. One Voice Wales Update

a. Training Programme

The most recent round of training course information was circulated by Wendi Patience to all member councils on 11th June. AH reminded members that a specified amount training was available free of charge to councils in Wales, and information about this is available in the email circulated by Wendi:

Bursary letter up to Feb 2025-26 100.docx

Free Places Form 2025-2026.docx

b. Cost of Living Crisis Project

AH said that the Cost-of-Living Team at OVW was very busy and the following online event is taking place as shown (information previously circulated to all member councils):

,

- Supporting Wellbeing in a Cost-of-Living Crisis – 10am 10th July

c. Local Places for Nature - Pethau Bychain

AH said that information about grant funding is available on the Keep Wales Tidy website: [Local Places for Nature - Keep Wales Tidy]

AH reminded members that all public bodies including all town and community councils are required to report to Welsh Government on how they have met the statutory Biodoversity and ecosystems Duty – Section 6 of the Environment Act 2016. This is often referred to as the **Section 6 Report**. The report should include all actions taken by the Council over the 3-year period. It should be published on a website or provided on request if this is not possible. 2025 will be the third reporting round for the Section 6 duty.

d. Digital Project & website

The website was used as a reference point throughout the meeting and AH said that the website will be re-visited during the course of future Area Committee meeting during the autumn and winter (online meetings).

e. OVW Extraordinary Meeting 3rd September 2025

Members noted the above (a message was circulated to all member councils on 25th June explaining the background to this).

f. OVW Annual General Meeting 1st October 2025 at Llanelwedd

Members noted the above.

g. Area Committees

i. Survey

AH said that a total of 182 responses had been received and the information had not yet been analysed.

h. OVW Annual Innovative Practice Conference 2nd July 2025 at Llanelwedd (tomorrow)

Members noted the above.

11. Correspondence

There was no correspondence.

12. Guest speakers for future meetings

Cllr Carys Davies, CCC link with town and community councils, the Police and Crime Commissioner, Cabinet members of CCC.

13. Date of next meeting – Wednesday 8.10.25 – online meeting

Amy Evans

[redacted]

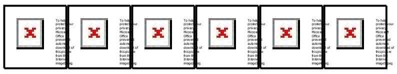
Sent: 06 October 2025 18:38
To: Amy Evans
Subject: Simon's pizza

Hi Amy feel free to use, share any material, photos I have taken in a park of this evening also there was a Facebook live if you want to post that on the page then you're very welcome to do so and thank you for making this happen.

The vibe in the park was fantastic, I hope you can be in contact with him to came back next month.

So once again thank you for making it happen and it was really good to see so many community coming out this evening.

Can you also in the next council meeting note of thanks for allowing this to happen.



[redacted]

Michelle and Simon

Hi Amy,

Just wanted to let you know that we had a fantastic evening. We made over 70 pizzas and the feedback seemed really positive. People would love for us to come back again :)

Just a thought as well. We work alongside other amazing food vendors. If the community were interested you could have a different van there every week… baked potatoes, soup, south American food, Pakistani food etc. We know a great gelato van for the summer and coffee trailers. :)

If you are interested we can pass on their details. It is a really lovely spot there.

If you are happy we would love to come back again. The first Monday of the month works well for us.

Many thanks

Michelle and Simon

Member of the public

Hi Amy feel free to use, share any material, photos I have taken in a park of this evening also there was a Facebook live if you want to post that on the page then you’re very welcome to do so and thank you for making this happen. The vibe in the park was fantastic, I hope you can be in contact with him to came back next month. So once again thank you for making it happen and it was really good to see so many community coming out this evening. Can you also in the next council meeting note of thanks for allowing this to happen.

Comisiynydd Heddlu a Throseddu Dyfed-Powys,
Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF

Dyfed-Powys Police and Crime Commissioner,
PO Box 99, Llangunnor, Carmarthen, SA31 2PF

Ffôn: Tel: 01267 226440
Ffacs: Fax: 01267 226448
E-bost: Email: opcc@dyfed-powys.pnn.police.uk

Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner

Date: 9th October 2025

Dear Colleague,

Chief Constable – Dyfed Powys Police

I am writing to inform you that, following a robust and inclusive selection procedure, I have appointed Mr Ifan Charles as the new Chief Constable for Dyfed-Powys Police.

The appointment was formally endorsed by the Dyfed-Powys Police and Crime Panel after its confirmation hearing on 7th of October.

Mr Ifan Charles joined Dyfed-Powys Police in 2004. During his career, he has held a variety of roles across CID and uniformed policing across the Force area, progressing through different ranks. These roles have seen leadership of firearms incidents and serious crime such as Murder, where supporting and working with victims has been central to his approach.

Mr Charles successfully completed the Senior Police National Assessment Centre and Strategic Command Course in 2022, followed by undertaking the role of Assistant Chief Constable. He was appointed Deputy Chief Constable in July 2024.

Following former Chief Constable Dr Richard Lewis' resignation earlier in 2025, Mr Charles has been acting up as Temporary Chief Constable, whilst I undertook the recruitment and selection process with support from my Office.

In terms of my aims and expectations of Mr Charles, as Chief Constable of Dyfed-Powys Police, these are clearly outlined in my Police and Crime Plan, and above all else clearly articulates my ambition of improving public trust and confidence in local policing. I will work tirelessly on this goal, and will expect Mr Charles to work with me, as well as our partners, including yourselves in this endeavour.

Comisiynydd Heddlu a Throseddu Dyfed-Powys,
Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF

Dyfed-Powys Police and Crime Commissioner,
PO Box 99, Llangunnor, Carmarthen, SA31 2PF

Ffôn: Tel: 01267 226440
Ffacs: Fax: 01267 226448
E-bost: Email: opcc@dyfed-powys.pnn.police.uk

Comisiynydd Heddlu a Throseddu Dyfed-Powys Police and Crime Commissioner

Our Force is an integral part of the communities' we police, and this unique relationship is of paramount importance.

To support this, I expect Mr Charles during his first twelve months in office to:

- Build an efficient Chief Officer and senior leadership team that is motivated, committed, diverse and equipped with the skills, knowledge and confidence to deliver a high quality, continually improving and efficient service that is based on best practice.
- Ensure structures, resources and skills are in place to deliver an effective operating model for the rural communities of Dyfed-Powys.
- Deliver the priorities set in my Police and Crime Plan, taking into account the agreed performance framework as well as the standards set out by HMICFRS and the College of Policing.
- Ensure the focus on neighbourhood policing and prevention is maintained, and that the impact of the additional funding for the frontline is felt by all of our communities.

Given that Mr Charles already assumes the role of temporary Chief Constable for Dyfed Powys Police, I have proposed that his substantive appointment commences with immediate effect.

I would like to take this opportunity to thank you for your continued support and engagement with my work as Police and Crime Commissioner. Your role in representing our communities and helping to strengthen local policing across Dyfed-Powys is greatly appreciated, and I look forward to continuing our positive collaboration under the leadership of the new Chief Constable.

Yours sincerely

Dafydd Llywelyn

Dafydd Llywelyn
Police and Crime Commissioner

GIG CYMRU NHS WALES
Bwrdd Iechyd Prifysgol Hywel Dda University Health Board

Beth sy'n llunio eich iechyd a'ch lles?

Ymunwch â'r sgwrs a rhannwch eich barn

Rydym am i bawb yn ein cymunedau fyw bywydau iach a llawen. Wrth i ni adfywio ein strategaeth, rydym yn gofyn am eich barn ar bedwar maes pwysig a all effeithio ar iechyd a lles.

- Sut mae ein rhwydweithiau cymorth lleol a rhwydweithiau cymorth yn ein helpu i aros yn iach – model cymdeithasol ar gyfer iechyd a llesiant
- Sut rydym yn datblygu atebion digidol i wneud gofal yn haws i'w gyrchu a'i ddefnyddio – cymorth gofal iechyd digidol
- Cadw'n iach yn ein cymuned – cydbwyso gofal ysbyty a chymorth cymunedol
- Yr hyn sydd bwysicaf wrth wella adeiladau a mannau gofal iechyd – gwasanaethau clinigol ac ailddatblygu ysbytai

Sut i gymryd rhan

Rhannwch eich barn erbyn **28 Tachwedd 2025** trwy naill ai:

- Ewch i'n gwefan i ateb y cwestiynau a rhannu eich barn: **https://www.dweudeichdweud.biphdd.cymru.nhs.uk/einstrategaeth**
- Anfonwch eich barn atom drwy e-bost **hyweldda.ymgysylltu@wales.nhs.uk** neu ffonio **0300 303 8322, opsiwn 5** 'gwasanaethau eraill' (cyfraddau galwadau lleol)
- Ymateb ar ein sianeli cyfryngau cymdeithasol lle byddwn yn rhannu'r cwestiynau hyn:
  - Bwrdd Iechyd Hywel Dda
  - hywelddauhb

Sganiwch fi

What shapes your health and well-being?

Join the conversation and share your views

We want everyone in our communities to live healthy, joyful lives. As we refresh our strategy, we are asking for your views on four important areas that can affect health and well-being.

- How our local area and support networks help us stay well – social model for health and well-being
- How we develop digital solutions to make care easier to access and use – digital healthcare support
- Staying well in our community – balancing hospital care and community support
- What matters most when improving healthcare buildings and spaces – clinical services and hospital redevelopment

How to get involved

Please share your views by **28 November 2025** either:

- Visiting our website to answer the questions and share your views: **https://www.haveyoursay.hduhb.wales.nhs.uk/our-strategy**
- Sending us your views by email **hyweldda.engagement@wales.nhs.uk** or telephone **0300 303 8322, option 5** 'other services' (local call rates)
- Responding on our social media channels where we will be sharing these questions:
  - Hywel Dda Health Board
  - hywelddauhb

Scan me